

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
December 7, 2016  
Abilene City Hall – Basement Conference Room**

**OFFICERS PRESENT**

Martin Garcia, President  
Sylvia Holcomb, President Elect  
Gayla Fullerton, Treasurer

**OFFICERS ABSENT**

Scott Kilmer, Secretary

**BOARD MEMBERS PRESENT**

Shane Johnson  
Elyse Lewis  
Elizabeth McAnally  
E'Lisa Smetana

**BOARD MEMBERS ABSENT**

None

**KEEP ABILENE BEAUTIFUL STAFF**

Nicole Eaves, KAB Coordinator

**ADVISORY MEMBERS PRESENT**

Srini Valavala, City of Abilene Stormwater Services

**COMMUNITY PARTNERS**

Joe LeBlanc, Texas Department of Transportation

**GUESTS PRESENT**

Tara Young, Community Member

**Item I: Call to Order.** Mr. Garcia called the meeting to order at 12:04 p.m. A quorum of Board members was present.

**Item II: Consent Agenda.**

- 1) Approval of Minutes – Approval of minutes from the November 2016 regular meeting
- 2) Approval of Treasurer's Reports from November 2016

Updated financial reports, provided by Ms. Fullerton were included in the packets for November 2016. A summary of those are listed below.

**KAB General Account**

<b>Current Bank Account Balance</b> (as of November 1, 2016)	<b>\$ 36,906.50</b>
<b>Deposits *outstanding</b>	<b>Interest: \$ 0.60</b> <b>Republic Services Inc: \$ 712.53</b>
<b>Expenditures/Checks Written</b> * checks outstanding	<b>Office/General Administrative Expenditures: \$19.15</b>
<b>Current Bank Account Balance</b> (as of Month End)	<b>\$37,600.48</b>
<b>Current Bank Account Balance</b> (w/Outstanding ***as of Month End)	<b>\$37,600.48</b>

*A motion was made by Ms. Holcomb and seconded by Mr. Johnson to approve the consent agenda. Through roll call, the motion carried unanimously.*

**Item III:      Action Items**

**A. Austin Elementary Grant Request (Tabled at the November Meeting)**

Ms. Tara Young, community member and guest, stated that she has met with Austin Elementary staff and that someone from the Austin Elementary Campus has agreed to coordinate tower garden efforts if funding is received. She also stated that Austin Elementary school has applied for an additional \$500 grant from Auntie Annie's. Ms. Young was unable to provide an exact amount of funds requested from Keep Abilene Beautiful as of meeting time.

*A motion was made by Ms. Lewis and seconded by Mr. Johnson to table the Austin Elementary Grant Request until the January meeting. Through roll call, the motion carried unanimously.*

**B. Budget for the March 17<sup>th</sup> Event**

Mr. Johnson provided an update on the March 17<sup>th</sup> event. He reported that the event committee has identified a venue for the event. The venue, located at 816 South Second Street, is owned by Tim Smith, and use of the venue will be donated free of charge for the event. Ms. Eaves stated the event committee is requesting \$1,500 to cover event-related costs. Ms. Eaves also stated that she will be contacting Abilene's HEB through Keep Texas Beautiful about possible event donations.

*A motion was made by Ms. Fullerton and seconded by Ms. Holcomb to approve \$1,500 for event expenses for the March 17<sup>th</sup> event. Through roll call, the motion carried unanimously.*

**C. Budget for the crape myrtle fundraiser**

Ms. Eaves provided an update from the fundraising committee about the crepe myrtle fundraiser. An agreement has been reached with Mankin and Sons to partner for this

fundraiser. The committee is requesting \$1,500 to cover advertising and other fundraising related expenses. Ms. Eaves stated that the committee would be meeting with Mankin and Sons following the board meeting. Ms. Eaves stated the committee anticipates advance sales of the plants online.

*A motion was made by Ms. Smetana and seconded by Ms. Fullerton to approve \$1,500 for the crepe myrtle fundraiser. Through roll call, the motion carried unanimously.*

#### **Item IV: Non-Action Items**

##### **A. The Governor's Community Achievement Award**

The following items were discussed to add to the GCAA application:

- Mayor's Hike
- Christmas Lane Display

##### **B. Committee Reports**

- Fundraising Committee – discussion on fundraising ideas  
Fundraising committee discussion has already been covered in previous crepe myrtle sale discussion.
- Event Committee – Update on 2016-2017 events  
Event committee discussion has already been covered in previous March 17<sup>th</sup> Event discussion.
- Executive Committee – No Report

##### **C. Coordinator's Report**

- Existing Program Updates
  - Abilene Outdoor Adventures – June 3<sup>rd</sup>
  - Christmas Lane display is setup
  - Keep AISD Beautiful will be returning in 2017
  - Wylie ISD 7<sup>th</sup> grade teachers have received Enviroscape training
  - Leadership Abilene Nonprofit Expo
  - Abilene Young Professionals – Board list with openings
- Community Involvement Requests
  - First Central Presbyterian Church Garden Project – Located at the corner of North 4<sup>th</sup> and Beech Streets, they are seeking volunteers to move heavy rocks and haul mulch and grass to their location.

##### **D. Community Partners Reports and Advisory Members**

- **Texas Department of Transportation**  
Mr. Leblanc stated that TxDot crews are pretreating the roadways in anticipation of inclement weather.
- **City of Abilene Stormwater Services**

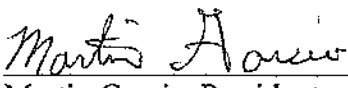
Ongoing education is being provided to lawn care companies about the hazards of blowing leaves into roadways.

**E. Award Nominees**

- Mr. Johnson nominated Tim Smith's property located downtown for his use of a repurposed condemned building and associated beautification efforts.
- Ms. Smetana nominated the My Sister's House Sale which diverts items from the landfill.

**Item V: Adjournment** – With no further business, the meeting was adjourned at 12:43 p.m. The next meeting will be held on **January 4, 2017** at 12 noon in the Abilene City Hall in the Basement Conference Room.

  
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Elyse Lewis for Scott Kilmer, Secretary

  
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Martin Garcia, President