

**UPDATED MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD
July 10, 2018 Meeting
City Hall – Basement Conference Room
555 Walnut Street, Abilene, Texas**

OFFICERS PRESENT

Sylvia Holcomb, President
Brandon McAuliffe, President-Elect
Gayla Fullerton, Treasurer

OFFICERS ABSENT

Ashton Anderson, Secretary

BOARD MEMBERS PRESENT

E'Lisa Smetana

BOARD MEMBERS ABSENT

Elizabeth McAnnaly
Mashall Lowry

KEEP ABILENE BEAUTIFUL STAFF

None

ADVISORY MEMBERS PRESENT

Srini Valavala, COA Stormwater Services
Kelley Messer, COA Attorney's Office
Raquel Littlejohn, COA Stormwater Services

COMMUNITY PARTNERS

None

GUESTS PRESENT

None

Item I:

Call to Order.

Ms. Holcomb called the meeting to order at 12:26 p.m. A quorum of Board members was present.

Item II:

Minutes (May and June regular meeting)

Ms. Holcomb asked for any changes or a motion on the minutes. Ms. Smetana stated that there were some corrections needed. Discussion was held on the changes to both the May and June minutes. The changes were emailed to the secretary. Ms. Holcomb asked for a motion. **Ms. Smetana made a motion to approve the minutes as amended and it was seconded by Mr. McAuliffe.** *Through roll call, motion carried unanimously.*

Item III:

Agenda Items

1. May 2018 Treasurers Report (Tabled).
2. June 2018 Treasurers Report.

Mr. McAuliffe motioned to remove the May 2018 Treasurers Report from the table and it was seconded by Ms. Smetana. *Through acclamation, motion carried unanimously.*

Updated Financial Reports provided by Ms. Fullerton were included in the packets for May and June 2018. A summary of those are listed below.

Current Bank Account Balance (as of May 31, 2018)	\$ 48,818.00
Accounts Receivable *outstanding	\$3,100 *
Expenditures/Checks Written * outstanding	\$0
Current Bank Account Balance (as of Month End)	\$48,818.00

Discussion was held on the Treasurer's Reports for May and June. Ms. Fullerton provided information on the Clay Shoot financials. It was noted that the Clay Shoot information is current as of the end of June with some revenues and expenditures still outstanding. **Mr. Smetana made a motion to accept the Treasurer's reports and it was seconded by Mr. McAuliffe. Through acclamation, motion carried unanimously.**

3. Sporting Clay Shoot (Discussion).
Ms. Smetana went over those donations and bills still outstanding. Ms. Holcomb stated she would send out thank you letters. Ms. Smetana asked if we could check to see if all the Clay Shoot T-shirts had been paid for.
4. Set retreat date and venue (Discussion and Vote).
Ms. Holcomb asked for a date and venue for the board retreat. Ms. Fullerton volunteered her offices and Mr. Valavala offered the Armory conference room. After discussion, Ms. Holcomb stated that the retreat would be held on August 11, 2018 at 9:00 am at Ms. Fullerton's office located at 3444 North First Street, Suite 404. Members were asked to send any agenda items to Mr. Valavala for inclusion in the retreat.
5. Landscape Award Update (Discussion).
Mr. Valavala said that nine locations are being looked at for the funding and a committee meeting has been set for July 26th at 3 p.m. to discuss further.
6. Committee Reports
 - a. Fundraising Committee – No report.
 - b. Event Committee – No report.
 - c. Executive Committee – No report.
7. KAB Coordinator Hiring Process Update.
Mr. Valavala said they had received about 30 applications with many qualified submittals. They are currently in the interview process and will be selecting the coordinator soon.
8. Public Comments
None presented.

9. Governor's Community Achievement Award activities
None presented.

10. Award Nominees
None presented.

Item IV: **Adjournment.** With no further business, the meeting was adjourned at 12:46 p.m. The next meeting will be held on Saturday, August 11 at 9:00 am at 3444 North First Street, Suite 404, Abilene, Texas.

E'Lisa Smetana for Ashton Anderson, Secretary

Sylvia Holcomb, President