

B U D G E T W O R K S E S S I O N

NOTICE OF MEETING

OF THE

MAYOR AND CITY COUNCIL

TO BE HELD

AUGUST 5, 6, 7, 9 & 10, 1982

Beginning Each Day at 8:00 a.m.

in the

POLICE TRAINING ROOM in the Basement of City Hall

AGENDA

1. Discussion of Budget & Tax Ordinance.
2. First Reading of Budget Ordinance.
3. First Reading of Tax Levy Ordinance.

CERTIFICATE

I hereby certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Abilene, Texas, on the 30th day of July, 1982, at 10:00 a.m.


Assistant City Secretary

POLICE TRAINING ROOM, BASEMENT
CITY HALL, CITY OF ABILENE, TEXAS.

The City Council of the City of Abilene, Texas, met in Budget Work Session, Thursday, August 5, 1982, at 8:00 a.m., with Mayor Elbert E. Hall, present and presiding, Councilman Julian Bridges, Councilwoman Billie Proctor, Councilmen Juan C. Rodriguez, A. E. Fogle, Jr., L. D. Hilton & Councilwoman Kathy Webster, present. City Manager Ed Seegmiller & City Secretary Ruth Hodggin, present.

Invocation by Councilman Fogle.

Mayor Hall asked Mr. Seegmiller to brief the Council on the Proposed Revised Budget for 1981-82 and the Proposed General Budget for 1982-83.

Mr. Seegmiller explained that we would follow the outline of:

- o Discuss the items in the Budget Letter
- o Explain the summaries on personnel changes
- o Equipment and Capital requests
- o Summaries on unfunded items (which simply means items which are important but were not put into the proposal).
- o Summary on items cut
- o Debt Service, W & S, Shop, etc.
- o Page by page discussion of department details
- o Recap

Mr. Seegmiller said that the proposed revisions of the current budget includes an increase in estimated revenue of \$3,170,101. This is due primarily to significant increase in sales tax, franchise taxes, delinquent taxes and charges for services.

Revisions to expenditures include the purchase of certain supplies and equipment this year rather than next year since they are cheaper and the savings potential is great enough to warrant these savings as soon as possible. Some of the areas involved are implementing the side loading refuse system, police management information study, asphalt for athletic tracks, stationary compactors, library roof and a golf cart barn.

Mr. Seegmiller said that the revised budget estimates an increase to the General Fund balance of \$1,026,613.

Mr. Seegmiller said that the 1982-83 Budget reflects funds available of \$54,057,558 to finance current operations. Current operations include the General Fund which reflects all general government costs; the Support Services Fund consisting of the Print Shop which provides printing, copying, and mailing services to the City Departments, the Coffee Shop which provides lunch and snack facilities to City employees as well as prisoner meals; and Communication Services, which provides installation and maintenance service to all City owned 2-way radio equipment; the Equipment Services Fund consisting of Equipment Services, which is the repair, maintenance, replacement and expansion of automotive and equipment capital; the Water and Sewer Fund, consisting of maintenance, operating and capital costs to the Water and Sewer System; and the Debt Service Funds to pay off the bonded debt. Operations are proposed to cost \$41,757,670, leaving a balance for all funds of \$12,275,888.

The General Fund operating expenditures are expected to be \$29,051,702 and will be covered by an estimated \$29,207,053 in revenues which will increase the fund balance by \$155,351. The revenues reflect a strong economy in Abilene with increased expectations in sales tax and growth in the property tax base. The General Fund balance is projected to be \$7,692,243 at the end of 1982-83 which includes a \$700,000 reserve for self-insurance.

The Water and Sewer Fund has expected expenditures of \$9,739,386, of which \$7,656,607 is for operation, including capital outlay, and \$2,082,779 for principal and interest requirements on outstanding bonds.

Roy McDaniel, Director of Finance, said that the proposed budget does not anticipate any increase in total tax dollars collected other than new growth. This budget was prepared using total market value of \$2,400,000,000 with exemptions of \$28,000,000 for elderly and veterans. This required a tax rate of \$.44. If the Council chooses to give additional exemptions, the tax rate will have to be adjusted accordingly in order to produce the needed dollars.

Mr. McDaniel said that if the Council chose to increase the taxes by more than 3%, they would have to have a public hearing, with proper notice given.

