

Pre-Council Work Session of the Mayor and City Council of the City of Abilene, Texas, to be held in the Basement Conference Room of City Hall on Thursday, June 11, 1987, at 8:30 a.m. to consider the following:

1. Discuss consent and/or regular agenda items.

Regular Meeting of the Mayor and City Council of the City of Abilene, Texas, to be held in the Council Chambers of the City Hall on Thursday, June 11, 1987, at 9:00 a.m.

CITY COUNCIL: Mayor Dale Ferguson; Council - Gary D. McCaleb, Betty Ray, Walter E. Wheat, Tom Cenigliis, Welton Robinson and Harold Nixon.

1. Call to Order.
2. **INVOCATION:** Councilman Gary McCaleb.
3. **Approval of Minutes:** Pre-Council Work Session and Regular City Council Meeting held May 28, 1987.

CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of items unless a Council Member or citizen so requests, in which event the item will be removed from the general order of business and considered in its normal sequence.

4. **Ordinances and Resolutions:**
 - a. Oral Resolution approving agreement authorizing First National Bank and its two branches as Utility Pay Stations.
 - b. Oral Resolution endorsing the City of Abilene's Oisten Award submission for Records Management Programs.
 - c. Oral Resolution to consider the Abilene Zoological Society's request for paddleboat concession at Nelson Park.
 - d. Consider on first reading - an ordinance amending Chapter 8, Construction, Article VI, Division 5, by adopting the 1985 edition of the Uniform Mechanical Code, and set a public hearing for June 25, 1987 at 9:00 a.m.
 - e. Consider on first reading an ordinance repealing sales tax exemption on Telecommunication Services.
 - f. Consider on first reading an ordinance amendment to the Subdivision Regulations Section 23-266 concerning platting requirements, and set a public hearing for June 25, 1987 at 9:00 a.m.

- g. Consider on first reading an ordinance changing zoning district boundaries - **Z-8986** - Request from Jabe M. Pratt, agent, C. O. Patton, to rezone from RM-3 (Residential Multi-Family) to O (Office) district, located at S. 7th & Willis, and set a public hearing for June 25, 1987 at 9:00 a.m.
- h. Consider on first reading an ordinance changing zoning district boundaries - **Z-2087** - Request from Woods Psychiatric Institute, agent, Harry M. Root, to rezone from AO & LI (Agricultural Open Space and Light Industrial) to HC (Heavy Commercial) district, located on Industrial between Woods Place & Spindletop Drive, and set a public hearing for June 25, 1987 at 9:00 a.m.
- i. Consider on first reading an ordinance changing zoning district boundaries - **Z-2187** - Request from Bill Musgrave, Inc., agent, Eddie Chase, to rezone from AO (Agricultural Open Space) to RS-6 (Residential Single Family) district, located west of Catclaw Drive and north of Chimney Rock Road, and set a public hearing for June 25, 1987 at 9:00 a.m.
- j. Consider on first reading an ordinance for thoroughfare closure - **TC-7185** - concerning an east-west alley between Avenue E & Washington Boulevard and E. N. 15th & E. N. 16th Streets, and set a public hearing for June 25, 1987 at 9:00 a.m.
- k. Consider on first reading an ordinance changing zoning district boundaries - **Z-1987** - Request from Glen Wideman, agent, Frank Hudson, to rezone from HC (Heavy Commercial) to HI (Heavy Industrial) district, located at 3546 Pine Street, and set a public hearing for June 25, 1987 at 9:00 a.m.

REGULAR AGENDA

5. Ordinances & Resolutions:

- a. Discuss staffing requirements for Fire Suppression and consider purchase of equipment.

6. Other Business:

- a. Pending and Contemplated Litigation (see Notice for Executive Session, Litigation for listing subjects).
- b. Appointment and Evaluation of Public Officials (see Notice for Executive Session, Personnel for listing subjects).

ADJOURN

EXECUTIVE SESSION

(Personnel)

The City Council may consider the appointment, employment, reassignment, duties, discipline, or dismissal of the City Manager, City Attorney, Municipal Court Judge, City Secretary, and the City Board and Commission Members. A complete list of the City Boards and Commissions are on file in the City Secretary's Office.

After discussion of the appointment and evaluation of the Council Appointees and the Board and Commission members, in executive session, any final action or vote taken will be in public.

(Litigation)

The City Council may consider pending and contemplated litigation subjects. The following subjects may be discussed:

1. Taylor v. City
2. Velasquez v. City
3. Smithwick-Wheeler v. City
4. Maria Slaughter v. City
5. Leonard Glenn Taylor v. City
6. Hudson & ABC Airlines v. City
7. State of Texas v. City
8. Cynthia Halle v. City
9. Michael Mellen v. City
10. Patricia Partin v. City
11. Williams & Chambers v. City
12. Video Vue & American Video

Litigation is, by its nature, an on-going process, and questions may arise as to trial tactics which need to be explained to the City Council. Upon occasion, the City Council may need information from the City Attorney as to the status of the pending or contemplated litigation subjects set out above. After discussion of the pending and contemplated litigation subjects, in executive session, any final action, or vote taken, will be in public.

HC 1/15/87

00115

PRE-COUNCIL WORK SESSION, THURSDAY
June 11, 1987, 8:30 A.M.

CITY COUNCIL OF THE CITY OF ABILENE, TEXAS,
BASEMENT CONFERENCE ROOM, CITY HALL

The City Council of the City of Abilene, Texas, met in a Pre-Council Work Session on June 11, 1987, at 8:30 A.M. in the Basement Conference Room of City Hall. Mayor Dale Ferguson was present and presiding with Councilman Gary D. McCaleb, Councilwoman Betty Ray, Councilmen Walter Wheat, Tom Ceniglis, Welton Robinson, and Harold Nixon. Also present were City Manager Jim C. Blagg, Assistant City Managers Rickey Childers and Roy L. McDaniel, Assistant City Attorney Deborah Burleson, City Secretary Patricia Hancock and various members of the City Staff.

The Council briefly discussed various consent and regular agenda items. There being no further questions, the meeting was recessed to the City Council Chambers for the Regular Council Meeting.

REGULAR CITY COUNCIL MEETING
June 11, 1987, 9:00 A.M.

CITY COUNCIL OF THE CITY OF ABILENE, TEXAS,
CITY COUNCIL CHAMBERS OF CITY HALL

Mayor Ferguson reconvened the City Council of the City of Abilene, Texas, into Regular Session June 11, 1987, at 9:00 a.m. in the City Council Chambers of City Hall.

Invocation was given by Councilman Gary McCaleb.

There being no additions or corrections to the minutes of the Pre-Council Work Session and Regular City Council Meeting held May 28, 1987, the minutes stand approved.

