

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
November 6, 2013
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Corey Ruff, President
Ray Grothaus, President - Elect
David Harwell, Treasurer
E’Lisa Smetana, Secretary

OFFICERS ABSENT

None

BOARD MEMBERS PRESENT

Scott Kilmer
Elyse Lewis

BOARD MEMBERS ABSENT

Martin Garcia
Shane Johnson
Stephanie Kraly
Eric Mallet
Charles Mitchell
John Weir

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

None.

COMMUNITY PARTNERS

Joe LeBlanc, Adopt-a-Highway - TxDOT

GUESTS PRESENT

None.

Item I: **Call to Order.** Corey Ruff, President, called the meeting to order at 12:06 p.m. Ms. Smetana checked roll call for each member. A quorum of Board members was not present.

Item II: **Consent Agenda.**
1. **Approval of Minutes – Approval of minutes from September 4, 2013 regular meeting.**
2. **Approval of Treasurer’s Report.**

A quorum of Board members was not present so no action was taken.

Item III: Action Items:

None at this time.

Item IV: Non-Action Items:

- A. Trash Dash Event Report** – Mr. Harwell discussed the item. This report was included in the Board packet: the total income was \$3,704.00 with expenses of \$872.47, thus leaving a net income of \$2,831.53. Mr. Kilmer is still owed \$25 for the logo design. Further discussion followed about ways to improve the event for next year.
- B. The GCAA** - Ms. Eaves provided the Board with the application process for the Governor’s Community Achievement Award and went over the different parts of the award. Ms. Eaves invited the Board members to attend an event hosted in Big Spring on November 12th from 9:30 a.m. to 2:30 p.m. that will be discussing the GCAA and includes a presentation from a Keep Texas Beautiful Board member. Mr. Ruff and Ms. Eaves will be attending the event.
- C. Christmas Lane Set-up** - Ms. Eaves discussed that set-up can be as early as November 16th. Mr. Grothaus talked about the items included in the Christmas display. A date will be set for volunteers to get the display up.
- D. Communications Committee – Next meeting date and topics** - Mr. Kilmer stated that he would send out an email to the committee and get everyone up-to-date on where we are. Mr. Kilmer further discussed ideas for future needs.
- E. Trash-Off – April 5, 2014** - Ms. Eaves discussed that we need to put a committee together for this. Volunteers for the committee included Mr. Grothaus, Mr. Ruff, Ms. Smetana, Mr. Johnson, and Mr. Mitchell. Ms. Eaves will send out an email to the rest of the Board asking if anyone else is interested.
- F. Coordinator’s Report** - Ms. Eaves stated that she sent out all the information for the Christmas Ornament event, deadline is next Friday, and she has not received any responses at this time. The information was sent to all the art departments. Recommendation from the Board was to send it out to the public information officers. Ms. Smetana stated that she would send the information to Ms. Eaves.
- G. Community Partners Reports** – None at this time.

Item V: Adjournment – With no further business, the meeting was adjourned at 12:28 p.m. The next meeting will be held on December 4, 2013 at 12 noon in the Abilene City Hall in the Basement Conference Room.

E’Lisa Smetana, Secretary

Corey Ruff, President