

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
April 4, 2018 Meeting
City Hall – Basement Conference Room
555 Walnut Street, Abilene, Texas**

OFFICERS PRESENT

Sylvia Holcomb, President
Brandon McAuliffe, President-Elect

OFFICERS ABSENT

Ashton Anderson, Secretary
Gayla Fullerton, Treasurer

BOARD MEMBERS PRESENT

Martin Garcia
E’Lisa Smetana

BOARD MEMBERS ABSENT

Elizabeth McAnally

KEEP ABILENE BEAUTIFUL STAFF

Nicole Eaves, KAB Coordinator

ADVISORY MEMBERS PRESENT

Srini Valavala, COA Stormwater Services
Kelley Messer, COA Attorney’s Office

COMMUNITY PARTNERS

Doug Burks, WCTCOG
PJ Sumner, WCTCOG

GUESTS PRESENT

Councilman Bruce Kreitler, COA
Marsha Hammack, AISD
Tara Young, The Juice Plus Company

Item I: **Call to Order.**
Ms. Holcomb called the meeting to order at 12:03 p.m. A quorum of Board members was present.

Item II: **Minutes**
Ms. Holcomb asked for any changes or a motion on the minutes. Ms. Smetana stated that there were two corrections needed: under Item II minutes “pending changes announced” needed to be removed and under Item III Treasurers Report the current bank account balance “(as of December 31, 2017)” needed to be amended to January 31, 2018. Ms. Holcomb asked for a motion to approve the amended minutes. Ms. Smetana made a motion to approve the minutes as amended and it was seconded by Mr. Garcia. *Through roll call, motion carried unanimously.*

Item III: **Agenda Items**
1. March 2018 Treasurers Report
Updated Financial Reports provided by Ms. Fullerton were included in the packets for March 2018. A summary of those are listed below.

Current Bank Account Balance (as of February 28, 2018)	\$ 43,752.33
Deposits *outstanding	Republic Services \$763.69 & \$763.69

Expenditures/Checks Written * checks outstanding	#2403 - \$847.80, #2405 - \$4,000, #2404 - \$920, #2407 - \$200, #2406 - \$125
Current Bank Account Balance (as of Month End)	\$39,186.91

Discussion was held on the Treasurer's Report. **Mr. Garcia made a motion to accept the report and it was seconded by Mr. McAuliffe.** *Through roll call, motion carried unanimously.*

2. Request for Keep Texas Beautiful Conference Funds (Tabled at March 2018 Meeting) **Mr. McAuliffe made a motion to move the item from the table and it was seconded by Ms. Smetana.** *Through roll call, motion carried unanimously.*

Ms. Eaves discussed the amount of funding needed for the KTB conference. Currently funds would be needed for Mr. McAuliffe for the full conference package (\$375 and hotel \$359.34) and Ms. Holcomb for the GCAA dinner (\$75). Discussion was held on the parking for the event. Consensus was that parking should be covered. **Motion was made by Mr. Garcia and seconded by Ms. Smetana to approve up to \$900 for the KTB conference.** *Through roll call, motion carried unanimously.*

3. Request for Assistance – Abilene Zoo Roots and Shoots Chapter
Ms. Eaves stated that this was a request for \$500 to help cover the cost of signage for a butterfly/pollinator garden within the Zoo. A group of 5th thru 8th graders would be creating this beautification project. The KAB logo would be recognized on a sign for the support of the project. **A motion was made by Mr. McAuliffe and seconded by Mr. Garcia to approve \$500 for this project.** *Through roll call, motion carried unanimously.*
4. School Grant Request – AISD Center of Innovation at McMurry University
Ms. Eaves said that we received a request for the School Grant Program for \$768.65 for a Tower Garden. Ms. Tara Young and Ms. Marsha Hammack were present to answer any questions. Ms. Hammack said they already had \$300 from a Chick-Fil-A Spirit Night so this amount requested would be enough to purchase the garden. This would be for the Indoor Growing Bundle Tower Garden with a total cost of \$1068.65. Ms. Smetana asked would KAB get their name on the project as proceeds donated by and the response from Ms. Hammack was yes. After further discussion and questions **a motion was made by Mr. Garcia to approve \$500 for the Tower Garden with a second by Mr. McAuliffe.** *Through roll call, motion carried unanimously.*

5. Committee Reports

- a. Fundraising Committee – Update on 2018-2019 Fundraising

Ms. Eaves stated that we still need sponsors for the Clay Shoot. She will keep the list of all the companies asked and who is submitting for the event. She asked that we secure sponsors for the breakfast and lunch along with keeping that day open to help with the event.

- b. Event Committee – Update on 2018 Events

Ms. Eaves stated that the only event currently is the Clay Shoot.

c. Executive Committee – No Report

6. Coordinator's Report

a. Existing Program Updates

- i. KAB has won the GCAA contest and would be receiving \$290,000. No other information is currently available.
- ii. Will be collaborating with KTB to host a Regional Training this year. More information will be coming.
- iii. Don't Mess with Texas (DMWT) Trash-Off is set for next weekend and signups will start next week.
- iv. Abilene Gives is set up and we will post our first boosted post soon.
- v. Abilene Outdoor Adventures will be June 2nd with set-up at 7:30 a.m. and the event from 9 am to 4 pm. She will need volunteers to help.

b. Community Involvement Requests

- i. Taste of Abilene will be Tuesday April 17th and they have asked KAB to decorate a table (setup is from noon to 3 pm and cleanup between 8 and 8:30 pm). Ms. Eaves said she would not be available that day so Mr. McAuliffe and Ms. Holcomb volunteered to be responsible for the decorations.
- ii. The Earth Day at the Zoo would be on April 22 (Sunday) with an education table set-up from 10 am to 1 pm. Ms. Eaves asked for board members to come to this event if they could.

7. Public Comments

Mr. Burks stated that he would be at the KTB conference and presenting on illegal dumping.

8. Governor's Community Achievement Award activities

Discussion was held that we will be ineligible to win for the next few years since we won this year but we still need to collect the data to maintain our standards of excellence rating.

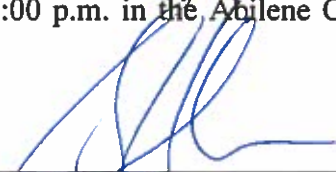
9. Award Nominees

None at this time.

Item IV: **Adjournment.** With no further business, the meeting was adjourned at 12:36 p.m. The next meeting will be held on May 2, 2018 at 12:00 p.m. in the Abilene City Hall in the Basement Conference Room.



E'Lisa Smetana for Ashton Anderson, Secretary



Sylvia Holcomb, President