Councilman McCaleb moved approval of the consent agenda items, 4a through 4k, as presented by the staff. The motion was seconded by Councilman Robinson and the motion carried.

AYES: Councilman McCaleb, Councilwoman Ray, Councilmen Wheat, Ceniglis, Robinson, Nixon, and Mayor Ferguson.
NAYS: None.

4. Ordinances & Resolutions:

- a. Oral Resolution approving agreement authorizing First National Bank and its two branches as Utility Pay Stations.
- b. Oral Resolution endorsing the City of Abilene's Olsten Award submission for Records Management Programs.
- c. Oral Resolution approving the Abilene Zoological Society's request for paddleboat concession at Nelson Park, contingent upon concessionaire obtaining required insurance.

d. Consider on first reading - an ordinance amending Chapter 8, Construction, Article VI, Division 5, by adopting the 1985 edition of the Uniform Mechanical Code, and set a public hearing for June 25, 1987 at 9:00 a.m.

AN ORDINANCE AMENDING CHAPTER 8, "CONSTRUCTION REGULATIONS," ARTICLE VI, "UNIFORM CODES AND OTHER REGULATIONS," DIVISION 5, "MECHANICAL CODE," OF THE ABILENE MUNICIPAL CODE, BY AMENDING CERTAIN SECTIONS AS SET OUT BELOW; PROVIDING A SEVERABILITY CLAUSE; AND DECLARING A PENALTY.

e. Consider on first reading an ordinance repealing sales tax exemption on Telecommunication Services.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, RELATING TO TAXATION OF TELECOMMUNICATIONS SERVICES; MAKING THIS ORDINANCE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

f. Consider on first reading an ordinance amendment to the Subdivision Regulations Section 23-266 concerning platting requirements, and set a public hearing for June 25, 1987 at 9:00 a.m.

AN ORDINANCE AMENDING CHAPTER 23, "PLANNING AND COMMUNITY DEVELOPMENT," SUBPART E, "ZONING," OF THE ABILENE MUNICIPAL CODE, BY AMENDING CERTAIN SECTIONS AS SET OUT BELOW; PROVIDING A SEVERABILITY CLAUSE; DECLARING A PENALTY AND CALLING A PUBLIC HEARING.

g. Consider on first reading an ordinance changing zoning district boundaries - Z-8986 - Request from Jabe M. Pratt, agent, C. O. Patton, to rezone from RM-3 (Residential Multi-Family) to O (Office) district, located at S. 7th & Willis, and set a public hearing for June 25, 1987 at 9:00 a.m.

AN ORDINANCE AMENDING CHAPTER 23, "PLANNING AND COMMUNITY DEVELOPMENT," SUBPART E, "ZONING," OF THE ABILENE MUNICIPAL CODE, BY CHANGING THE ZONING DISTRICT BOUNDARIES AFFECTING CERTAIN PROPERTIES, AS DESCRIBED BELOW; DECLARING A PENALTY, AND CALLING A PUBLIC HEARING.

h. Consider on first reading an ordinance changing zoning district boundaries - Z-2087 - Request from Woods Psychiatric Institute, agent, Harry M. Root, to rezone from AO & LI (Agricultural Open Space and Light Industrial) to HC (Heavy Commercial) district, located on Industrial between Woods Place & Spindletop Drive, and set a public hearing for June 25, 1987 at 9:00 a.m.

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i. Consider on first reading an ordinance changing zoning district boundaries - Z-2187 - Request from Bill Musgrave, Inc., agent, Eddie Chase, to rezone from AO (Agricultural Open Space) to RS-6 (Residential Single Family) district, located west of Catclaw Drive and north of Chimney Rock Road, and set a public hearing for June 25, 1987 at 9:00 a.m.

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j. Consider on first reading an ordinance for thoroughfare closure - TC-7185 - concerning an east-west alley between Avenue E & Washington Boulevard and E. N. 15th & E. N. 16th Streets, and set a public hearing for June 25, 1987 at 9:00 a.m.

AN ORDINANCE PROVIDING FOR THE ABANDONMENT OF A PORTION OF PUBLIC RIGHT OF WAY; PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH ABANDONMENT, AND CALLING A PUBLIC HEARING.

k. Consider on first reading an appealed item, being an ordinance changing zoning district boundaries - Z-1987 - Request from Glen Wideman, agent, Frank Hudson, to rezone from HC (Heavy Commercial) to HI (Heavy Industrial) district, located at 3546 Pine Street, and set a public hearing for June 25, 1987 at 9:00 a.m.

AN ORDINANCE AMENDING CHAPTER 23, "PLANNING AND COMMUNITY DEVELOPMENT," SUBPART E, "ZONING," OF THE ABILENE MUNICIPAL CODE, BY AMENDING CERTAIN SECTIONS AS SET OUT BELOW; PROVIDING A SEVERABILITY CLAUSE; DECLARING A PENALTY AND CALLING A PUBLIC HEARING.

Jim C. Blagg, City Manager, briefed the Council on an item concerning the staffing requirements of the Fire Department and the consideration of possible purchase of equipment.

He gave Council a brief history on staffing of the Fire Department. He discussed a manning study that was conducted in 1981 by the firm of LFWF, Inc., and described the portions of that study which were initiated and implemented in the Department. The major recommendation of the study was to reduce the staffing of the Fire Department, and supplement of the staffing with cross-trained City employees from other departments. This recommendation corresponds to having a part full-time department and part volunteer or part-time department. The Abilene Firefighters and the Abilene Firefighters' Association opposed the staffing reduction recommendation; however, that recommendation was implemented by the City Council.

In 1981, firefighters circulated a petition for a manning ordinance which was approved by the voters mandating 1.5 men per 1,000 population. The actual population of Abilene and how it was calculated shortly became an issue.

In 1985, the Fire Department conducted an efficiency study to determine exactly what functions are important at fires, the time necessary to complete those functions, and the staffing level necessary to accomplish those tasks in a reasonable amount of time. One of the major results of the study identified that four persons per fire apparatus was the minimum necessary staffing for proper fire protection and firefighter safety, and the maximum effective staffing from a cost perspective.

During that time, the City Manager met with the Abilene Firefighters' Association due to the problem with the issue of setting the population, as well as several other issues relative to fire services. Conversations regarding a change to the staffing ordinance ensued. An agreement was reached by the Association on the staffing level being predicated upon the number of pieces of equipment. Council, therefore, amended the manning Ordinance to reflect that staffing would be based upon four men per piece of equipment rather than 1.5 per 1,000 population. Based on budget constraints, it was recommended and agreed by all parties that the manning requirement be phased in and fully implemented by October 1, 1987.

