

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
June 6, 2012  
Abilene City Hall – Basement Conference Room**

**OFFICERS PRESENT**

Stephanie Kraly, President/Treasurer  
Ray Grothaus – President Elect  
E’Lisa Smetana, Secretary

**BOARD MEMBERS PRESENT**

Tara Castille  
Martin Garcia  
Doug Hodel  
Sarah Strom-Kieschnick  
Corey Ruff

**BOARD MEMBERS ABSENT**

Rob Bigham  
Carolyn Cockerell

**ADVISORY MEMBERS PRESENT**

Charla Thomas, City Attorney’s Office  
Brent McClellan, Stormwater Services

**COMMUNITY PARTNERS**

None

**GUESTS PRESENT:**

None

**Item I:**       **Call to Order.** Stephanie Kraly, President, called the meeting to order at 12:11 p.m. Ms. Kraly stressed the importance of attendance at these meetings. Ms. Smetana went through roll call for each member.

**Item II:**       **Approval of Minutes.** Discussion on the May 2, 2012 meeting minutes was held. Motion to accept minutes as read was made by Mr. Hodel and seconded by Ms. Castille.

*Through roll call, motion carried unanimously.*

**Item III:**       **Approval of Treasurer’s Report.** Ms. Kraly presented an updated Treasurer’s report for April 2012 and an updated Master Budget from October 1, 2011 thru September 30, 2012. Ms. Kraly stated that the current balance with outstanding shows the checks written but not cleared at the bank (asterisk by the check number). Discussion was held regarding the financials and budget.

|   |   |
|---|---|
| <b>Current Bank Account Balance<br/>as of 04/01/2012</b>            | <b>\$38,044.38</b>  |
| <b>Deposits</b>   | Interest \$1.60   |
| <b>Expenditures/Checks Written</b><br>* checks outstanding          | <b>Ck. #2214 \$500, *Ck. # 2216 \$500,<br/>Ck. #2224 \$111.50, Ck. #2218<br/>\$500, *Ck. #2217 \$1500, *Ck.<br/>#2220 \$250, Ck. #2219 \$220, *Ck.<br/>#2223 \$465, Ck. #2221 \$260, *Ck.<br/># 2222 \$572.64</b> |
| <b>Current Bank Account Balance<br/>as of 04/31/2012</b>            | <b>\$ 36,454.48</b>   |
| <b>Current Balance with Outstanding Checks<br/>as of 04/31/2012</b> | <b>\$ 33,166.84</b>   |

Ms. Smetana made a motion to approve the Treasurer's Report as presented and seconded by Mr. Grothaus.

*Through roll call, motion carried unanimously.*

**Item IV:      Action Items:**

- A. Discussion and Possible Approval of decals for the Adopt-A-Street and Adopt-A-Creek Signs.** – Ms. Kraly discussed the need to have the Keep Abilene Beautiful (KAB) logo on top of the Adopt-A-Street and the Adopt-A-Creek signs because currently there is nothing to show that KAB is part of this program. The cost is \$270 for 50 logo decals from Sign Pro. Stormwater is paying for the signs and these KAB logos would go beside the City of Abilene's logo. Ms. Eaves discussed the size of the logo and the clear reflective design of the logos. Ms. Eaves stated that the 50 decals would last for a while. A motion was made by Mr. Hodel to approve the purchase of 50 logo decals from Sign Pro for \$270 and the motion was seconded by Ms. Smetana.

*Through roll call, motion carried unanimously.*

- B. Discussion and Possible Approval of the Audit** – Ms. Kraly discussed the current audit. It is going good. The financials are ready and taxes are being filed for 2008, 2009, 2010, and 2011. Ms. Kraly stated that an outside agency should conduct an audit of the financials and file the taxes. The audit was tabled until the next meeting when the final results would be available through a motion by Mr. Grothaus and with a second by Mr. Garcia.

*Through roll call, motion carried unanimously.*

**Item V: Non-Action Items:**

**A. President's Report - Stephanie Kraly**

Ms. Kraly discussed the need to regenerate KAB and get things moving again. She asked that members contact her with ideas and suggestions.

**B. Coordinator's Reports - Nicole Eaves, KAB coordinator**

Ms. Eaves discussed the Litter Index meeting that would follow the Board meeting. August is elections month so members will vote for a President, President Elect, Treasurer, and Secretary. In September a new budget will be created and approved for the October meeting.

**C. Committee Reports –**

None at this time.

**D. Community Partners Reports –**

None at this time.

**Item VI: Adjournment** – With no further business, the meeting was adjourned at 12:35 p.m. No meeting in July. Next meeting will be held on August 1, 2012 at 12 noon in the Abilene City Hall in the Basement Conference Room.

---

E'Lisa Smetana, Secretary

---

Stephanie Kraly, President