

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
May 4, 2016
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Shane Johnson, President
Martin Garcia, President Elect
Elyse Lewis, Secretary

OFFICERS ABSENT

Scott Kilmer, Treasurer

BOARD MEMBERS PRESENT

Corey Ruff
E’Lisa Smetana
Sylvia Holcomb

BOARD MEMBERS ABSENT

Elizabeth McAnally

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

Michael Rice, Public Works
Srini Valavala, Stormwater Services
Paige Rudasics, Abilene Zoo

COMMUNITY PARTNERS

None

GUESTS PRESENT

None

Item I: Call to Order. Mr. Johnson called the meeting to order at 12:02 p.m. A quorum of Board members was present.

Item II: Consent Agenda.

- 1) Approval of Minutes – Approval of minutes from the April 2016 regular meeting
- 2) Approval of Treasurer’s Reports from April 2016.

Financial reports for April 2016 were not available as of meeting time. Ms. Holcomb requested a spelling correction to the name of Bird Thomas on the April 2016 minutes.

A motion was made by Mr. Ruff and seconded by Mr. Garcia to approve the minutes and table the review of financials until the June 2016 regular meeting. Through roll call, the motion carried unanimously.

Item III: Action Items

A. School Grant Application from Austin Elementary (tabled April 6, 2016)

Ms. Eaves provided additional information requested at the April meeting, and board discussion followed.

A motion was made by Ms. Lewis and seconded by Ms. Holcomb to approve \$382.21 for Austin Elementary. Through roll call, the motion carried unanimously.

B. School Grant Application from Ortiz Elementary (tabled April 6, 2016)

Ms. Eaves provided additional information requested at the April meeting. Two items in the initial project request will be provided through other means. The mulch will be provided by the city and the rain barrels are available through the ERC.

A motion was made by Mr. Ruff and seconded by Ms. Holcomb to approve \$800 for Ortiz Elementary. Through roll call, the motion failed.

Mr. Garcia expressed concern at the high unit cost of items in the proposal. Ms. Smetana stated that she would be more comfortable with awarding Ortiz a lesser amount of money.

A motion was made by Ms. Smetana and seconded by Mr. Garcia to approve \$700 for Ortiz Elementary. Through roll call, the motion carried unanimously.

C. A method of accepting payments and donations online (tabled April 6, 2016)

Ms. Eaves provided additional information about this topic tabled at the April meeting. She provided input from Mr. Kilmer who suggested using Square to accept online donations. A QuickBooks license is also available for a monthly fee of \$7.00. The Square method would tie into our accounting software.

A motion was made by Ms. Holcomb and seconded by Mr. Garcia to use Square as the method of accepting credit card payments. Through roll call, the motion carried unanimously.

Item IV: Non-Action Items

A. The Governor's Community Achievement Award

The following items were discussed to add to the GCAA application:

- Project Re-directory
- Curbside Recycling reaches 3,000
- Dyess Memorial Tree
- Trash Off Cleanups
- Junior ROTC from Cooper (Mr. Garcia will follow up with Sgt. Ron Dales at Cooper HS)

B. Committee Reports

The following committees met since the last meeting:

- No committees have met, but Ms. Eaves requested a meeting of the communications committee to discuss social media

C. Coordinator's Report

Ms. Eaves reported on the following items:

- 6.46 tons of trash was collected at the Trash Off / DMWT event
- Project Re-directory collected 3,824 phonebooks. 13 schools participated, and each school received a tree planted at their campus. The top three schools who received additional prizes included:
 - First Place \$300 prize: Johnston Elementary with 992 phonebooks
 - Second Place \$200 prize: Dyess Elementary with 915 phonebooks
 - Third Place \$100 prize: Basetti Elementary with 475 phonebooks
- Saturday, June 4 event: 30th Anniversary DMWT Trash to Treasure Cleanup, Abilene Outdoor Adventures event, Zoo World Ocean's Day
- Curbside Recycling has reached 3,000 signatures, and the City of Abilene is working on next steps.
- August is Water Quality Month – KAB is interested in a cleanup to celebrate. Cleanup scheduled for August 6 at Ft. Phantom Lake. Overlay email list will be used to contact lake residents to invite participation.
- 30th Anniversary Tree Project is ongoing.
- KAB received a \$500 donation from the Rotary Club of Abilene to purchase signage for roll off containers.
- Board Retreat – August 20
- June 2016 meeting – One board member is unable to attend, but the meeting will not be changed.
- July 2016 meeting – One board member is unable to attend, but the meeting will not be changed.


D. Community Partners Report

- Ms. Rudasics – The Abilene Zoo has identified August 13-14 as the weekend for the Blue Jean Recycling project. She wanted to verify if KAB plans to attend the Zoo's May 28 "Get Out and Play Day," which KAB will not be attending due to an event the following week.
- Mr. Valavala provided information about an upcoming Stormwater Industrial Operators Workshop, and requested help sharing information about this project. He also requested event ideas and input for Water Quality Month.

E. Award Nominees

- None

Item V: Adjournment – With no further business, the meeting was adjourned at 12:49 p.m. The next meeting will be held on **June 1, 2016** at 12 noon in the Abilene City Hall in the Basement Conference Room.



Elyse Lewis, Secretary



Shane Johnson, President