Richard Knopf, Fire Chief, explained the current staffing situation in regard to the manning Ordinance and actual operations. He showed a chart that indicates 51 persons are assigned to each fire platoon, with three platoons in the Department. There are allowances for vacation time, which is set at 5 people at any one time. That brings the total on-duty staffing for any given day down from 51 to 46.

Chief Knopf continued by describing the combination of injury and sick leave use currently indicates, on the average, 2.66 people off duty on any given day. That brings the staffing down to 43.34 persons to achieve a 42 ordinance-specified staffing level. If two additional people are out sick, the Department is in an overtime situation. The fire administration staff has been aware, since 1985, that as of October 1, 1987, it would have to meet the requirements of the ordinance. It is clear that the Department cannot staff at 46 with the present employees and without incurring large amounts of overtime.

In a desire to economize, the Department staff has looked for ways to reduce or avoid the expense created by the Ordinance beginning October 1, 1987. One alternative was to combine two fire companies, however, the department does not currently own a piece of equipment that would meet those needs. The Department is under requirements from the State Insurance Board to maintain certain quantities of equipment but the combining of two companies on one specialized piece of equipment (known as the quint) would meet those requirements and avoid the cost of hiring additional people.

He emphasized that the Department never agreed this option was a better form of service. The Department reluctantly recommended it at the time. During this process, the Chief had conversations and meetings with all the employees, the Association leadership, as well as anyone who had an interest in the Department. In those meetings he explained the option of purchasing the Quint as well as the entire economic situation. The memberships of both groups reluctantly agreed that the combination of 2 fire companies would be the only alternative, if there was no increase in staffing.

The purchase of the Quint would have allowed the required staffing to remain at 42, the current level, until approximately 1992, when the Department anticipates the purchase of a ladder truck due to the growth in the southside of town. Insurance regulations dictate what types and how many pieces of equipment the Department operates, of which some criteria is based on population.

The Council chose not to adopt that option; therefore, the Department has prepared four additional alternatives that are now before the Council. Of those, the purchase of the Quint is included.

The Chief responded to questions from the Council.

Mr. Blagg presented four alternatives which will help offset the total number of new hires that would be required on October 1, 1987, in order to meet staffing requirements as follows:

1. Temporary combination of two different fire units into one, (i.e., consolidate one engine and one ladder truck). Purchase of the Quint apparatus.
2. Modification of staffing ordinance to lower its requirement.
3. Hire 9 additional personnel and fill 9 current vacancies to meet the requirements of the present manning ordinance.
4. Close one fire station.

Staff recommends alternative #3, hiring 9 additional personnel and filling 9 current vacancies. Mr. Blagg and Chief Knopf then responded to questions from Council.

Discussion ensued regarding alternative #1, which implies the availability of \$30,000 in bond funds, which were voted in 1979 to purchase capital items in the Fire Department. Councilman Ceniglis questioned if some of these funds could be used to reimburse the 1986-87 general fund budget for the purchase of the Fire Department's telephone system. Staff responded, technically, that could be done. However, it is preferred to use bond funds on capital items with a long-life expectancy.

Mayor Ferguson asked if anyone in the audience would like to speak on the issue. The following individuals spoke:

J. D. Dennis, Abilene Firefighters Association, handed out material concerning the Quint equipment and the Association's opposition to that alternative. It is the Association's opinion that staffing is favorable, or alternative #3.

Steve Fullerton, Abilene Fire Department, presented an overview of the 1985 staffing report conducted in Abilene. He gave a graphic model of a simulated response to a house fire. He is in favor of the present manning ordinance and alternative #3.

- Charles Nolen, 2100 Glenwood, spoke to the statement from Chief Knopf about the average of 5 positions allowed vacation per shift. He Nolen purports the number may be 4 instead of 5, depending on how it is calculated.

Mayor Ferguson brought to the Council's attention a 5th alternative proposed and presented by Councilman Ceniglis. Councilman Ceniglis presented his 5th alternative.

He proposes the following changes from:

Fire staff services - 2 positions (District Chief and Fire Medic);
Fire Prevention - 1 position (Information Officer); and,
Fire Administration - eliminate the Fire Marshal position.

Authorize to fill:

9 current vacancies
5 new hires
3 transfers
1 new rehire for Fire Marshal

Steve Fullerton responded to Councilman Ceniglis' proposal concerning the key-rate insurance standards for a Fire Marshal and the additional charge of 3% that would be placed upon Abilene's insurance rate without a Fire Marshal. Staff stated the functions of Fire Marshal would have to be assigned.

Chief Knopf responded on the result of the motion regarding performance of the Department. The proposal would eliminate the ability to handle the weed control program; seriously damage the ability to supply firefighters in the fire stations to manage the maintenance of the trucks and equipment, as well as supervising communication operations. The Fire Marshal position is required by the Insurance Commission. The public fire safety education program would be seriously handicapped.

Gary Garrett, President, Abilene Firefighters Association, spoke to Council concerning the needs of the Department and the proposed alternative #5. He spoke in favor of the positions targeted for elimination. Councilman Nixon asked Mr. Garrett if he could choose between alternative #1 and alternative #5, which one of the two would better fit the Department's needs. J. D. Dennis joined in the conversation in regard to the Council's question. They expressed the importance of the support positions which maintain the equipment and training programs. They perceive the department has made adjustments in the past by reducing equipment to provide efficacious, safe service together with compromise and cooperation with the Council.

The Council solicited input from the men on the transfer positions. Mr. Garrett replied he was confused on the Fire Marshal position and is unclear as to who will perform those functions if the position is eliminated. Council stated that someone would have to be assigned those functions. Mr. Garrett responded he could not recognize any positions that could be moved out of the equipment or training support groups. He chose not to speculate without returning to the Association membership to seek input. Leon Crane, Fire Department, joined in the conversation to speak in favor of the District Chief's position.

Bill Mooty, Fire Marshal, spoke in favor of his position and asked for clarification on what the City would do to provide for the Fire Marshal functions and how the City would save money by eliminating his position. Staff stated the Fire Marshal functions would have to be assigned to somebody. Councilman Ceniglis said perhaps Council should look at another position to take on these functions.

Councilman Nixon stated he did not perceive alternative #5 as a cost-saving measure. Mr. Blagg stated the Fire Marshal functions would have to be performed and how the Council chooses to provide for those functions needs to be decided. Councilman Ceniglis inquired if the functions can be assigned to somebody in the present administrative department. Mr. Blagg responded it is possible, however, staff has not had an opportunity to review that suggestion in detail.

Mayor Ferguson asked for a motion on any of the proposed alternatives.