Pam Collins, Director of Personnel, said that the total number of full-time personnel in the proposed 1982-83 budget is 1,137, an additional 27 positions (2.3%) over the 1981-82 budgeted number of 1,110. However, the side loading refuse system is proposed to be implemented during the fiscal year. If this program is accomplished, there will be 23 fewer positions needed in that Division. Therefore it is possible that the net increase by the end of the budget year 1982-83 will be only four.

The 27 positions requested in this proposed budget includes the following:

General Government	
Personnel	1
Finance Department	
Administration	1
Municipal Court	1
Public Works	
Streets	4
Facilities Services	6
Police	
Support Services	13
Community Services	
Parks	1
	<hr/>
	27

Mr. Seegmiller explained about each of the additional employees needed. He said that the five full time custodians would take the place of five part-time custodial personnel. The proposed custodial maintenance program for City Hall is needed to provide a quality preventive maintenance program.

Mr. McDaniel said that there were no additional policemen asked for, because we have ~~been~~unsuccessful in filling the nine new positions authorized in the 1981-82 budget. If intensified recruiting and testing efforts are successful, it may be necessary to request additional authorization at a later date. The current number of authorized Civil Service personnel is as follows:

Police - 157 Fire - 167

Mr. McDaniel said that the study (when done) would probably recommend additional people in the Police Department. He said that the Task Force had reviewed all the proposals (they received 6 back out of twelve sent out). They will make recommendations at the next Council meeting.

Mr. Seegmiller presented summary of Revenues with explanations. The grand total for the Proposed 1982-83 Budget is \$29,207,053 for the General Fund.

Mr. Seegmiller presented new program requests proposed in the 1982-83 Budget for the General Fund, justifying each request by explanations.

Mr. Seegmiller also explained the unfunded programs proposed in the 1982-83 budget. He said that they needed to be done, there just was not enough money for them to be funded at this time.

Mr. Seegmiller also presented another category of programs, which will be held for future funding. After discussion, it was decided that they might have to consider the Civic Center Doors, because they were in such bad shape. It was also brought out that the addition of 42" Main from Will Hair Park to Buck Creek was needed very badly. The Parking Lot at Will Hair Park is also needed very badly.

The Budget Officer was directed to get some information on the priorities of the projects in the Community Services Department and bring back to the Council.

The Flood Control Management was presented as an unfunded item, but the Council said that the channel work and excavation work needed to be done off I-20 & Ambler & Cedar Creek.

Mr. Seegmiller said that they wanted to save at least \$100,000 of the Bond Fund for Santa Monica.

Mr. Seegmiller said that maybe they could go ahead with the purchase of equipment for the continuation of the flood control work.

Mayor Hall spoke in favor of the Library Master Plan.

David Wright, City Controller, said that the carpet that was requested by the Library was funded in the proposed 1982-83 budget.

Mr. Seegmiller explained the Revenue Sharing summary proposed for the 1982-83 budget. He said that with entitlement funds & interest earnings we have \$1,680,689.

Mr. McDaniel said that we needed to have a balance in the account, because of the projects planned that might have an overage. He also said that he felt that this would be the last Revenue Sharing money the City would receive.

Mayor Hall spoke in favor of the Special Project costing approximately \$12,000. It is the Christmas decorations down-town. He said that it was needed and he felt that it should be funded by the City because no one else would take care of it.

Mr. McDaniel explained the items which are to be funded by Revenue Sharing. He brought out that since the upgrading of the Data Processing Department, the number of employees have decreased from 11 to 8. He said that the entire cost of the Refuse Collection Side Loader system would be approximately 1.6 Million or 1.7 Million, but we would have to spend that much in any one year. He pointed out that the savings would show up in the General Fund.

Mayor Hall adjourned the meeting at 12:05 p.m. until the Council will again discuss the Amended Budget for 1981-82 and the Proposed 1982-83 Budget on August 6, 1982.

The City Council of the City of Abilene, Texas, met in Budget Work Session, Friday, August 6, 1982, at 8:00 a.m., with Mayor Elbert F. Hall, present and presiding. Councilman Julian Bridges, Councilwoman Billye Proctor, Councilmen Juan C. Rodriguez, A. E. Fogle, Jr., L.D. Hilton & Councilwoman Kathy Webster present. City Manager Ed Seegmiller, Assistant City Manager Curtis Hawk, & City Secretary Ruth Hodgkin, present.

Invocation by Councilman Hilton.

