

**CIVIC ABILENE, INC.
BOARD OF DIRECTORS
Tuesday, May 14, 2019 – 4:05 p.m.
Regular Meeting – Abilene Convention Center – Red Carpet Lobby
1100 N. 6th – Abilene TX 79601**

PRESIDING: Mike Warren, Chair

PRESENT

Mr. Joe Alcorta
Ms. Neomia Banks
Mr. Tom Boecking
Mr. David Gist
Mr. Izlar Lankford
Mr. Steven Leggett
Mrs. Peggy Manning
Mr. Charles Perkins
Mr. Clint Rosenbaum
Mr. Mike Warren

ABSENT

Mrs. Laura Donaway
Mr. Shaun Martin
Mr. John Thomas

Molly Moser, Manager
Sylvia Reed, Box Office Coordinator
Kelley Messer, Legal Rep., City of Abilene
Ken Baker, CBS Insurance

1. CALL TO ORDER: The regular monthly meeting of the Civic Abilene, Inc. Board of Directors was called to order by Mr. Mike Warren - Chair, on Tuesday, May 14, 2019 at 4:05 p.m.

2. INVOCATION: Led by Mr. Joe Alcorta

3. APPROVAL OF MINUTES: Mr. Charles Perkins made the motion to approve the minutes from the regular meeting held on March 19, 2019. The motion was seconded by Mrs. Peggy Manning and approved by all members present.

4. INSURANCE: Mr. Ken Baker, CBS Insurance Representative, presented to the Board an overview of the commercial liability insurance policy with Union Insurance Company, for Civic Abilene, Inc. Mr. Baker stated that the policy goes into effect June 1, 2019. Mr. Baker stated that the renewal rate significantly increased from the previous year to \$6,939, due to property insurance. He stated that Civic Abilene, Inc. had been with Union Insurance for the last 5-6 years and that premiums with Union has the least expensive rates out there. Mr. Baker suggested we do a physical inventory of everything to assess the value of our property, which could possibly bring premiums down.

CIVIC ABILENE, INC.
BOARD OF DIRECTORS
Tuesday, May 14, 2019 – 4:05 p.m.
Regular Meeting – Abilene Convention Center – Red Carpet Lobby
1100 N. 6th – Abilene TX 79601

Discussion ensued regarding the Terrorism Risk Act Insurance and need of having it. Mr. David Gist stated that he did not see the need in keeping this and that we should remove the terrorist insurance, which would decrease the policy amount by \$156.00.

After further discussion, Mr. David Gist made the motion to drop the Terrorism Risk Act. The motion was seconded by Mr. Joe Alcorta and approved by all members present. Mr. Tom Boecking made the motion to approve the policy in the amount of \$6,783.00. The motion was seconded by Ms. Neomia Banks and approved by all members present.

5. FINANCIAL REPORT: Ms. Molly Moser gave the financial reports for March and April 2019

| | Checking Account | Investment Account | Cash Position |
|------------|-------------------------|---------------------------|----------------------|
| March 2019 | \$157,964.26 | \$38,324.49 | \$196,288.75 |
| April 2019 | \$155,408.95 | \$38,331.00 | \$193,739.95 |

There being no corrections, the report was filed for audit.

6. OPERATIONS REPORT: Ms. Molly Moser gave the Operations Report for March and April 2019

7. OTHER BUSINESS:

a. FACILITY IMPROVEMENTS UPDATE: Ms. Molly Moser stated that a new phone system throughout the City was in progress, and should be complete by the end of the month.

Ms. Moser informed the Board that the demolition of selective steps (North side of building) had not started yet. She stated that the project would be overseen by Mr. Tim McClarty with construction and set-up by Boyd Fence & Welding. The demo will take up to 30-days to complete and the project should be completed by August.

Ms. Moser stated we have hired Marsh PMK, a consulting firm specializing in audio visual system design, to design a video projection system for the Conference Center. Design phase should be completed in August, and the construction phase to be completed early 2020.

CIVIC ABILENE, INC.
BOARD OF DIRECTORS
Tuesday, May 14, 2019 – 4:05 p.m.
Regular Meeting – Abilene Convention Center – Red Carpet Lobby
1100 N. 6th – Abilene TX 79601

b. Ms. Moser briefed the Board that the ice machine in the Conference Center kitchen ice machine was not working and had to be replaced. Ms. Moser stated that a new machine was purchased from BCRR and needed approval for this expenditure of \$4,250.00, which includes a new bin.

7. ADJOURNMENT: There being no further business, the meeting adjourned at 5:02 p.m.



Mike Warren, Chair



Sylvia Reed, Secretary



Molly Moser, Manager