Councilwoman Ray prefaced her motion by expressing that alternative #1 is not the perfect answer nor what Council or firefighters would prefer, but it is a stop-gap measure that would provide a reasonable answer as Council goes into the 1987-88 budget year. Based upon that, Councilwoman Ray moved to accept Alternative #1, purchase the equipment known as the Quint, as a compromise and stop-gap measure. The motion was seconded by Councilman Nixon, who reiterated this action is a compromise and helps address the forthcoming budget problems as well as sustaining the support services personnel at the present level.

Councilman McCaleb expressed there is no ideal solution. An important consideration is to maintain the current level of support personnel yet meet the requirements of the manning ordinance. He would not want to jeopardize the lives of the citizens and feels the support programs help prevent fires. For those reasons, he supports alternative #1.

Councilman Robinson expressed his feelings and reasons for opposing alternative #1. In his opinion, if the Quint were purchased, and based on the Chief's earlier comment that the Department would realize 9% less fire protection under the Quint alternative, it is feasible that one life could be lost over a one-year period if the department saves 10 lives a year. If the Quint alternative is accepted, it does not provide for increasing the fire suppression staff and he doesn't feel comfortable with the present minimum level.

The vote was called on the motion to accept alternative #1, and the motion FAILED as follows:

AYES: Councilman McCaleb, Councilwoman Ray, and Councilman Nixon.

NAYS: Councilmen Wheat, Ceniglis, Robinson, and Mayor Ferguson.

No action was taken on alternatives #2, #3, or #4.

Councilman Ceniglis moved to accept alternative #5. He proposes the following changes from:

Fire staff services - 2 positions (District Chief and Fire Medic);
Fire Prevention - 1 position (Information Officer); and,
Fire Administration - eliminate the Fire Marshal position.

Authorize to fill:

9 current vacancies
5 new hires
3 transfers
1 new rehire for Fire Marshal

The motion was seconded by Councilman Robinson.

Councilman Nixon asked Councilman Ceniglis for the funding source for this alternative in regard to preparation for the 1987-88 budget. Councilman Ceniglis responded that regardless of the alternative accepted, there will have to be more money in the budget. He added he has always proposed that people should be hired if it is for the sake and well-being of the people of Abilene. To hire more firefighters falls under that category in his opinion. He feels there will be other places that the Council will have to look at the budget to be sure that the money they have will be spent properly.

The Council discussed the importance of considering where funding will come from for this alternative, as well as the safety of the firefighters. They all are in agreement with assuring the safety of lives in the community.

The vote was called on alternative #5 and the motion **CARRIED** as follows:

AYES: Councilmen Wheat, Ceniglis, Robinson, and Mayor Ferguson.

NAYS: Councilman McCaleb, Councilwoman Ray, and Councilman Nixon.

Mayor Ferguson recessed the Council into executive session in accordance with State law, Sections 2e and 2g of the Open Meetings Act, to consider pending and contemplated litigation and the appointment and evaluation of public officials.


The Council reconvened from executive session and reported no action taken.

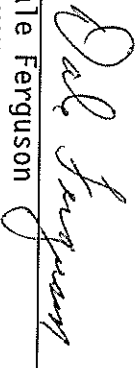
Councilman McCaleb moved to appoint Frank Puckett as Overall Chairman of the Reinvestment Zone effective immediately through December 31, 1987. The motion was seconded by Councilman Wheat and the motion carried.

AYES: Councilman McCaleb, Councilwoman Ray, Councilmen Wheat, Ceniglis, Robinson, Nixon and Mayor Ferguson.

NAYS: None.

There being no further business, the meeting was adjourned at 12:00 p.m.


Patricia Hancock
City Secretary


Dale Ferguson
Mayor

NOTICE OF MEETING
CITY COUNCIL RETREAT

Notice is hereby given that the Mayor and City Council of the City of Abilene, Texas, will meet in a Retreat Session on June 11 and 12, 1987, in the "Living Room", northwest corner of McClothlin Campus Center, Abilene Christian University, to consider the following items:

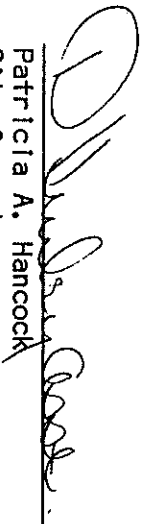
Thursday, June 11, 12:00 noon
Friday, June 12, 8:30 a.m.

AGENDA

Introduction
Review Status of 1986 Goals
Report from Needs Assessment Committee
Report from Community Development Committee
1986-87 Budget Status
Financial Projections 1988-1991
All-American City Program
Citizen Service Audit
Threats and Opportunities
City Overview
Excerpts from Places Rated Almanac
Excerpts from Inc. Magazine, April, 1987 Issue
Demographic and Sociological Changes and their Impact on the City
Organization
Issue/Strategy Development

CERTIFICATE

I hereby certify that the above notice of meeting was posted on the bulletin board at City Hall of the City of Abilene, Texas, on the 8th day of June, 1987, at 8:30 o'clock a.m.


Patricia A. Hancock
City Secretary

CITY COUNCIL OF THE CITY OF ABILENE, TEXAS
MC GLOTHLIN STUDENT CENTER, LIVING ROOM
ABILENE CHRISTIAN UNIVERSITY

CITY COUNCIL RETREAT
JUNE 11, 12, 1987

The City Council of the City of Abilene, Texas, met in a City Council Retreat on June 11 and 12, 1987, in the Living Room of the McGlothlin Student Center, Abilene Christian University. Mayor Dale E. Ferguson was present and presiding with Councilman Gary D. McCaleb, Councilwoman Betty Ray, Councilmen Walter E. Wheat, Tom Geniglis, Welton Robinson, and Harold Nixon. Also present were City Manager Jim C. Blagg, Assistant City Managers Roy L. McDaniel and Rickey Childers, City Secretary Patricia Hancock, Assistant City Attorney Deborah Burleson, and various members of the City staff.

Day 1 - Thursday, June 11, 1987
1:15 p.m.

Mayor Ferguson called the meeting to order. City Manager Jim Blagg gave the introduction for the session explaining how the daily sessions would proceed and the purpose of the Retreat. The overall purpose of the Retreat is for the City Council to provide the staff with the issues that Council believes are important for staff to address during the coming fiscal year. By identifying those issues important to the City Council, the staff can relate those issues to the work program and the budgeting process.

Following presentations from the staff, the Council will address the issue statements and prioritize the issues by indicating, through consensus, whether the issue is of high, medium or low priority.

Once the Council has completed its ranking of the issues, the staff will take the high priority issues and prepare an implementation sheet for each which will include the strategies and costs required for the accomplishment of the issue. These sheets will be submitted to Council at a later time for its final review and adoption.