Items presented in the Proposed Revenue Sharing Budget are as follows:

Council-Sec.	Special Project	\$ 12,000
Accounting	Additional Sub-Systems	43,125
Date Processing	Upgrade System	64,556
Planning Admin.	Mapping & Monumen.	430,000
Building Svcs.	Interior & Ext.Paint	135,000
	City Hall	
Refuse Coll.	Side Loader System	500,000
	Street Sweepers	110,000
Police	Training Facility	47,600
Traffic	Signal & Marker Improve.	293,800
Civic Center	Carpet	32,000
	Total	<u>\$1,668,081</u>

Mr. McDaniel presented the following Summaries:

1. Transit Fund, discussed the funding of expanded Marketing \$8,100
2. Support Services Fund, discussed that the Coffee Lounge had increase prices, which would probably bring them out of the hole.

The buses were discussed, and the fact that they are operating with a deficit. It was brought out that DMTA will pay one half of the operating loss.

Wayne Kurfees, Director of Traffic and Transportation, said that President Reagan had planned to phase out the subsidies by 1985, which would include the buses.

Mr. McDaniel discussed the Shop Revolving Fund, which is a break even program. He also brought out the new program in Community Services, which is to modify 80 Radios.

David Wright, City Controller, went thru the Detailed Budget pages, explaining each one as he went as to increases or decreases.

Russ Evans, Executive Director of the Mental Health, Mental Retardation, said that he anticipated the need of additional funding from the City of Abilene. He said that they were going to ask the County of Taylor for an additional \$25,000, as well as the City of Abilene. He pointed out that the caseload is averaging about 1,200 clients, with 550 to 600 of those clients, stabilized either thru medication or other means. This increase of funding from \$45,000 to \$70,000, would be a \$25,000 increase for the City.

Mr. McDaniel briefed the Council on the Analysis of Property Values by Category with Various Rates & Options. He said that if they chose to give no homestead exemptions, kept the 'over 65' and the Disabled Veterans exemptions the way they are now - it would take a 44¢ Tax Rate (which is equivalent to the 86¢ which was charged last year).

The Session was adjourned until Monday morning at 8:00 a.m.

The City Council of the City of Abilene, Texas, met in Budget Work Session, Monday, August 9, 1982, at 8:00 a.m. with Mayor Elbert E. Hall, present and presiding, Councilman Julian Bridges, Councilwoman Billye Proctor, Councilmen Juan C. Rodriguez, A. E. Pogle, Jr., L. D. Hilton & Councilwoman Kathy Webster, present. City Manager Ed Seegmiller, Assistant City Manager Curtis Hawk & City Secretary Ruth Hodgkin, present.

Invocation by Councilman Hilton.

Pam Collins, Director of Personnel, presented the budget proposal with different options. She said that one of the things that they would like to do the next budget year, is re-institute the Step Pay Plan. The salary schedule has 26 ranges in it, and there are six steps within each range.

Curtis Hawk, Assistant City Manager, explained how the Step Pay Plan worked and how they proposed to initiate it this year. He said that they felt that it would be fair to treat it similar to the way they do the Civil Service employees. He said that they had decided to treat it according to tenure.

Mrs. Collins said that there would be 334 people who would move thru Step D, E & F, if this plan is implemented.

Mrs. Collins said that they wanted to also present the stability pay, which was implemented last year, for those employees who have been here at least five years or longer of continuous service with the City. The amount each employee receives is figured by annual salary, times years of service, times .005, up to \$1,200 maximum. If this plan is implemented, it would affect 330 people. She said that there were 95 people who would be affected by both the Step Plan maximum and the Stability Pay.

Mrs. Collins said that they were also recommending a 5% across the board for all non-Civil Service employees and the Fire Department employees, effective January 1, 1983.

Mrs. Collins said that they recommended that the City adopt 100% Updated Service Credit for all employees (excluding Fire Department) with Texas Municipal Retirement System. She also showed how much it would cost if the Council accepted an option of 7% contribution for all employees. She discussed further that the Police Department is especially wanting to contribute more for their retirement, so that it would be a better retirement.

Mr. Hawk discussed the difficulty of the Police Department, in their recruitment of people for their academies. He also discussed the turnover in the department and the need for better salaries, according to surveys made with the cities of Amarillo, Lubbock, Odessa, Waco & Wichita Falls.

