

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
August 6, 2014
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Corey Ruff, President
Ray Grothaus, President - Elect
David Harwell, Treasurer

OFFICERS ABSENT

E’Lisa Smetana, Secretary

BOARD MEMBERS PRESENT

Martin Garcia
Shane Johnson
Scott Kilmer
Elyse Lewis

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

Theresa James, Legal Liaison – City Attorney’s Office

COMMUNITY PARTNERS

None

GUESTS PRESENT

Adam Disque - Dyess AFB Freedom Tree Project

Item I: **Call to Order.** Mr. Ruff, called the meeting to order at 12:05 p.m. A quorum of Board members was present.

- Item II:** **Consent Agenda.**
- 1. Approval of Minutes – Approval of minutes from July 9, 2014 meeting at the City Hall – Public Works Conference Room.**
 - 2. Approval of Treasurer’s Reports from July 2014.**

Updated Financial Reports provided by Mr. Harwell were included in the packets for July 2014. A summary of those are listed below.

Current Bank Account Balance (as of July 1, 2014)	\$35,605.36
Deposits *outstanding	Interest .61, Republic Services \$698.55

Expenditures/Checks Written * checks outstanding	Ck.# 2278, Eric Mallet \$163.99 Ck.# 2279, Martin Garcia\$100.00
Current Bank Account Balance (as of Month End)	\$36,040.53
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$36,040.53

A motion was made by Mr. Harwell and seconded by Mr. Grothaus to approve the treasurer's report on the consent agenda. Through roll call, motion carried unanimously.

Item III: Action Items:

- A. Updated Awards Format** – Ms. Eaves stated that the board could discuss the Updated Awards format at the upcoming KAB Board Retreat .
- B. New Programs sponsored by KAB (Loot for Litter, Litter Free Busienss Campaign, Litter Letter Proeject** – Ms. Eaves stated that the board could discuss new KAB sponsored programs at the upcoming KAB Board Retreat.

Mr. Johnson made a motion to table Action Items A and B for later discussion at the upcoming KAB Board Retreat. The motion was seconded by Mr. Harwell. Through roll call, motion carried unanimously.

- C. Repairs and Maintenance for the Trailer** – Mr. Harwell provided photographs to show the current condition of the trailer. There was discussion about necessary repairs and the possibility of selling the trailer. Mr. Harwell estimated the trailer required approximately \$50 in tire repairs and \$30-40 in lights.

Mr. Grothaus made a motion to approve \$100 in funds to complete necessary trailer maintenance. The motion was seconded by Mr. Harwell. The Board asked that further discussion about the future of the trailer take place at a future meeting. Through roll call, motion carried unanimously.

- D. Request for Assistance** – Mr. Disque, an airman at Dyess AFB, appeared before the board to make a request for assistance for the Dyess Freedom Trees Project. This project centers around three trees planted in 1970 in honor of three West Texas POW/MIAs. This Dyes Freedom Trees Project proposes that a ceremonial garden be developed around these trees. Once completed, the garden will serve as a base land mark and be recognized during a rededication ceremony. The proposed project would be designed, implemented, and maintained by the Dyess Bioenvironmental Engineering Flight led by SrA Adam Disque and Bethany Johnson. Mr. Disque presented a rendering of the proposed project and the landscaping plans for the garden. Plaque signage will be installed to explain the significance of the Freedom Trees as well as provide recognition to honor the three POW/MIAs. Mr. Disque explained that he wanted to have the project completed in September. He requested

KAB funding in the amount of \$5,157 to pay for materials required to complete the project.

There was board discussion about the request that included the positive community visibility that would arise from funding a community project like this one. Mr. Kilmer discussed the addition of signage recognizing KAB as the funding partner of this project. Mr. Harwell discussed how the funds would be distributed. It was agreed that the checks could be written directly from KAB to the vendors as needed.

Mr. Grothaus made a motion to approve \$5,157 in funds to fund 100% of The Freedom Trees project as presented by Mr. Disque. The motion was seconded by Mr. Harwell. Through roll call, motion carried unanimously.

- E.** 2014-2015 President, President Elect, Secretary, Treasurer –Mr. Ruff discussed that it was time for elections. Ms. Eaves explained the process.

The floor was opened for nominations. After discussion the 2014-2015 ballot was determined: President-Mr. Johnson; President Elect-Mr. Garcia; Secretary-Ms. Lewis; Treasurer-Mr. Harwell.

Mr. Grothaus made a motion to approve the 2014-2015 election ballot as stated. The motion was seconded by Mr. Garcia. Through roll call, motion carried unanimously.

Item IV: Non-Action Items:

- A. Committee Reports** – Mr. Kilmer stated that the Communications Committee has met and will have more information to share with the board at the Board Retreat on August 23, 2014.
- B. Coordinator's Report** – Ms. Eaves stated that the Keep Abilene Beautiful Board retreat will be held Saturday, August 23, 2014 at the Abilene Christian University Vanderpool Building located at 1718 Campus Court. The retreat begins at 9 a.m. and is scheduled to last until Noon. Ms. Eaves stated that topics are needed for the retreat. Ms. Eaves reported results of the 2014 Litter Index. Abilene scored a 1.74, which is down from the 2013 Litter Index of 1.9. Ms. Eaves stated that new Keep Abilene Beautiful board members are needed and provided applications to distribute to others who may be interested.
- C. Community Partners Reports** – None.

- Item V: Adjournment** – With no further business, the meeting was adjourned at 1:07 p.m. The next meeting will be held on September 3, 2014 at 12 noon in the Abilene City Hall in the Basement Conference Room.

Elyse Lewis, Substitute Secretary
for absentee E'Lisa Smetana's

Corey Ruff, President