

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
October 1, 2014  
Abilene City Hall – Basement Conference Room**

**OFFICERS PRESENT**

Shane Johnson, President  
Martin Garcia, President - Elect  
Scott Kilmer, Treasurer  
Elyse Lewis, Secretary

**OFFICERS ABSENT**

None

**BOARD MEMBERS PRESENT**

Sylvia Holcomb  
E’Lisa Smetana  
Elizabeth McAnally

**BOARD MEMBERS ABSENT**

Ray Grothaus  
Corey Ruff

**KEEP ABILENE BEAUTIFUL STAFF**

Nicole Eaves, KAB Coordinator

**ADVISORY MEMBERS PRESENT**

None

**COMMUNITY PARTNERS**

None

**GUESTS PRESENT**

None

**Item I:**       **Call to Order.** Mr. Johnson, called the meeting to order at 12:06 p.m. A quorum of Board members was present.

**Item II:**       **Consent Agenda.**  
1. **Approval of Minutes – Approval of minutes from September 3, 2014 meeting at the City Hall – Public Works Conference Room.**  
2. **Approval of Treasurer’s Reports from September 2014.**

Updated Financial Reports provided by Mr. Kilmer were included in the packets for September 2014. A summary of those are listed below.

<b>Current Bank Account Balance</b> (as of September 1, 2014)	<b>\$36,739.72</b>
<b>Deposits *outstanding</b>	<b>Interest \$0.58, Republic Services \$698.55</b>
<b>Expenditures/Checks Written</b> * checks outstanding	
<b>Current Bank Account Balance</b> (as of Month End)	<b>\$37,438.85</b>
<b>Current Bank Account Balance</b> (w/Outstandings ***as of Month End)	<b>\$37,438.85</b>

*Ms. Eaves made a note that the board will not be approving the traffic triangle funds at this meeting because the board does not have online access to that information and have not received a formal report from the bank on the status of how much we've earned.*

*A motion was made by Mr. Garcia and seconded by Mr. Holcomb to approve the consent agenda. Ms. McAnally abstained from the vote. Through roll call, motion carried unanimously.*

**Item III:      Action Items:**

**A. KAB Promotional Items** – Ms. Eaves asked that this item be tabled until we have an approved logo and colors. Board discussion followed about the use of promotional items and purchasing process. Ms. Eaves stated that the board has existing items that can be used for the Artwalk event in November branded with the old KAB logo. Discussion followed about the status of the new logo. Mr. Kilmer stated that since the logo is a Communications Committee decision, it does not require board approval. Ms. Eaves suggested the board proceed with promotional items that include the KAB name rather than a logo. Discussion followed.

*Ms. Smetana made a motion to approve up to \$500 in funds to purchase pens with Keep Abilene Beautiful printed on them. The motion was seconded by Mr. Kilmer. Through roll call, motion carried unanimously.*

**B. Kirby Lake Cleanup and supplies** – Ms. Eaves stated that Environmental Enforcement contacted KAB because there is a huge need for another Kirby Lake cleanup. There is a growing issue with illegal dumping and littering by lake goers. They've asked us to host a lake cleanup, and a date has been set for Saturday, October 18 from 8 a.m. -11 a.m. Bridgestone Bandag will have a trailer available to remove tires collected. Solid Waste Services has agreed to place a roll off on the premises on Thursday for collected trash. This will accommodate a previously planned cleanup on Friday as well as the Saturday cleanup. Ms. Eaves requested \$250 for grabbers and \$150 for trash bags for the cleanup.

*Ms. Lewis made a motion to approve \$250 for grabbers and \$150 for trash bags for use at the October 18 cleanup. The motion was seconded by Mr. Garcia. Through roll call, motion carried unanimously.*

- C. Funds to purchase a portable voice recording device** – Ms. Lewis requested funds to purchase a portable voice recording device for use during board meetings by the board secretary. The previous secretary, Ms. Smetana, used her own personal recording device to record meetings. Ms. Lewis has requested the board purchase their own device for future use. Ms. Lewis presented samples of recorders that would work for board purposes. Board discussion followed.

*Ms. Smetana made a motion to approve \$60 in funds to purchase a portable recording device. The motion was seconded by Ms. Holcomb. Through roll call, motion carried unanimously.*

**Item IV: Non-Action Items:**

- A. Committee Reports** – Mr. Kilmer stated that the Communications Committee has met and therefore has nothing to report at this time.
- B. Coordinator's Report** – Ms. Eaves stated that the Kirby Lake cleanup will be October 18 from 8 a.m. – 11 a.m. and asked all available KAB board members to attend. She will be providing tables, chairs, and supplies. Any board members available to help with waiver completion would be appreciated. Saturday, November 8 is the Mayors Hike on Cedar Creek. Saturday, October 9-11 will be the Fall Clean and Tire Amnesty Day event. KAB board members are asked to spread the word. The Traffic Triangle Project located at the intersection of Elmwood and River Oaks Blvd is now complete. Two other areas in town with traffic triangles are now interested in doing something similar. Saturday, October 4 will be an ACU Cedar Creek Waterway cleanup hosted by Jim Cooke. Madison Middle School has requested donations of old CDs for a project. Any board members with CDs are asked to give them to Ms. Eaves. Ms. Eaves presented an image of the Litter Free Business window cling for board members to look at. The Dyess Freedom Trees project is still pending at this time.
- C. Community Partners Reports** – None.

**Item V: Adjournment** – With no further business, the meeting was adjourned at 12:57 p.m. The next meeting will be held on November 5, 2014 at 12 noon in the Abilene City Hall in the Basement Conference Room.

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Elyse Lewis, Secretary

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Shane Johnson, President