Roger Dickey, Sergeant in the Police Department and representing the Police Association, spoke of the need for them to be able to contribute more into their retirement system, so that they could plan to retire earlier than the age of 65. He pointed out that a policeman did not need to be out on the street after the age of 50, because of his reflexes, etc. He also said that their pay needed to be better also, in order to get good people and to keep them, after they are trained.

Mr. Hawk presented a special table of salaries for the Police Department, which they are recommending, in order to bring the salaries up and help to keep the employees after they are trained. He said that they also recommended that the Police be allowed to contribute 7% to their retirement, in order to make their jobs more attractive and help the turnover in that department.

Mr. Seegmiller said that there were representatives from the Chamber of Commerce present, wishing to present their request for additional money this year.

Bill Gilliland, said that economic development is the Chamber of Commerce's business. He said that they saw that Crime Stoppers was a good program, so they took care of it, and after it got started, a private concern took over. He said that they requested the entire amount of bed tax which was estimated at \$515,000. He said there was a need of all the services of the Chamber be under one umbrella.

Mr. Gilliland also spoke of the need from the City to sponsor the Military Museum for the Chamber. He said that it would be in the best interest of the City of Abilene for them to sponsor the Museum.

Tommy McAlister, spoke in favor of the Military Museum and requested the City to increase their contribution to the Chamber and also sponsor the Military Museum.

Mr. McDaniel said that the City voted last year to keep 25% of the taxes received from the taxes (bed tax). This was voted to be used in conjunction with the Civic Center last year.

Oliver Howard, former Mayor, also spoke of the need for the City to furnish part of the money to get the project of the Military Museum off the ground. He said that the City needed to contribute to the operation, since the land is already available. He pointed out that the Museum would be for all branches of service. He said that they needed three years commitment from the City, for funds to pay for architect fees, etc.

Mr. Seegmiller said that he wanted to change the inspectors from Code Administration to Administration, so that they would be directly under his direction. This would change Code Enforcement to Administration. He explained that this would be more satisfactory, because he wanted to give them direction.

Mr. Seegmiller also requested permission to change two people's titles. He wanted to change Roy McDaniel from Director of Finance to Assistant City Manager to be in charge of Fiscal Resources. He said that Curtis Hawk would still be in charge of Human Resources. The second title he wanted to change was that of David Wright, from City Controller to Director of Finance. It was the consensus of the Council to authorize the requested changes.

Mrs. Bob Morford, Member of the Library Board, said that they needed the Library Master Plan. She said that the Library Roof, Freight Elevator and Master Plan are very important to the Library, also.

Mr. McDaniel said that they had moved the repair of the roof into the revised 1981-82 Budget, but have not budgeted for the elevator or the Master Plan.

It was suggested that the City should fund the Library Master Plan from Revenue Sharing and change the carpet for the Civic Center.

Mr. McDaniel said that there was a mistake in the figures that we had received from the Tax Appraisal District, since they had not given us credit for our growth. He said that the figure was more like 46¢ for the tax rate, instead of the 44¢ which had been given them the day before. The Council said that they wished to use the 44¢, unless a larger amount was needed after they finished the budget.

A homestead exemption was discussed and how much to recommend, how much it would cost the City, etc.

The Council decided that they would make the decision on the tax rate after they had approved all the rest of the budget.

It was the consensus of the Council to allow a homestead exemption of 10% for everyone, plus an additional \$15,000 for homeowners over 65, and the disabled.

Mr. Seegmiller said that they recommended the basic 5% across the board increases in salary to be effective January 1, 1983, for all employees, the increases in the table for the Police and the 7% request for the Police Retirement. The basic increases in salary to be effective January 1, also contains the Updated Service Credit for all employees.

The Council approved the above by consensus.

After discussion, Councilman Hilton moved to approve 75% of Roy McDaniel's estimate of \$515,000 or \$386,250, to be taken in by the Hotel & Motel Tax, to go to the Chamber of Commerce for their budgets. Mayor Hall offered an amendment-to give 75% of the difference between actual receipts and estimate. Councilman Hilton agreed. The 25% that the City is to retain, will go for those things pertaining to the Civic Center and it's upkeep. The motion was seconded by Councilwoman Webster. The motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.
NAYS: None.

Councilman Fogle moved to approve \$50,000 for the Mental Health-Mental Retardation, which was not their entire request of \$70,000. The motion was seconded by Councilwoman Webster. The motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.
NAYS: None.

Councilman Fogle moved to eliminate the contribution of \$1,500 to the Soil Conservation District. The motion was seconded by Councilwoman Webster. The motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.
NAYS: None.

