

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
October 5, 2016
Abilene City Hall – Basement Conference Room**

OFFICERS PRESENT

Martin Garcia, President
Shane Johnson, President Elect
Gayla Fullerton, Treasurer
Scott Kilmer, Secretary

OFFICERS ABSENT

None

BOARD MEMBERS PRESENT

Sylvia Holcomb

BOARD MEMBERS ABSENT

Elyse Lewis
Elizabeth McAnally
E'Lisa Smetana

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

Srini Valavala
Michael Rice

COMMUNITY PARTNERS

Joe LeBlanc, TxDOT

GUESTS PRESENT

None

Item I: **Call to Order.** - Mr. Garcia called the meeting to order at 12:03 p.m. A quorum of Board members was present.

Item II: **Consent Agenda.**
1. **Approval of Minutes – Approval of minutes from September 2016 regular meeting at the Abilene City Hall – Basement Conference Room**
2. **Approval of Treasurer's Reports from September 2016**

Updated financial reports, provided by Mrs. Fullerton, were included in the packets for September 2016. A summary of those are listed below.

Current Bank Account Balance	\$36,098.86
Deposits *outstanding	\$0.63 Interest \$712.53 Republic Services, Inc.
Expenditures/Checks Written * checks outstanding	
Current Bank Account Balance (as of Month End)	\$36,812.02
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$36,812.02

KAB Project Account

Beginning Bank Account Balance	\$6,025.06
Deposits *outstanding	\$300.00
Expenditures/Checks Written * checks outstanding	\$0.00
Current Bank Account Balance (as of Month End)	\$6,325.06
Current Bank Account Balance (w/Outstandings ***as of Month End)	\$6,325.06

A motion was made by Mr. Johnson and seconded by Mrs. Fullerton to approve the consent agenda. Through roll call, the motion carried unanimously.

Item III: Action Items

- A. 2016 – 17 Board Committees – Two committees that were previously proposed have solidified, with members agreeing to serve. The following committees were discussed and affirmed:
 - a. Fundraising: Co-chaired by E'lisa Smetana Sylvia Holcomb
 - b. Events: Lead by a combination of Shane Johnson, Elyse Lewis, Elizabeth McAnally and Martin Garcia

A motion was made by Mr. Johnson and seconded by Mr. Kilmer to affirm the creation of these committees and the members serving. Through roll call, the motion carried unanimously.

- B. Uses for donated disposals from roll off containers – No recommendations were made, thus there was no action taken.

Item IV: Non-Action Items

- A. The Governor's Community Achievement Award – Mrs. Eaves invited members and guests to provide examples of community activity that would qualify for the Award's annual notebook. No examples were provided.
- B. Community Reports:
- a. The fundraising committee discussed exploring opportunities to partner with local restaurants for donation events. There was also discussion around the idea of auctioning a fully decorated Christmas tree. Last, the idea of adding a silent auction to the St. Patrick's Day event was discussed.
 - b. The events committee reported progress on the St. Patrick's Day event. Mr. Johnson reported that he was still evaluating locations for the event. Mr. Garcia echoed the discussion of the silent auction and recommended that each board member be in charge of securing an item for the silent auction.

The board discussed the opportunity to leverage Valentines Day by pairing a Love Where You Live t-shirt with a small bouquet of flowers. More discussion on this item will take place at a future meeting.

- c. There was no report provided by the Executive Committee
- C. Coordinator's Report – Mrs. Eaves reported that the board would need to settle the outstanding payable due to the City of Abilene in order to cover the balance due for the 30th Anniversary trees. These trees are still available for planting, but the financial transaction will need to be settled. Related to the program, Eaves reported that the city's GIS system was being updated to reflect the placed and available trees.

Keep Abilene Beautiful will again participate in the Christmas Lane event, partnering with ATEMS high school to add one (1) new feature to the display.

Beltway Baptist Church will hold their neighborhood clean up on Saturday, October 29th near Stephenson park. The board has agreed previously to provide two containers, trash grabbers, and trash bags to the effort.

- E. Community Partners Reports – Joe LaBlanc from the Texas Department of Transportation stated a new field coordinator would be working with the Adopt-A-Highway program.

Srini Valavala from the City of Abilene shared that \$10,000 worth of contracts had recently been awarded for street sweeping and roadway cleaning.

Item V: Adjournment – With no further business, the meeting was adjourned at 12:38. The next meeting will be held on November 2, 2016 at 12 noon in the Abilene City Hall in the Basement Conference Room.


Scott Kilmer, Secretary


Martin Garcia, President