

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
October 7, 2015  
Abilene City Hall – Basement Conference Room**

**OFFICERS PRESENT**

Martin Garcia, President Elect  
Scott Kilmer, Treasurer

**OFFICERS ABSENT**

Shane Johnson, President  
Elyse Lewis, Secretary

**BOARD MEMBERS PRESENT**

Sylvia Holcomb  
Elizabeth McAnally  
Corey Ruff  
E’Lisa Smetana

**BOARD MEMBERS ABSENT**

None

**KEEP ABILENE BEAUTIFUL STAFF**

Nicole Eaves, KAB Coordinator

**ADVISORY MEMBERS PRESENT**

Paige Rudasics, Abilene Zoo  
George Lane, Solid Waste/Environmental Recycling Center (ERC)  
Randy Bailey, Solid Waste/ Environmental Recycling Center (ERC)  
Ezequiel Herrera, Solid Waste/ Environmental Recycling Center (ERC)

**COMMUNITY PARTNERS**

None

**GUESTS PRESENT**

None

**Item I:**           **Call to Order.** - Mr. Garcia called the meeting to order at 12:04 p.m. A quorum of Board members was present.

**Item II:**           **Consent Agenda.**  
1. **Approval of Minutes – Approval of minutes from September 2015 regular meeting at the Abilene City Hall – Basement Conference Room**  
2. **Approval of Treasurer’s Reports from September 2015**

September minutes were not available for this meeting. Updated financial reports, provided by Mr. Kilmer, were included in the packets for September 2015. A summary of those are listed below.

KAB General Account

<b>Current Bank Account Balance</b>	<b>\$33,689.32</b>
<b>Deposits *outstanding</b>	<b>\$0.54 Interest \$698.55 Republic Services, Inc.</b>
<b>Expenditures/Checks Written</b> * checks outstanding	<b>\$45.00 Sam's Club Membership ck#2331, \$100.00 Bassetti Elementary ck#2302, \$302.10 Big Country Stone ck #2309, \$551.77 Willow Creek Gardens ck#2310, \$216.80 Trash Bags &amp; Gloves ck#2332</b>
<b>Current Bank Account Balance</b> (as of Month End)	<b>\$33,172.74</b>
<b>Current Bank Account Balance</b> (w/Outstandings ***as of Month End)	<b>\$33,172.74</b>

KAB Project Account

<b>Beginning Bank Account Balance</b>	<b>\$3,893.65</b>
<b>Deposits *outstanding</b>	<b>\$0.00</b>
<b>Expenditures/Checks Written</b> * checks outstanding	<b>\$1,069.10 Barco Products ck#1124, \$3.00 Paper Statement Fee</b>
<b>Current Bank Account Balance</b> (as of Month End)	<b>\$2821.55</b>
<b>Current Bank Account Balance</b> (w/Outstandings ***as of Month End)	<b>\$2821.55</b>

*A motion was made by Ms. Holcomb and seconded by Mr. Ruff to approve the Treasurer's Report. Through roll call, the motion carried unanimously.*

**Item III: Action Items**

- A. Discussion and Possible Approval of Chamber Advertising Request – Ms. Eaves stated that the Chamber of Commerce has sent out a notice about advertising slots available for purchase in their Chamber Directory and Abilene Magazine. The Directory is a comprehensive listing of goods and services and the Magazine is a recruiting tool placed at hotels, motels, and other places. Discussion was held on the cost of advertising in each and the benefits associated.

*A motion was made by Ms. Holcomb and seconded by Ms. McAnally to decline to participate this year in these advertising venues. Through roll call, the motion carried unanimously.*

- B. Discussion and Possible Approval of KAB Trailer – Ms. Eaves discussed the KAB trailer and referred to the previous discussions on what KAB needs to do with this asset. Ms. Eaves stated they were able to determine ownership on the trailer and have the documentation associated with that. She also stated that currently they have an offer on the table. Discussion was held on the value of the trailer. Currently it would require a title application, new tires, and a license plate along with tail light wiring harnesses. The question was asked about the type of trailer. Ms. Eaves said it is a 1997 16 foot bumper pulled flatbed tandem axle trailer with a wood floor. Further discussion was held. Mr. Kilmer discussed putting it on Facebook, our website, send out to KAB email list, and get it out through those means that we have available to us.

*A motion was made by Mr. Kilmer and seconded by Ms. Holcomb to advertise the trailer for sale with sealed bids due on October 30<sup>th</sup> with a minimum offer of \$500. Through roll call, the motion carried unanimously.*


- C. Discussion and Possible Approval of Memorial Tree – Ms. Eaves stated that a long time board member Malcolm Bramlett has passed away. Mr. Bramlett had been a member of KAB for over 12 years. She suggested that as a memorial for his years of service on the board that we consider donating a memorial tree in his honor. Discussion was held on getting these added to a GIS layer or a virtual wall on our website to be able to track where the memorials are located. Ms. Eaves stated she would look into that.


*A motion was made by Ms. Holcomb and seconded by Mr. Ruff to approve up to \$200 for a tree in Mr. Bramlett's honor along with up to \$50 for a corrugated sign to use as a temporary plaque at dedications such as these. Through roll call, the motion carried unanimously.*

**Item IV: Non-Action Items**

- A. The Governor's Community Achievement Award – Ms. Eaves talked about the items that she had for this month on the GCAA which included the Kirby Lake cleanup and the Something from Nothing Contest at the Fair. Mr. Ruff talked about the Abilene Christian School tree planting day.
- B. Committee Reports – None.
- C. Coordinator's Report – Ms. Eaves talked about the City of Abilene's Fall Clean. Also about the Healthy Parks Healthy People event at Rose Park on October 24<sup>th</sup> with the following board members signed up for it: Mr. Johnson, Mr. Garcia, Ms. Holcomb, Ms. Smetana. The clean-up would be from around 8-11 a.m. Ms. Eaves also talked about the donation of \$5,000 from the Miss Me Jeans to KAB. The donation is in support of environmental conservation and community development with a focus on youth and women. Ms. Eaves discussed the Sam's credit card application that was approved at the previous meeting. KAB was turned down for the credit card due to no previous credit history. She will be researching other alternatives. The Litter Free Business campaign has kicked off with each board member expected to get 10 businesses to join.
- D. Community Partners Reports – Ms. Eaves asked if the Recycling Center could provide the totals for the Fall Clean at the next meeting. Ms. Rudasics (chair of the Zoo Conservation Committee) discussed the action occurring at the Zoo with a kiosk going up and creation of a new recycling map showcasing conservation efforts that are used at the locations.

**Item V: Adjournment** – With no further business, the meeting was adjourned at 12:47 p.m. The next meeting will be held on November 4, 2015 at 12 noon in the Abilene City Hall in the Basement Conference Room.

  
E'Lisa Smetana for Elyse Lewis, Secretary

  
Martin Garcia, President Elect