Councilwoman Webster moved to approve \$9,000 for the Council on Alcoholism.

The motion was seconded by Councilman Hilton. The motion carried as follows:
AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.
NAYS: None.

Those recommended changes in the Budget are the following:

Revenue Sharing - 1983
Library Master Plan \$29,000

Revisions to 1981-1982

Civic Center Doors	\$23,000
Mill Hair Parking Lot	50,000
Civic Center Carpet	32,000
Total	<u>\$105,000</u>

Councilman Hilton moved to authorize the Staff to advertise for bids for one flatbed truck with Crane/Winch and one Swampdozer for use in Flood Control work. The motion was seconded by Councilman Bridges. The motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.
NAYS: None.

Councilman Hilton suggested that they wait to hire the Street people (4), until mid year because the program would not take effect until March or May, 1983.

The Santa Monica Program still has a reserve for the drainage project of \$100,000.

Diane McHaffey, Noah Project, presented her request for \$10,900 a year from the City of Abilene.

After discussion, Councilman Bridges moved to allocate the Noah Project \$5,000 for the next year. The motion died for lack of a second.

Mr. McDaniel explained what increase there would be to the budget, if they went with the proposed pay schedule for the Police Department. He said that it would cost \$215,775 to implement the pay schedule for the Police Department. He also said that it would take approximately \$170,000 to raise the Police Department's retirement to 7% (or have that much set aside for an improved Police Retirement System-after the results of a police management study was completed).

Effective January 1, 1983, police raises will be 5% for Sergeants and higher ranking officers, but for the average officer, from recruits to those with 10 years of service, the increases will be 8.5% to 15.8%.

The need for the Addition of 42" Main from Will Hair Park to Buck Creek for a cost of \$2,000,000, needs to be done, but there will have to be some way to fund it. A decision was not made as to how the above project would be fund, but several ways were discussed.

Mayor Hall brought up that there needs to be some way of keeping our Oil & Gas Royalties in one fund, to be used for something specific.

Traffic items were discussed in the Revenue Sharing Budget. A feasibility study would be necessary, if there was a chance of having a bond issue. James Condry, Assistant Director of Traffic & Transportation discussed this.

Councilman Hilton recommended that the money be set aside for an improved police retirement system, with actual allocation of the funding to await results of the police management study.

Mr. McDaniel said that it would take a 47¢ tax rate to handle the Amended 1981-82 Budget and the Proposed 1982-83 Budget.

After discussion, Councilman Hilton moved passage of the ordinance on first reading levying an ad valorem tax for the City of Abilene for the year 1982, providing for the assessment and collection thereof; repealing all ordinances and parts of ordinances in conflict herewith. The motion was seconded by Councilwoman Proctor. The motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton & Councilwoman Webster.
NAYS: Mayor Hall.

AN ORDINANCE OF THE CITY OF ABILENE, TEXAS, LEVYING AN AD VALOREM TAX FOR THE CITY OF ABILENE, TEXAS, FOR THE YEAR 1982; PROVIDING FOR THE ASSESSMENT AND COLLECTION THEREOF; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE.
TAX ORD. PASSED- 1ST RD. 47¢

After discussion, Councilman Bridges moved passage of the ordinance on first reading approving Revised Budget Figures for Fiscal Year 1981-1982, approving and adopting Budget for the Fiscal Year October 1, 1982, through September 30, 1983, for the City of Abilene, appropriating funds and calling a public hearing. The motion was seconded by Councilwoman Proctor. Motion carried as follows:

AYES: Councilman Bridges, Councilwoman Proctor, Councilmen Rodriguez, Fogle, Hilton, Councilwoman Webster & Mayor Hall.

AN ORDINANCE APPROVING REVISED BUDGET FIGURES FOR FISCAL YEAR	REVISED
1981-82; APPROVING AND ADOPTING BUDGET FOR THE FISCAL YEAR	BUDGET- 1981
OCTOBER 1, 1982, THROUGH SEPTEMBER 30, 1983, FOR THE CITY OF	82 & PROPOSED
ABILENE; APPROPRIATING FUNDS; AND CALLING A PUBLIC HEARING.	1982-83 BUDGET
	& APPROP.
	1SY RD.

There being no further business, Mayor Hall adjourned the meeting
t 3:50 p.m.

Ruth A. Adams
City Secretary

Ruth A. Adams
Mayor Elbert E. Hall