

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
August 29, 2015
ACU – Vanderpool 1718 Campus Court**

OFFICERS PRESENT

Martin Garcia, President Elect
Elyse Lewis, Secretary
Scott Kilmer, Treasurer

OFFICERS ABSENT

Shane Johnson, President

BOARD MEMBERS PRESENT

Sylvia Holcomb
Corey Ruff
E’Lisa Smetana
Elizabeth McAnally

BOARD MEMBERS ABSENT

None

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

None

COMMUNITY PARTNERS PRESENT

None

GUESTS PRESENT

None

Item I: **Call to Order.** – Mr. Garcia called the meeting to order at 8:45 a.m. A quorum of Board members was present.

Item II: **Consent Agenda.**
1. **Approval of Minutes – Approval of minutes from July 2015 regular meeting at the Abilene City Hall – Basement Conference Room**
2. **Approval of Treasurer’s Reports from July 2015**

Updated financial reports, provided by Mr. Kilmer, were included in the packets for July 2015. A summary of those are listed below.

KAB General Account

Current Bank Account Balance	\$35,584.06
Deposits *outstanding	\$0.58 – Interest \$698.55 – Republic Services
Expenditures/Checks Written * checks outstanding	\$250.00, ck2298 – Center for Contemporary Arts: Trash Camp \$322.00, ck2299 – Elyse Lewis KTB Conference Hotel \$322, ck2300 – Martin Garcia KTB Conference Hotel Funds Transfer to Project Account \$2,000.00, ck2307
Current Bank Account Balance (as of Month End)	\$33,389.19
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$33,389.19

KAB Project Account

Beginning Bank Account Balance	\$1,821.65
Deposits *outstanding	\$75.00 - Donations \$2,000 – Funds transfer from KAB
Expenditures/Checks Written * checks outstanding	\$3.00 – Paper Statement Fee
Current Bank Account Balance (as of Month End)	\$3,893.65
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$3,893.65

A motion was made by Ms. Smetana and seconded by Mr. Kilmer to approve the consent agenda. Through roll call, the motion carried unanimously.

Item III: Action Items

- A. **KAB Credit Card** – Ms. Eaves stated that at the July 1 meeting, the board discussed a debit card for the KAB Board. Given the two-signature requirement on our bank account, the bank will not issue a debit card. She reported that the Abilene Zoological society uses a Sam's Club business credit card that earns points towards purchases. It's a Mastercard that could be used for any purchases, and points earned would be used as a discount toward future purchases. She clarified that if we have a credit card that the board must approve all purchases prior to the charge. Mr. Kilmer stated that he prefers to use the credit card as a primary payment method to decrease the amount of time spent tracking down signatures for each 2-signature check needed. Discussion followed about the name on that will appear on the card. Per bylaws, the treasurer the will be the holder of the card.

A motion was made by Mr. Kilmer and seconded by Ms. Holcomb to apply for a Sam's credit card on behalf of Keep Abilene Beautiful. Through roll call, the motion carried unanimously.


Item IV: Non-Action Items

- A. **The Governor's Community Achievement Award** – Ms. Eaves stated that several events have taken place over the past month to include in the GCAA submission including: rain barrel giveaway at the ERC; workday at community garden on Beech Street.
- B. **Committee Reports** - None
- C. **Coordinator's Report** – None
- D. **Community Partners Reports** - None

Item V: Adjournment – With no further business, the meeting was adjourned at 8:51 a.m. The next meeting will be held on September 2, 2015 at 12 noon in the Abilene City Hall in the Basement Conference Room.



Elyse Lewis, Secretary



Martin Garcia, President-Elect