

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
April 1, 2015
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Shane Johnson, President
Martin Garcia, President Elect
Scott Kilmer, Treasurer
Elyse Lewis, Secretary

OFFICERS ABSENT

None

BOARD MEMBERS PRESENT

Sylvia Holcomb
Elizabeth McAnally

BOARD MEMBERS ABSENT

E'Lisa Smetana
Corey Ruff

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

Gary Chandler, ERC

COMMUNITY PARTNERS

Joe LeBlanc, TxDOT

GUESTS PRESENT

None

Item I: **Call to Order.** - Mr. Johnson called the meeting to order at 12:01 p.m. A quorum of Board members was present.

Item II: **Consent Agenda.**
1. Approval of Minutes – Approval of minutes from March 2015 regular meeting at the Abilene City Hall – Basement Conference Room
2. Approval of Treasurer's Reports from March 2015

Updated financial reports, provided by Mr. Kilmer, were included in the packets for March 2015. A summary of those are listed below.

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|--|---|
| Current Bank Account Balance | \$35,081.51 |
| Deposits *outstanding | \$0.58 Interest \$698.55 Republic Services, Inc. |
| Expenditures/Checks Written * checks outstanding | \$175.00 Abilene Chamber of Commerce, ck#2292 \$300.00 Keep America Beautiful, ck#2293 |
| Current Bank Account Balance (as of Month End) | \$35,305.64 |
| Current Bank Account Balance (w/Outstandings ***as of Month End) | \$35,305.64 |

KAB Project Account

| | |
|--|---------------------------|
| Beginning Bank Account Balance | \$81.65 |
| Deposits *outstanding | \$600.00 donations |
| Expenditures/Checks Written * checks outstanding | \$0.00 |
| Current Bank Account Balance (as of Month End) | \$681.65 |
| Current Bank Account Balance (w/Outstandings ***as of Month End) | \$681.65 |

A motion was made by Mr. Garcia and seconded by Ms. Holcomb to approve the consent agenda. Through roll call, the motion carried unanimously.

Item III: Action Items

- A. Trash Camp Awards – Tabled 3/4/15 -- Discussion about Trash Camp Awards was tabled at the March board meeting. The use of KAB promotional items for goody bags was discussed, but donating funds was tabled. Ms. Eaves asked the board if there was interest in taking off the table and reopening for discussion. Mr. Johnson stated that Republic will be donating shirts for the event and supply a volunteer for each day of camp. Board discussion followed about how donated funds would be used. The topic of providing art camp scholarships was discussed as well as the budget the expense would come from.

A motion was made by Mr. Kilmer and seconded by Mr. Garcia to take the motion off the table and remove as action item as no action is needed and that a new action item be placed on next month's agenda. Through roll call, the motion carried unanimously.

- B. Keep Texas Beautiful Conference Expenses – Ms. Eaves stated that the Keep Texas Beautiful Conference will be Monday, June 15th – Wednesday, June 17th. The conference will require 2 nights of hotel stay. Ms. Eaves asked which board members were interested in attending the conference. Mr. Garcia and Ms. Lewis both expressed interest.

Ms. Eaves detailed the following conference expenses: conference fee of \$310; \$15/day self parking; \$25/day valet parking; hotel expense \$140/night. Mr. Kilmer stated that the board budget has only \$600 allocated for conference and seminar expenses; and two board attendees would put the account \$20 over budget at \$620. Ms. Eaves stated that she would complete conference registrations for Mr. Garcia and Ms. Lewis. Since the board doesn't have a credit card, Mr. Garcia and Ms. Lewis will be responsible for booking their own hotel rooms and that the board will provide reimbursement.

A motion was made by Mr. Kilmer and seconded by Ms. Lewis to approve funds limited to the current \$1700 in budget to send Ms. Eaves, Mr. Garcia, and Ms. Lewis to the Keep Texas Beautiful Conference. Through roll call, the motion carried unanimously.

- C. Website Funds – Mr. Kilmer stated that this is no longer needed as an action item. No Action Needed.
- D. Taste of Abilene Centerpiece Funds – Ms. Eaves stated that Keep Abilene Beautiful has been asked to decorate a table at Taste of Abilene on April 30. The board was asked if they are interested in spending funds to decorate tables. Mr. Kilmer stated that he liked the idea of using free items for the decorations. Ms. Holcomb agreed that free items should be used since the tables will not be well monitored at the event. Action item D is a non action item. No Action Needed.

Item IV: Non-Action Items

- A. The Governor's Community Achievement Award – Ms. Eaves listed activities related to the GCAA including Project Re-directory event and Don't Mess with Texas Trash Off. She requested other items outside of KAB activities to be included in the GCAA. The following activities were added: Pepe Renu at Business Expo. Ms. Eaves reported that the Pepe Renu mascot costume needs to be cleaned. It was determined that the cleaning expense falls within the supplies category. Ms. Eaves provided a list of the GCAA winners in board packets. First place was awarded to Lewisville, second place to Grand Prairie, and third place to McKinney. She stated that KAB's GCAA award scored a 90 or above.
- B. Don't Mess with Texas Trash-Off – Ms. Eaves reported that sign ups have begun for Trash Off. 40 volunteers from 2 groups have registered so far for the event. Mr. Garcia offered to contact the ROTC programs from Cooper and Abilene High to check for interest. Ms. Eaves stated that the Abilene Reporter News ran an article about the 30th Anniversary of Trash Off.
- C. Committee Reports – Mr. Kilmer provided general information about the website traffic. He provided referral tracking information for the KAB website. He reported that the website is functioning well.
- D. Coordinator's Report – Ms. Eaves provided an updated calendar. April events include: KAB meeting on April 1; Trash Off on April 11; Spring Clean April 9-11; UPS Earth Day Tree Planting on April 22. Ms. Eaves requested community groups for UPS to consider partnering with for an Earth Day Tree Planting. Ms. Lewis suggested Connecting Caring Communities as a potential partner and stated that they would be interested in a tree planting at the CCC North Park Friendship House. Mr. Kilmer suggested the River Oaks Traffic Triangle, Little League, and the MERCY Clinic as another options. Ms. Eaves will submit the names to UPS to allow them to decide. Ms. Eaves stated that she is working with TXU energy to plan Project Re-directory tree plantings on Arbor Day April 24. Ms. Eaves presented a promotions company that interested in providing promotional items for KAB. After

discussion, the board determined that they prefer to use local businesses instead. Through a Keep America Beautiful and Lowes partnership, Keep Abilene Beautiful received 20 cases of water as a donation. Ms. Eaves requested input on how and where the water should be used. The Mayor's 5K, Trash Camp, Earth Day Tree Planting, and Spring Clean were suggested as places for the water. Ms. Eaves shared photos from a Girl Scout Troop clean up at Kirby Lake.

- E. Community Partners Reports - Mr. Chandler requested use of the roll off dumpsters for Spring Clean. Mr. LeBlanc expressed thanks for the KAB efforts to promote cleanups. He reported that the new KAB website has been a helpful for those interested in cleanups.

Item V: **Adjournment** – With no further business, the meeting was adjourned at 12:52. The next meeting will be held on May 6, 2015 at 12 noon in the Abilene City Hall in the Basement Conference Room.

Elyse Lewis, Secretary

Shane Johnson, President