Mr. Blagg called upon various members of the City staff to give brief presentations on the 1986-87 Council goals and major accomplishments made by the organization during the current year.

FINANCE DEPARTMENT

David Wright, Director of Finance, briefed the Council on the goals for the finance department for 1986-87.

Utilizing a progressive analysis, as provided by Council, develop and balance the general fund budget. The process concluded that the budget could not be balanced through current revenues and resulted in the elimination of 45 positions supported by the General Fund, implementation of user fee charges, and delays in capital purchases. The reduction of personnel were more visible internally than to the citizens, as the services reduced have effected the internal

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operations, changed service delivery methods and lengthened replacement of equipment which can cause future budget constraints.

- **Avoid, where possible, the subsidization for services utilized by selected groups.** This goal was accomplished with the adoption and implementation of the User Fee Study at the 1986-87 budget worksession.

- **Analyze City equipment to determine when to lease rather than purchase; determine methods for life cycle replacement analysis and develop those methods; and implementation of life cycle cost procedures for purchasing City equipment.** The lease vs. purchase study has been completed and forwarded to management for review. Beginning with the fiscal year 1987-88, all available procurement options will be analyzed and considered as a part of the bid process on all units designated for replacement. These options include lease and lease/purchase, purchase of used in lieu of new equipment, rebuilding, total cost bids, and alternative financing on outright purchases.

Presently, staff is researching available sources to determine the specific approach that should be adopted. This goal has an estimated completion date of December, 1988. In conjunction with the life cycle analysis, a life cycle cost purchasing program is under development to collect life cycle purchasing methods, investigate local market conditions, and any legal implications. Estimated completion date is set for December, 1988.

Mr. Wright continued his presentation briefly discussing the additional accomplishments of the department.

COMMUNITY SERVICES DEPARTMENT

Mike Hall, Director of Community Services, briefed the Council on the goals of the Community Services Department for 1986-87.

- **Greater citizen awareness of senior population growth and the need for more programs.** The department, in conjunction with the Parks and Recreation Board, established a Senior Citizens Advisory Committee that will be responsible for increasing the awareness of local civic groups. Additionally, the Senior Citizens Division will sponsor the 1st Annual Senior Citizens Resource Day at the Civic Center. The event is designed to make senior citizens and the general population aware of services available for the senior population.

- **Promoting citizen awareness of local cost involved with senior citizen programs.** Educational sessions will be held at each senior citizen center on a monthly basis to provide information on food costs vs. donations.

- **Promoting a program based upon ability to pay.** Staff is communicating with the West Central Texas Council of Governments Area Agency on Aging and local and state representatives expressing the City's concerns.

- **Consolidation of all agencies within the community to decrease duplication of services.** An analysis of community services relative to the senior citizens program was conducted, which distinguished three service areas providing separate, although similar, services: City Senior Citizens Program provides nutrition, recreation and supporting social services to independent participants as well as meals to certain individuals that have a short-term illness; Abilene Day and Health Care Center provides nutrition, recreation and supporting social services to participants requiring nursing supervision; and the Meals on Wheels Program serves persons homebound due to physical or psychological reasons for long-term care.

- **Develop additional community resources for Call For Help.** Staff established a study group, consisting of representatives from various agencies involved with Call For Help, which will meet quarterly to improve services in the Call For Help area; explore ways of providing more efficient services to clients; explore the possibility of a centralized Call For Help office to facilitate a food pantry and walk-in service.

Mr. Hall continued his presentation by highlighting other accomplishments of the Department.

PUBLIC WORKS DEPARTMENT

Bob Whitehead, Director of Public Works, briefed the Council on the 1986-87 goals for the Public Works Department.

- **Seal Coat one million square yards of streets each year for the next three years.** The Street Division anticipates completion of the seal coat program for FY 1986-87 and has budgeted funds to reach that goal for FY 1987-88 as well.

Mr. Dale Williamson, City Engineer, briefed the Council on the goals relative to the Floodwater Management Plan.

- **Develop and implement the Creek Maintenance Plan, the Regional Detention Plan, and the Local Drainage Plan.**

A special subcommittee of the Planning and Zoning Commission was created in regard to the **Regional Detention Plan** which submitted recommendations to the Planning and Zoning Commission and City Council in February, 1987. Council directed staff to procure consultant services to expedite the engineering portions of the plan and formally authorized expenditure of monies, collected to date, to begin preparation of the plan. The Engineering Division is taking lead responsibility for devising and implementing the plan. Additionally, the present Stormwater Management Policies and Ordinance requires all development in the City and extraterritorial jurisdiction to mitigate excess storm runoff resulting from development.

Presently, the Engineering Division is compiling a **Creek Maintenance Plan**. As part of the plan, temporary or permanent easements for the remainder of the creek channels that lack maintenance access will be acquired.

The Engineering Division has identified twelve major **local drainage problem areas** requiring a varied scope of treatment and improvements. The Division will prepare alternative solution schemes and cost benefits analysis on each. Until a fiscal commitment to the solution of local drainage problems is formalized, implementation of the Plan can be done on a very limited basis due to lack of available funds. Once a commitment is made with a given amount of funding, annual projects can be prioritized and corrected on an on-going basis.

Mr. Whitehead continued his presentation by highlighting other accomplishments of the Department.

PLANNING DEPARTMENT

Mr. Lee Roy George, Director of Planning, briefed the Council on the 1986-87 goals for the Planning Department.

- **Review Council-adopted policies on growth, annexation and extension of utilities outside the City limits to assure that all are still appropriate and include necessary areas of concern.** Staff continuously reviews and recommends revisions to these policies. The Pro-rata ordinance is presently being reviewed with suggested amendments and will be forwarded to City Council later this year. Other code provisions related to cost sharing, including development of a new policy concerning the construction of bridges in, or serving, newly developed areas, are being studied. A survey of other Texas cities on the topic of bridge construction policy was conducted with results being compiled and summarized. Recommendations will be presented to Council later this year.

- **Develop a policy concerning development and use of highway boulevard medians.** The median and boulevard policy is presently under study by the Planning and Zoning Commission, which has established a special subcommittee for additional input. Recommendations will be forwarded to Council this fiscal year.

- **Develop staff recommendations for establishment of a non-profit downtown organization.**

- **Develop a policy handbook concerning all growth-related development.** The materials have been submitted to the Assistant City Manager for further review and analysis and eventually will be used to form the basis for a growth policies handbook for use by City officials and the public.

- **Review Century II Goals program to determine feasibility of updating the study.** Staff documented all the Century II goals and their current status. This documentation has been compiled into a report that has been submitted to the City Manager. Conclusions are that the program was highly successful and with minor modifications a similar endeavor sometime in the future could be expected to yield similar results.

