

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
June 1, 2016  
Abilene City Hall – Basement Conference Room**

**OFFICERS PRESENT**

Shane Johnson, President  
Elyse Lewis, Secretary

**OFFICERS ABSENT**

Martin Garcia, President Elect  
Scott Kilmer, Treasurer

**BOARD MEMBERS PRESENT**

Elizabeth McAnally  
Corey Ruff  
Sylvia Holcomb  
E’Lisa Smetana

**BOARD MEMBERS ABSENT**

None

**KEEP ABILENE BEAUTIFUL STAFF**

Nicole Eaves, KAB Coordinator

**ADVISORY MEMBERS PRESENT**

Srini Valavala, Stormwater Services

**COMMUNITY PARTNERS**

None

**GUESTS PRESENT**

Gayla Fullerton

**Item I: Call to Order.** Mr. Johnson called the meeting to order at 12:01 p.m. A quorum of Board members was present.

**Item II: Consent Agenda.**

- 1) Approval of Minutes – Approval of minutes from May 2016 regular meeting
- 2) Approval of Treasurer’s Reports from April 2016 and May 2016

Updated financial reports for April and May 2016 were unavailable as of meeting time and item was tabled.

*A motion was made by Mr. Ruff and seconded by Ms. McAnally to approve the May minutes and table the approval of April and May minutes until the July 2016 meeting. Through roll call, the motion carried unanimously.*

**Item III: Action Items**

**A. A Bookkeeping Software**

Ms. Eaves introduced guest, Gayla Fullerton, who is a licensed CPA and has applied to be on the Keep Abilene Beautiful board of directors. Ms. Eaves has discussed options for bookkeeping software for purchase. Ms. Fullerton has recommended QuickBooks software. A list of

QuickBooks potential software options for purchase were discussed; QuickBooks SimpleStart at a cost of \$7/month for 6-months and \$13/month after the six month period with 1-user per account or QuickBooks Essentials at a cost of \$13/month with 3-users per account.

Mr. Ruff inquired to the legality of paying Ms. Fullerton for the QuickBooks software. Ms. Eaves suggested that if Ms. Fullerton were to join the board the expense could be listed as an action item on an annual basis and voted upon by board members with Ms. Fullerton abstaining. Mr. Johnson requested an opinion from the legal department on this issue.

*A motion was made by Mr. Johnson and seconded by Ms. Smetana to table the item until the July meeting. Through roll call, the motion carried unanimously.*

**Item IV: Non-Action Items**

**A. The Governor's Community Achievement Award**

The following items were discussed to add to the GCAA application:

- Wylie ISD Environmental Poster contest
- Boy Scout Eagle Project completed in conjunction with ACU

**B. Committee Reports**

The following committees met since the last meeting:

- Communications Committee – Ms. Lewis provided an updated from the recent Communications Committee meeting. All members of the committee have been granted access to Keep Abilene Beautiful social media accounts to help monitor and maintain the social media presence of Keep Abilene Beautiful.

**C. Coordinator's Report**

Ms. Eaves reported on the following items:

- Abilene Outdoor Adventures Event this Saturday, June 4: KAB will have a booth at this event. KAB's Love Where You Live shirts will be available for sale. Board members are requested to arrive beginning at 7:00 AM. Don't Mess with Texas Trash & Treasure Hunt is scheduled from 8-11 AM. Republic Services will provide re-usable recycling containers for this event.
- CALF Parade, June 9: A volunteer is scheduled to walk in the parade and wear the Pepe Renew KAB mascot suit
- An updated calendar of events is included in board packets
- Kirby Lake Cleanup has been scheduled for October 1, 2016
- Walmart Foundation Grant – KAB will be receiving a financial award from the Walmart Foundation on June 21 at 8:30 a.m. Ms. Lewis will represent the board to accept the donation since Ms. Eaves, Mr. Garcia and Mr. Johnson will be attending the Keep Texas Beautiful Conference.
- Thank You Cards Received – Cards from Johnston Elementary School kids have been received as a thank you for the Project Re-Directory prize awarded by Keep Abilene Beautiful. Ms. Eaves has the cards for viewing by board members.

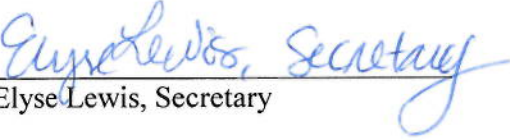
**D. Community Partners Reports and Advisory Members**

- Mr. Valavala provided information about a public education initiative that will be launched by Stormwater Services. This initiative will target Stormwater pollution caused by blowing grass clippings and yard waste into the street curbs and drainage ways.

**E. Award Nominees**

- None

**Item V:** **Adjournment** – With no further business, the meeting was adjourned at 12:43 p.m. The next meeting will be held on **July 6, 2016** at 12 noon in the Abilene City Hall in the Basement Conference Room.

  
Elyse Lewis, Secretary

  
Shane Johnson, President