

**DEVELOPMENT CORPORATION OF ABILENE, INC.
BOARD MEETING MINUTES
January 3, 2019**

MEMBERS PRESENT: John Beckham Jack Rich Vic Corley
Seaton Higginbotham Sam Vinson

STAFF PRESENT: Kim Tarrant Akane Thaxton

GUESTS PRESENT: Mark Zachary McMahon Surovik Suttle, PC
Chris Shelton McMahon Surovik Suttle, PC
Mike Rains City of Abilene Finance
Justin Jaworski Abilene Industrial Foundation

1. CALL THE MEETING TO ORDER: President John Beckham called the meeting to order at 1:31 p.m. at 174 Cypress St., 3rd floor conference room, Abilene, Texas.

2. APPROVAL OF MINUTES FROM THE DECEMBER 10, 2018 BOARD MEETING: Seaton Higginbotham moved to approve the minutes from the December 10, 2018, board meeting. Jack Rich seconded, and the motion carried.

3. SALES TAX REPORT DECEMBER 2018 AND PRELIMINARY FINANCIAL REPORTS FOR OCTOBER 2018 AND NOVEMBER 2018: Mike Rains, Director of Finance for the City of Abilene, presented the sales tax report for December 2018. The sales tax rebate for December is \$3,681,118.24 which represents October sales. Economic Development received \$920,279.56, which is 15.27% above last year and 13.01% above the projected FY19 budget amount. Of this rebate, \$424,042.91 is from prior periods, audit payments, future payments and unidentified payments. For the period of October through December, sales tax is 10.26% above last year and 8.10% above the approved FY19 budget amount.

The DCOA's total current assets as of October 31, 2018 were \$27,836,744. The October revenues totaled \$1,042,578 and total expenditures were \$188,030 with \$2,980 being spent on two different projects. The DCOA's total current assets as of November 30, 2018 were \$28,120,040. The November revenues totaled \$1,196,737 and total expenditures were \$1,217,459 with \$958,446 being spent on six different projects.

4. EXECUTIVE SESSION: I hereby announce we are going into Executive Session pursuant to Texas Government Code Sections 551.071 and 074 to consult with our legal counsel and discuss personnel matters as set forth on the agenda. Any vote or action will be taken in open session.

President John Beckham announced the date is January 3, 2019 and the time is 1:41 p.m. Later, President Beckham announced the date is still January 3, 2019 and the time is 3:26 p.m. No vote or action was taken in Executive Session.

5. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING A CONTRACT WITH THE ABILENE CHAMBER OF COMMERCE CONCERNING THE 2020 CENSUS: President Beckham asked for the board's opinion on resolution DCOA-

2019.06 authorizing funding of \$100,000 to the Abilene Chamber of Commerce related to the 2020 Census. The funds will be payable at \$50,000 in FY 2018-2019 and \$50,000 in FY 2019-2020 to conduct research and information gathering services, coordinate with the U.S. Census Department, develop a marketing plan and other tasks essential to accomplishing as complete a count of Abilene citizens as possible.

Mark Zachary stated that there has been a revision suggested to the resolution (attached) and he circulated a revised resolution to the board for review. Mr. Zachary also reminded the Board that Section 22.230 of the Texas Business Organizations Code governs conflicts of interest. Seaton Higginbotham stated he is the Chairman of the Abilene Chamber of Commerce.

Jack Rich made a motion to approve resolution DCOA-2019.06 as revised authorizing funding of \$100,000 to the Abilene Chamber of Commerce to obtain as complete a count as possible during the 2020 Census. Vic Corley seconded, and the motion passed.

6. DISCUSSION AND POSSIBLE APPROVAL OF A RESOLUTION AUTHORIZING AN AMENDMENT AND/OR EXTENSION OF THE AGREEMENTS WITH TTUHSC CONCERNING 842 PINE STREET AND 834 PINE STREET, WHICH INCLUDES THE CONVEYANCE OF THE FACILITY LOCATED AT 842 PINE STREET, ALL OF THE DCOA'S RIGHTS TO THE EQUIPMENT LOCATED THEREON, AND ADJACENT PARKING LOT AT 834 PINE STREET TO TTUHSC: There was no action taken on this item.

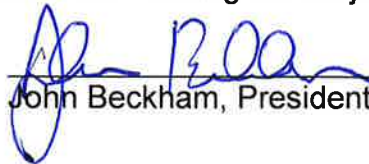
7. DISCUSSION AND POSSIBLE APPOINTMENT BY PRESIDENT BECKHAM OF A CEO SEARCH COMMITTEE: President Beckham stated that in conjunction with hiring a new CEO, he suggests forming a search committee and that the DCOA's Bylaws provide that the President may designate not more than 2 Board members to serve on a committee, with such other non-Board members as may be approved by the Board. He then offered his suggestions on possible committee members (for both a search and advisory committee) and sought the other Board members' thoughts and suggestions. After discussion, President Beckham stated that he will move forward in contacting potential committee members to see if they would be willing to serve on the committees. He suggested there be two committees; a search committee and an advisory committee. He also suggested that the search committee consist of seven (7) members (including two board members) who will deal directly with the selection process, be part of the interview process and confer with the advisory committee, and that the search committee would ultimately present a candidate or candidates to the DCOA Board for final selection and approval. Though discussed, no committees were appointed during this meeting and the Board indicated plans to discuss further at its next meeting.

8. DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT WITH AN INTERIM CEO: The board discussed its options in reference to the interim CEO position. In order to expedite the hiring of an interim CEO, the Board also discussed giving President John Beckham and one other Board member the authority to hire an interim CEO and enter into a contract with him or her. Mark Zachary presented resolution DCOA 2019.09 (handed-out to the board members) authorizing President John Beckham and board member Sam Vinson to hire and enter into a contract with an interim CEO.

Jack Rich made the motion to approve resolution DCOA 2019.09 authorizing President John Beckham and board member Sam Vinson to hire an interim CEO. Seaton Higginbotham seconded and the motion passed.

9. DISCUSSION OF NEXT MONTHLY BOARD MEETING: President Beckham announced the next scheduled meeting of the DCOA Board will be on Thursday, January 24, 2019, at 1:30 p.m.

10 ADJOURNMENT: There being no further business the meeting was adjourned.



John Beckham, President