

**KEEP ABILENE BEAUTIFUL
BOARD MEETING
July 6, 2011
Outback Steakhouse**

OFFICERS PRESENT

Martin Garcia, President
Stephanie Kraly, President Elect
Malcolm Bramlett, Treasurer
Dede Morris, Secretary

BOARD MEMBERS PRESENT

Carolyn Cockerell
Alice Bull
Tara Castille
Raymond Grothaus

BOARD MEMBERS ABSENT

Doug Hodel
Jo Ann Sczech

ADVISORY MEMBERS PRESENT

Theresa James
Jon James

COMMUNITY PARTNERS/ADVISORY MEMBERS PRESENT

Mary Beth Kilgore
Wendy Patterson

GUESTS PRESENT:

Laura Moore, Abilene City Council
Karen Rutledge, Sam's Club

Item I: **Call to Order.** Martin Garcia, President, called the meeting to order at 12:10 p.m.

Item II: **Approval of Minutes.** Board meeting minutes from the June board meeting were presented to the Board for their approval. Board member Jo Ann Sczech was not in attendance but sent word through Mr. Garcia that the board minutes for June indicated that the vote had been unanimous for the purchase of 50 KTB ornaments and that she had not voted for it but against it. Secretary made note of the correction and will alert Nicole Eaves, KAB Coordinator to correct the original copy of the minutes. Mr. Garcia stressed the importance of making your vote known through show of hands and if you are in opposition, please ensure the President is aware of your vote. No further discussion about the June minutes and Stephanie Kraly made a motion to accept the minutes as written with the one correction, Tara Castille seconded it and the motion passed unanimously.

Item III: **Treasurer's Report.** Malcolm Bramlett, Treasurer, presented the May and June budget reports to the Board. Mr. Bramlett reported that there was no activity in June for checks as he was waiting on the receipt for the hotel rooms for the Board members that attended the Keep Texas Beautiful conference. Raymond Grothaus also asked Mr. Bramlett if any checks had been received from Allied Waste and there hadn't so he was going to check and report back to Mr. Bramlett. There was no further discussion about the two treasurer's report and Raymond made a motion to accept them as written; Tara Castille seconded the motion and it carried unanimously.

Item IV: Action Items:

- A. **Board Audit**—Mr. Garcia brought up discussion about the annual audit of the Keep Abilene Beautiful board. He indicated that they by-laws required us to be audited annually and that was confirmed by Legal representative Theresa James from the City of Abilene. He turned the discussion over to Mr. Bramlett, KAB Treasurer, who reported that since the City does not provide auditing services to our Board, we would have to hire someone. He has contacted the CPA that performs our IRS audit and has asked her for a price quote proposal for her services to audit 2009 and 2010. He is in the process of gathering the documents required for the audit and bring the cost of the audit to the next Board meeting. The item was tabled for further discussion until the cost analysis could be reviewed and voted on.

Item V: Non-Action Items:

- A. **Coordinator's Report**—Nicole Eaves, KAB Coordinator, was not in attendance at this board meeting as she was attending another conference required of her Stormwater duties. Mr. Garcia did report for her that next year's KTB conference would be held in San Antonio, Texas and that this year's conference was excellent. Nicole also wanted him to remind us that we have three vacant board positions and should be seeking candidates to fill those. The Board discussed that it would be helpful and beneficial to have a Master Gardener on our Board. Mr. Garcia will ask Nicole to send an email seeking a volunteer to the Master Gardener group.
- B. **WCTCOG**—Wendy Patterson reported that their budget did indeed receive the cut she had discussed at the last board meeting. They are still in analysis phase of what projects they can fund. She did indicate that the electronic recycling project was moving forward in several Big Country cities including Snyder and Brownwood.
- C. **TXDOT**—Mary Beth Kilgore attended the KTB conference and let the board know that Snyder's Adopt a Highway got an honorable mention award.
- D. **Laura Moore, Abilene City Council**—Ms. Moore attended this board meeting to discuss a partnership between Together 2011, which is an ambitious city wide effort to broaden, beautify, and generally better the community through a variety of civic minded projects, and the KAB board. Ms. Moore said the outpouring of participation had been wonderful and there were already 21 organizations/companies that had agreed to be a part of this effort. She asked for a small committee from the Board to meet with her and discuss how we can help with this project. One of her thoughts is that it would be a great way to broaden the Adopt A Spot program in Abilene. Mr. Garcia and the entire Board agreed that we would definitely like to meet with her to discuss further. Stephanie Kraly, Dede Morris, and Martin Garcia will represent the Board and meet with Ms. Moore over the next few weeks and bring back their findings to the rest of the Board.
- E. **Item VI:** Adjournment – With no further business, the meeting was adjourned at 12:54 p.m. Next meeting will be held August 3, 2011 at 12:00 noon at Al's Mesquite Grill on Buffalo Gap Road.