• Invite the Reinvestment Zone (Tax Increment) Board of Directors to participate in the City's annual Capital Improvements Program (CIP) process. The Board has been on hold pending the outcome of litigation involving the El Paso TIF District. The Board has not produced program or project proposals for inclusion in the CIP program, however, when proposals are submitted from the District, they will be included in the process.

Mr. George continued his presentation by highlighting other accomplishments of the Department.

MUNICIPAL INFORMATION

Sandy Test, Municipal Information Officer, briefed the Council on the 1986-87 goal for her area as well as other accomplishments during the year.

• Develop a pilot program for a Volunteer Program and evaluate after one year to determine feasibility of expanding the program. A study of successful volunteer programs in other cities was conducted and information obtained from the study utilized to create Abilene's pilot program entitled Volunteers in Abilene (VIA). Sixty (60) suggested positions were submitted by Directors, of which ten (10) were chosen for the pilot program. Good qualified volunteers were recruited and the program appears to be successful. An updated progress report and recommendations concerning the possible expansion of the program will be forthcoming to Council at the budget worksessions this year.

WATER UTILITIES DEPARTMENT

Dwayne Hargesheimer, Director of Water Utilities, briefed the Council on the 1986-87 goals of the Water Department.

Cindy Manning, Assistant to the Director, began the briefing with a progress report on the Water Management Plan.

• **Begin implementation of various conservation programs included in the Water Management Plan.** Public Information and education programs are ongoing. Water Awareness Week was proclaimed during the week of May 11-15 in order to emphasize water conservation and a Lawn Watering Guide is being developed. The Water Conservation committee has established a Xeriscape Technical Advisory Committee to educate the public on Xeriscape principles. Plumbing Code revisions will be reviewed in the fall of 1987 and Retrofit Programs are being evaluated for City facilities.

• **Begin construction of the second water transmission line from Hubbard Lake.** Financing for the project has been acquired through the use of bonds and the actual construction began in March, 1987, with an expected completion date of summer, 1988.

• **Construct a 500,000 gallon elevated storage tank.** The site is located near the southeast intersection of Highway 83-84 and FM 707. The construction contract was awarded by Council in February, 1987, and completion is estimated by the fall of 1987.

- **Complete the water reclamation research project in the 1986-87 budget year.** Necessary contracts have been executed and implementation is underway. A Public Advisory Committee has been created with site visits planned for May and June, 1987. Project completion is estimated for January, 1988.

Mr. Hargesheimer continued with a status report on the Wastewater Collection System Study being conducted to address several system-wide overload problems associated with the Will Hair Sewer Lift Station; and odor control for the Buck Creek Pump Station. The study will be finalized by the end of June, giving final recommendations for needed improvements to the Collection System as well as Buck Creek. The recommendations will show the need for the following:

- new Cedar Creek outfall;
- odor control methods for Buck Creek; and,
- additional line capacity to relieve overload line capacities on the western side of the City.

Project construction is scheduled to begin this fall on the top priority projects. These individual projects will require proper plans and specifications to be prepared by capable engineering firms.

POLICE DEPARTMENT

Dwain Pyburn, Acting Police Chief, briefed the Council on the 1986-87 goals of the Police Department.

- **Renovate 32,500 square feet of the Thornton's building to be utilized by Municipal Court and Police Department with special emphasis placed on functional, practical design that can be accomplished in the most economical way possible.** Demolition phase of the building is completed and the remaining structure is prepared for construction. Construction contract has been let with bid opening scheduled for June 16, 1987. Target date for the Department to move into the new structure is August, 1988.

- **Combine the Police and Fire Department's dispatch into a centralized dispatch system. Equip the centralized dispatch unit and all other units of the Fire and Police Departments with an adequate communications system designed to meet the communication needs of both departments.** The Police Records Management System has been installed. Moving to the new Law Enforcement Facility will create a need for the acquisition of two police computers: one for the records management system and one for the computer-aided dispatch system in the Communications Center. Once the equipment is purchased, it will complete the entire system, with the exception of the hardware and related items that would be placed in the individual fire stations.

Mr. Pyburn continued his presentation by highlighting other accomplishments of the Department.

GENERAL GOVERNMENT DEPARTMENT

Rickey Childers, Assistant City Manager, briefed the Council the 1986-87 goals of the general government department.

- To balance the budget through a progressive analysis in the following steps:
 - to estimate the maximum revenue and compare it to the minimum estimated costs of providing the projected services;
 - to look for areas to cut that do not affect personnel or services;
 - if this cannot balance the budget, look for services that can be reduced or, if necessary, eliminated with minimum effect on the citizens;
 - if this cannot balance the budget, look for additional sources of income.

Staff is presently preparing the revised 1986-87 budget together with the proposed 1987-88 budget and will present them to Council during the budget worksessions in July.

- **Encourage economic development through highly visible cooperation with the Chamber of Commerce; encourage local business people to become involved in determining the future needs of the City; and, encourage small business growth.** Staff members and Chamber officials met on several occasions throughout the year to discuss mutual concerns as well as encouraging development. Presently, the National Development Council, staff, and Chamber officials are discussing the possibility of contracting with the Development Council to prepare an economic development strategy for the City.

- **Reconsider capital improvement needs for projects within \$10.2 million and/or an entire general purpose package.** Bonds were voted in the amount of \$10.2 million with four of the five propositions successfully approved.

- **Examine the organizational structure to identify areas of consolidation; initiate manpower utilization studies.** To increase efficiency, the emergency management function was transferred from Risk Management/Emergency Management Office to the Fire Chief's office effective October 1, 1986. As a result, the Emergency Management Coordinator position was eliminated in January, 1987. The Traffic Department assumed responsibilities for the supervision of the Airport from Public Works Department, which allowed for the consolidation of the Assistant Traffic and Transportation Director and the Airport Manager. Staff will continue to conduct analysis for possible consolidations and reorganization to better utilize staff in all areas of the organization.

- **Initiate operational audits and studies of various City departments.** The City Manager initiated an operational analysis on the Senior Citizens Program, which is scheduled to be completed in April, 1987. An operational audit of the Transit System is scheduled to be completed in September, 1987. The audits will address the kind of services being provided, segment of population receiving service, alternatives available to provide same service to the same populous in a more efficient manner, and growth potential of these services in the future.

Mr. Childers continued his presentation by highlighting other accomplishments of the Department.

