

**KEEP ABILENE BEAUTIFUL
BOARD MEETING
November 5, 2008
One AISD Center, Valley View Room**

OFFICERS PRESENT

Carolyn Cockerell
MaryAnn Martin
Malcolm Bramlett

BOARD MEMBERS PRESENT

Alice Brown	Tara Castille	Rod Cates	Martin Garcia
Jerry Harris	Stephanie Kraly	Mary Perkins	Sheila Richardson
JoAnn Sczech	Janet Smith		

BOARD MEMBERS ABSENT

Doug Hodel Wade Grissom

GUESTS

Emily Hardegree	Marcela Martinez	LaShay McDaniel
Maurine Carrion	Dede Morris	Brittany Pelletz

EX-OFFICIO MEMBERS PRESENT

Jill Flores, KAB Coordinator
Mary Beth Kilgore, TXDOT
Jon James, Planning & Development Services
Theresa James, City Attorney's Office
Wendy Stovall, WCTCOG
Ledessa White, AISD

EX-OFFICIO MEMBERS ABSENT

Donna Albus, KTB
Melissa Clifton, Taylor Co. Extension Office
Raymond Grothaus, BFI/Allied Waste
Larry Gilley, City Manager

SUPPORT MEMBERS PRESENT

Jim Winward, Public Works
Mike Wegner, Solid Waste Services
Priscilla Templeton, Community Enhancement Division
Leonard Neith, ERC

Item I: **Call to Order.** Carolyn Cockerell called the meeting to order at 12:00 p.m.

Item II: **Approval of Minutes.** Theresa James stated the following attendees need to be noted as Ex-Officio members: Larry Gilley, City Manager; Jon James, Director of Planning & Development Services; Theresa James, City Attorney's Office; and Jill Flores, KAB Coordinator. ***Martin Garcia moved to approve the October minutes with revisions. Malcolm Bramlett seconded the motion and the motion carried unanimously.***

Item III: **Treasurer's Report.** Malcolm Bramlett gave the September Treasurer's Report as follows:

Balance	Checks Written/Cost	Deposits
General Operating Account		
\$58,848.58	\$2,448.33	\$665.00

Approval of Treasurer's Report. *Rod Cates moved to accept the treasurer's report for audit. Tara Castille seconded the motion and the motion carried unanimously.*

Item IV: **Action Items**

- A. **Discussion and Possible Approval of funds for icemaker for ERC** – Tara Castille stated that Sam's Club has 2 options: 260 lbs icemaker for \$1,472 or a 460 lbs icemaker for \$1,563. *Mary Perkins motioned to approve funds for the 460 lbs icemaker at \$1,563. Martin Garcia seconded the motion.*
- B. **Discussion and Possible Approval of funds for beautification project at Ortiz Elementary** – *this item was pulled from the agenda.*
- C. **Discussion and Possible Approval of funds for skunk mascot contests** – MaryAnn Martin stated that the skunk naming contest will occur in January 2009. The elementary schools participating in campus recycling will be able to submit one entry. *Malcolm Bramlett motioned to fund a \$1,000 prize for beautification for the elementary school with the winning entry. Carolyn Cockerell seconded the motion.*

Item V: **Non-Action Items**

- A. **Report from I-CAN Neighborhood Cleanups** – I-CAN representative was not available but they are having a multi-neighborhood cleanup on November 15th.
- B. **Open Government Training** – Theresa James stated that all city board members must take part in online training and print out the training certificate at the end of the online session and turn in to the City Secretary's office. More information and the training can be found at www.oag.state.tx.us/open/og_training.shtml Board members have 90 days to complete this training from the time they were appointed to the board.
- C. **Parliamentarian Position** – Theresa James stated that there has been some confusion as to who can hold this office. The KAB Bylaws are going to be reviewed and possibly changed to accommodate the KAB board more efficiently. Currently that office remains unfilled.
- D. **Report from Treasurer** – Malcolm Bramlett stated that the board needs to follow up on beautification projects that have been funded by KAB; there needs to be a long term maintenance plan. The board members need to have more work days to maintain areas such as Buffalo Gap Rd. recycling drop-off site.
- E. **ArtWalk, November 13th** – Volunteers signed up to work are Malcolm Bramlett and Martin Garcia from 5:30 to 7:00 pm and Dede Morris from 7:00 to 8:30 pm.
- F. **City Sidewalks, December 2nd** – KAB volunteers can participate by riding the ERC/KAB float or selling ornaments at a Reindeer Run table from 5:30 to 7:30 pm.
- G. **Report from Adopt-A-Highway** – no report
- H. **Report from Extension Office** – n/a
- I. **Report from WCTCOG** – Wendy Stovall stated that her office has been moved to the environmental enforcement side of the COG offices.
- J. **Report from AISD** – Ledessa White stated that the schools are excited about recycling and the receptacles being made available. They are anxious to receive them.

K. Report from Solid Waste Services – The ERC compost is STA Certified U.S. Council of Compost. 250 visitors were given tours of the ERC in the last 2 weeks. Officials from the city of McAllen came to look at the ERC's operations.

L. Report from Coordinator – Jill Flores stated that Monica Shannon and Kevin Riney have resigned from the KAB board. Dede Morris will be filling Kevin Riney's unfulfilled term expiring September 2010. After meeting with other affiliate coordinators at KTB training in Midland, Jill would like to change her title from Coordinator to Executive Director. The KAB Bylaws will be reviewed before December's meeting for possible changes to officers, executive committee, and clearer titles of Ex-Officio and support staff.

Item VI: Next Meeting – The next meeting will be Wednesday, December 3, 2008, at One AISD Center.

Item VII: Adjournment – with no further business, the meeting was adjourned at 1:00 p.m.