

**KEEP ABILENE BEAUTIFUL
BOARD MEETING
December 3, 2008
One AISD Center, Valley View Room**

OFFICERS PRESENT

MaryAnn Martin
Malcolm Bramlett

BOARD MEMBERS PRESENT

Alice Brown	Rod Cates	Martin Garcia
Wade Grissom	Stephanie Kraly	Mary Perkins

BOARD MEMBERS ABSENT

Tara Castille	Carolyn Cockerell	Doug Hodel	Jerry Harris
Sheila Richardson	JoAnn Sczech	Janet Smith	

GUESTS

Emily Hardegree Marcela Martinez

EX-OFFICIO MEMBERS PRESENT

Jill Flores, KAB Coordinator
Mary Beth Kilgore, TXDOT
Jon James, Planning & Development Services
Theresa James, City Attorney's Office
Ledessa White, AISD

EX-OFFICIO MEMBERS ABSENT

Donna Albus, KTB
Wendy Stovall, WCTCOG
Melissa Clifton, Taylor Co. Extension Office
Raymond Grothaus, BFI/Allied Waste
Larry Gilley, City Manager

SUPPORT MEMBERS PRESENT

Jim Winward, Public Works
Mike Wegner, Solid Waste Services
Priscilla Templeton, Community Enhancement Division
Leonard Neith, ERC
Bob Cheatham, Parks

Item I: **Call to Order.** MaryAnn Martin called the meeting to order at 12:10 p.m.

Item II: **Approval of Minutes.** *Stephanie Kraly moved to approve the November minutes. Malcolm Bramlett seconded the motion and the motion carried unanimously.*

Item III: **Treasurer's Report.** Malcolm Bramlett gave the October Treasurer's Report as follows:

Balance	Checks Written/Cost	Deposits
General Operating Account		
\$53,674.83	\$1,779.06	\$665.00

Approval of Treasurer's Report. *Rod Cates moved to accept the treasurer's report for audit. Mary Perkins seconded the motion and the motion carried unanimously.*

Item IV: **Action Items**

- A. Discussion and Possible Approval of funds for icemaker attachment for ERC** – Malcolm Bramlett stated that the icemaker has been ordered but the bin shown in the picture does not come with it. The cost for the bin that coordinates with the icemaker is \$776. *Stephanie Kraly motioned to approve funds for the icemaker bin at \$776. MaryAnn Martin seconded the motion.*
- B. Discussion and Possible Approval of funds for beautification project at Ortiz Elementary** – MaryAnn Martin displayed pictures of the completed beautification and passed out detailed information about items given in-kind, money raised by students & parents and additional items needed to complete the project. After much discussion, *Stephanie Kraly motioned to approve funding \$700 of the beautification project at Ortiz Elementary. Malcolm Bramlett seconded the motion.*
- C. Discussion and Possible Approval of funds for maintenance at recycling drop-off sites** – Malcolm stated that the landscaping at the recycling drop-off site on Buffalo Gap Road needs a one-time maintenance. He has received a bid for \$100. *Malcolm Bramlett motioned to fund a \$100 for landscape maintenance at the Buffalo Gap recycling drop-off site. Rod Cates seconded the motion.*

Item V: **Non-Action Items**

- A. Discussion and Review of changes to KAB Bylaws** – Theresa James stated that progress has been made on suggested changes to the bylaws. Currently there is not a written agreement about the capacity of Jill's position and how the KAB Board and City work together. When the City Attorney's office, Jill Flores, Priscilla Templeton and Megan Santee feel ready to move forward with the bylaws, a special called meeting will take place for the KAB Board to review the changes. The City Attorney's office recommends the KAB Board become smaller (about 11 members instead of 17) because with the suggested bylaw changes there will be Community Partner members that would be invited to attend but not count towards quorum. It is also suggested that city staff be called Advisory Members.
- B. Introduction to Urban Studies** – Em Hardegree and Marcela Martinez introduced themselves and told about initiatives they are working on within the ACU Social Work Dept. They are supervised by Tom Winters and Bill Culp to find fundable projects that ACU can partake in such as surveying low economic neighborhoods and extending help for community development. They recently partnered with I-CAN on a successful cleanup. They also research and develop green and sustainability issues, coordinate recycling, and would like to build relationships with other local universities to partner with KAB.
- C. KAB Board Work Dates** – Malcolm Bramlett stated that he has a list of dates but for now the board has approved funding for one-time landscape maintenance at the Buffalo Gap Road recycling drop-off site so dates can be discussed at a later time.
- D. ArtWalk, December 11th** – MaryAnn Martin and Malcolm Bramlett encouraged board members to volunteer to help sell KTB Ornaments at ArtWalk.
- E. Report from Adopt-A-Highway** – Mary Beth Kilgore stated there are new requirements for the vests worn by Adopt-A-Highway volunteers and workers along the right-of-way.
- F. Report from Extension Office** – n/a
- G. Report from WCTCOG** – n/a
- H. Report from AISD** – The next Keep AISD Beautiful meeting will be February 9, 2009
- I. Report from Solid Waste Services** – Mike Wegner and Leonard Neith stated ERC had a float in the Christmas Lights Parade. Wylie ISD is on board with cardboard recycling.
- J. Set training date for new KAB board members** – Jill Flores stated that this will be done at a later date (due to new board members being absent) or training will take place at monthly board meetings when time allows.

Item VI: Next Meeting – The next meeting will be Wednesday, January 7, 2009, at One AISD Center.

Item VII: Adjournment – with no further business, the meeting was adjourned at 1:00 p.m.