Former Mayor David Stubbeman presented a report on the **Mayor's Task Force on Community Needs**. In February, 1987, a comprehensive study of human service needs was completed with a report issued entitled Abileneans Helping Abileneans. The initial process represented a collaborative effort between the City of Abilene, Dodge Jones Foundation, and the United Way. Emerging from the presentation of the results of the needs assessment study to the City Council, Mayor Stubbeman established a Task Force.

The Task Force was comprised of seven subcommittees. Each subcommittee was charged to examine the barriers identified in the needs assessment study and to determine strategies for dealing with the existing problems in the community. The goal of the Task Force is to allow for the immediate and long-term development of resources which will enable the City to ensure the full potential of its citizens. He reviewed the issues that were considered by each subcommittee.

The Steering Committee of the Task Force will meet on June 16, 1987, with a final report to Council forthcoming in July/August, 1987.

Mr. James Cole, Chairman of the Community Development Committee, presented the preliminary recommendations of the **Community Development Committee (CDC)** on the use of Community Development Block Grant (CDBG) funds for FY 87. The CDC modified the goals and objectives process this year. Funding recommendations are based upon goals and objectives established last year and the recommendations of the Mayor's Task Force on Community Needs. In lieu of accepting unsolicited proposals from the community, the Committee recommends the City request proposals from agencies to meet specific needs recommended by the CDC and approved by City Council.

With exception of the unspecified (*) recommendations that are dependent on the Mayor's Task Force and the Abilene Economic Development Company, Inc. (whose budget has not yet been submitted), the CDC recommends the following projects for CDBG funding.

<u>Description</u>	<u>Cost</u>
Program Administration	\$ 202,200
Center for Non-Profit Management	15,000
Housing Rehab Staff	79,788
Grant/Loan Program	300,000
Emergency Repair	75,000
Zoning Enforcement	23,728
Condemnation & Rehabilitation	88,212
Call For Help	61,449
Contingency Fund	15,623
Unspecified *	<u>100,000</u>
	=====
	\$ 961,000

Day 2 - Friday, June 12, 1987
8:30 a.m.

David Wright, Director of Finance, presented a review of the City's 1986-87 budget status, using graphic illustrations of the general fund revenue ratios for the 1986-87 budget; various other funds; and, various forecasts 1986 to 1991 revenue and expenditures.

He further reviewed revenue projections for 1988 to 1991, stating with the economic conditions at the present time, forecasting is temporarily limited to two to three years.

He described all the areas that have been reduced in the budget including fuel costs, personnel, etc. It appears the budget will be lacking \$2.3 million in revenues and expenditures will be reduced by \$1.4 million. In summary, based on the information available at the present time, unless there are additional revenues found, staff does not anticipate the likelihood of a balanced budget until 1991.

Staff briefed the Council on the proposed financial policies and recommended reaffirmation. Two changes have been made to the policies from last year, being the elimination of General Revenue Sharing statements and the addition of a phrase to the last sentence, last paragraph, concerning the fund balance to read "... and other fiscal emergencies."

Councilman Wheat moved to reaffirm the City of Abilene's Financial Policies as shown below. The motion was seconded by Councilman McCaleb and the motion carried.

AYES: Councilman McCaleb, Councilwoman Ray, Councilmen Wheat, Ceniglis, Robinson, Nixon, and Mayor Ferguson.

NAYS: None.

**FINANCIAL POLICIES
AS REAFFIRMED ON JUNE 12, 1987**

The City of Abilene adheres to financial policies for conducting the financial management of the City. The established long-range policies regarding financial management are to exercise a discipline which allows us to retain a sound financial condition; strive to retain the best possible rating on bonds; provide future generations with the ability to borrow capital for construction of facilities without severe financial burden; and give recognition to the community's needs and ability to pay. These goals are accomplished in the following manner:

- . Prudent budgeting and effective budget control. Budget replacement of capital equipment as the need arises. (Office machines, automobiles, heavy equipment, etc.)
- . Prudent use of Federal funds when available.
- . Pay-as-you-go financing of capital improvements where feasible.
- . Attempting to schedule bond issues so that an equal principal amount is retired each year over the life of the issue producing a total debt service schedule with a declining balance each year.

- . Planning for capital improvements on a five-year plan updated annually.
- . Passing a share of the cost of extending utilities and improvements in subdivisions to property owners of the subdivisions rather than to the general public.
- . Providing working capital in all funds sufficient to meet current operating needs.
- . Financial accounting and reporting in accordance with methods prescribed by the Governmental Accounting Standards Board of the Government Finance Officers Association and making such reports available to bond rating agencies and other financially interested organizations.
- . Achieving and maintaining a fund balance equivalent to three (3) months' operating costs of the general operating budget at 95% liquidity, which should be sufficient to provide financing for necessary projects and meet unanticipated contingencies such as lawsuits, tax roll tie-ups, severe fluctuations in sales of the City owned utilities, and other fiscal emergencies.

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Mr. John Risher, Executive Vice President, Abilene Chamber of Commerce, informed the Council of the Chamber's application for the **All American City Award**. He briefly described the purpose of the application, the benefits to the City and the sequence of events that will occur prior to submission of the application. The Council expressed appreciation to the Chamber for their efforts and offered their support. No action was necessary from the Council.

Sandy Test, Municipal Information Officer, introduced the survey of results of the **Abilene City Residents' Survey of Attitudes** toward current City services that was conducted from April 24 through April 27, 1987. The survey was conducted to utilize the opinions of Abilene residents in the planning and budgeting of services provided by the City, and to gather a large, fairly representative sample of opinions.

Ms. Test introduced Mr. Brian Dennis, Abilene Christian University graduate, who designed the survey together with Kevin Harris, also an Abilene Christian University graduate. Mr. Dennis discussed the details of the survey form and the statistics. The specific objectives of the survey were to: obtain a rating of city services in the order of perceived importance to residents of Abilene; obtain a rating of how much improvement residents feel is needed in city services; and, obtain specific suggestions for how Abilene residents feel city services can or should be improved. The survey was conducted by randomly selecting households and interviewing by telephone.

Ms. Test furnished the results of the survey. She summarized the results and provided conclusions. The conclusions show that 409 Abilene residents feel it important to improve 25 City services.

The services rated most important by residents were:

1. Fire Department
2. Police Department
3. Sanitation Department
4. Street Maintenance
5. Traffic Control
6. Flood Control

The services felt to be most in need of improvement were:

1. Flood Control
2. Economic Development
3. Traffic Control
4. Street Maintenance
5. Junk and Debris Removal
6. Weed Control

Jim Blagg, City Manager, reviewed with the Council two articles: excerpts from Places Rated Almanac, "Guide to Finding the Best Places to Live in America"; and, excerpts from INC. Magazine, "Hot Spots - INC.'s list of the 50 fastest-growing U.S. cities".

