

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
December 3, 2014
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Shane Johnson
Martin Garcia
Scott Kilmer
Elyse Lewis

OFFICERS ABSENT

None

BOARD MEMBERS PRESENT

Sylvia Holcomb
Corey Ruff
E'Lisa Smetana

BOARD MEMBERS ABSENT

Ray Grothaus
Elizabeth McAnally

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

None

COMMUNITY PARTNERS

None

GUESTS PRESENT

None

Item I: **Call to Order.** Mr. Johnson called the meeting to order at 12:05 p.m. A quorum of Board members was present.

Item II: **Consent Agenda.**

- 1. Approval of Minutes – Approval of minutes from November 2014 regular meeting at the Abilene City Hall – Basement Conference Room**
- 2. Approval of Treasurer's Reports from November 2014.**

Updated financial reports, provided by Mr. Kilmer, were included in the packets for November 2014. A summary of those are listed below.

KAB General Account

Current Bank Account Balance (as of November 1, 2014)	\$37,223.41
Deposits *outstanding	Interest \$0.57, Republic Services \$698.55
Expenditures/Checks Written * checks outstanding	Dyess Project: River Rock ck#2283 \$1,380.00, Weed Barrier ch#2282 \$523.25
Current Bank Account Balance (as of Month End)	\$36,019.28
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$36,019.28

KAB Project Account

Current Bank Account Balance (as of November 1, 2014)	\$1,765.87
Deposits *outstanding	
Expenditures/Checks Written * checks outstanding	Barco Products ck#1123 \$1,759.22
Current Bank Account Balance (as of Month End)	\$6.65
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$6.65

A motion was made by Mr. Ruff and seconded by Mr. Kilmer to approve the consent agenda. Through roll call, the motion carried unanimously.

Item III: Action Items

A. Request for Assistance from the Abilene-Taylor County Public Health District – Tabled at the November 2014 meeting

Mrs. Eaves updated the board that items requested at the November meeting had been secured through donations and at this time no other items have been requested. Mr. Kilmer expresses concern about providing funds without a specific intended purpose for this project. Mr. Johnson expressed similar concerns that he would rather the group approach the board with a need for the board to consider.

A motion was made by Mr. Garcia and seconded by Ms. Holcomb to remove the action item from the table. The action item is no longer needed; no further action taken. Through roll call, the motion carried unanimously.

Item IV: Non-Action Items

- A. The Governors Community Achievement Award** – Ms. Eaves stated that board assistance is needed to begin preparing the GCAA award. She will begin requesting information from city departments for the award. A committee consisting of Ms. Eaves, Mr. Johnson, Mr. Garcia and Ms. Lewis was formed to help put together this award.
- B. Committee Reports** – Mr. Kilmer provided a guide to govern logo usage included in the packets. He will continue to develop a Keep Abilene Style guide for the board. Mr. Kilmer also requested feedback on the website progress. He asked for feedback to be provided before December 12 by visiting scottkilmer.com/kab. Mr. Kilmer also requested news items.

Mr. Johnson provided an update of the Dyess Freedom Trees Project. They have purchased the weed barrier and river stones. Once these items arrive, the planting will begin. Mr. Johnson will provide additional information once materials have arrived.

- C. Coordinator's Report** – Ms. Eaves discussed ordering shirts for board members. The board members will pay for their own shirts. Ms. Eaves will begin shopping for prices and shirt options. Ms. Eaves reported that she will be attending a Chamber of Commerce Nonprofit expo on December 11 at Hendrick Medical Center from 1-2:30. The trailer tags are up for renewal and the board needs to determine a plan for this trailer since there is not a clear title or license plate for the trailer. Board discussed repairs needed to get in working order. Ms. Eaves asked board to judge the recycled ornament contest to pick 3 winners who will be awarded at the city council meeting on Dec. 18th. Ms. Eaves asked the board if they will still use the skunk costume; it was decided that we will continue to use it until something else is in its place.
- D. Community Partners Report - None**

Item V: Adjournment – With no further business, the meeting was adjourned at 12:47 p.m. The next meeting will be held on January 7, 2015 at 12 noon in the Abilene City Hall in the Basement Conference Room.

Elyse Lewis, Secretary

Shane Johnson, President