The article from Places Rated Almanac judges cities on several different criteria including climate and terrain, housing, health care and environment, crime, transportation, education, arts, recreation, and economics. Mr. Blagg briefly spoke in regard to Abilene's ranking in comparison to other similar Texas cities, as well as Abilene's ranking overall in comparison to all other cities rated in the almanac. He reiterated that while City Council cannot manipulate all criteria, such as climate and terrain, the Council has a direct impact on some of the other criteria, such as housing, health care, transportation, arts, etc. The purpose of reviewing the article is purely informational.

The article from INC. Magazine identifies the 50 fastest-growing cities in the United States, of which Austin, Texas, was ranked #1. Of 154 cities ranked, Abilene was not included in the 50 fastest-growing nor included on the list of 154 cities making the rank list. Metropolitan areas were ranked based on three factors: job generation, rate of significant new business start-ups, and the percent of young companies enjoying high growth rates. As a companion article to the 50 fastest-growing cities, Mr. Blagg reviewed another article, "The 'Q1 Factor'".

"The 'Q1 Factor' describes a presumed philosophy behind the ranking of the fastest-growing cities. It shows that cities at the top of the list produce significant start-ups at four and five times the rate of cities at the bottom; that land, labor, money, energy, transportation, and taxes cost more, not less, in thriving cities; that costs are only part of the business environment and the other part is the degree to which higher costs are justified. Simply explained, the key factor is not cost but quality. Some of the important features in a city are: good labor force, good local government, and good telecommunications industry. Mr. Blagg emphasized the need for local government in the business environment and the impact the City Council can make in that roll. The article states that small companies, not the large corporations, are the engines of economic growth and more often than not, small companies are growing fast in places that pay attention to the public realm, even if higher taxes are needed to pay for the realm.

CITY COUNCIL ISSUE STATEMENTS

Mr. Blagg next reviewed each issue statement with the City Council. The City Council prioritized each issue by ranking it high, medium, or low as defined below:

(H) High - Issue involves a problem or need that is urgent in nature and requires immediate attention. Failure to deal with the issue could result in fairly serious consequences to the public health, safety, or general welfare.

(M) Medium - Issue involves an important problem or need meriting serious consideration. However, a temporary delay in dealing with the issue would not result in serious consequences to the public health, safety, or general welfare.

(L) Low - Issue involves a problem or need in which action is deemed desirable, but could be postponed.

<u>Issue</u>	<u>Priority Rate</u>	<u>Implementation Strategies</u>
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Crime rate in Abilene	H	Continue safety programs and self-protection; increase police protection and offer modern equipment.
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Budget-Cost Cutting	H	Balance between economy and quality of services; continue current monitoring of budget and utilization of efficient and cost-effective measures; review every position for justification; assess number of vehicles and usage; review shop revolving fund for possible use of reserves; review possible use of old landfill.
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Additional Revenues	H	Franchise tax increase; hotel/motel tax allocation.
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How to Relate to Needs Assessment Study Report	H	Periodic review of issues; city assist in providing information on services available (information center); possible committee of Hispanics to communicate needs to Council; identify city responsibilities in final report and take steps for improvement.
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Public Information on City Charter	M	Use news media to disseminate information through public service announcements; regular local government emphasis week; radio program.
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City-controlled and sponsored information to citizens about strengths, programs, and budgetary adjustments; detail role of City government in affirming business in community; develop expertise to take advantage of funds and grants available to cities with our service capabilities and people resources.



<u>Issue</u>	<u>Priority</u>	<u>Implementation Strategies</u>
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Review strengths; move away from weaknesses and costly measures; develop new avenues and processes for building solutions to problems; create a bond between public, private, and non-profit.

Level of Service People are Willing to Pay For	H	City-sponsored survey of citizens; program and budgetary adjustments.
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Develop "Our City Takes Pride in Our Kids" Program	H	Council recognize students for outstanding accomplishments (nomination process); "Mayor for the Day" (utilize Jr. Achievement Program).
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Council Teamwork; Evaluate effectiveness, Communication Roles, Expectations	M	Better communication from Council to people and people to Council; work better on perception of the team.
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Contribute to Economic Growth by Developing Airport Facility Capable of Engine Repairs, Avionics, Repairs, Painting	H	Choose adequate person for Airport Manager position; committee to work with Industrial Foundation.
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Activate Tax Increment Dist.	H	Evaluate present status on El Paso case, investigate feasibility to activate.
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Coordination of Development Efforts with Chamber	M	Assist in coordination with Coliseum; monthly meetings with Chamber Executive Board.
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Efficient Use of Public Transit	L	
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Ensure Quality of Basic Services	H	
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Protect Quality of Life Programs	H	
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CITY STAFF ISSUES

<u>Issue</u>	<u>Priority</u>	<u>Implementation Strategies</u>
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Focus Community Development Block Grant Program on Specific set of Program Areas	H	Housing/neighborhood programs; economic development; human services directly related to economic development; programs that contribute to program coordination and/or improved program management.
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<u>Issue</u>	<u>Priority Rate</u>	<u>Implementation Strategies</u>
Code Enforcement	H	Link with Abilene Clean and Proud; use positive aspects; alternative policy guidelines.
Maintenance of Present Streets	H	Seal coat one million sq. yds. per year; study alley paving issue.
Pave Alley - Reconstruction	L	Determine alternative methods available for funding rehabilitation of existing paved alleys.
Pave Gravel Alleys	L	Investigate alternatives.
Develop non-Federal Public and Private Resources to Increase Housing Opportunities for Low & Moderate Income Families	H	Investigate alternative resources.
Adequate Housing Recognized as Basic Need of all Residents	H	Investigate alternative resources.
Procure City-wide Topo Maps	M	Investigate alternatives.
Develop Stormwater Utility Plan to Finance Floodwater Mgmt Plan	M	Investigate alternatives.
Establish Foundation for Senior Citizens Division.	H	Investigate alternatives.
Dedicate City-owned land in Goodlow area for Expansion of Cal Young Park	M	Investigate effects of implementation.
Additional Improvement to Wastewater Treatment Plant Facilities	H	Need full report.
Implement Recommendations of Wastewater Collection System Analysis	H	Need full report.
Reinitiate Northside Annexation	H	Implement proceedings.
Required Liability Insurance from Contractors/size and type of bond	L	No liability insurance should be required unless it proves to be an exposure to the City.
Street Lighting Costs	L	Investigate purchase costs.
Review/Amend Home Occupation Section of Zoning Ordinance	L	Planning & Zoning review at their discretion.
Community Appearance	L	

There being no further business, the meeting was adjourned at 5:45 p.m.


Patricia Hancock
City Secretary


Dale E. Ferguson
Mayor

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