

**MINUTES OF THE  
KEEP ABILENE BEAUTIFUL BOARD  
March 13, 2019 Meeting, at 12 p.m.  
City Hall – Basement Conference Room  
555 Walnut Street, Abilene, Texas**

**OFFICERS PRESENT**

Brandon McAuliffe, President  
E’Lisa Smetana, Secretary

**OFFICERS ABSENT**

Ashton Anderson, President-Elect

**BOARD MEMBERS PRESENT**

Jamie Dalzell  
Dr. Tobi Popoola  
Erma Rodriguez

**BOARD MEMBERS ABSENT**

Della Beasley  
Sylvia Holcomb

**KEEP ABILENE BEAUTIFUL STAFF**

Paige Schneider, Stormwater Education & KAB Coord.

**ADVISORY MEMBERS PRESENT**

Kelley Messer, First Assistant City Attorney

**COMMUNITY PARTNERS**

None

**GUESTS PRESENT**

PJ Sumner, WCTCOG

**Item I:**

**Call to Order.**

*Mr. McAuliffe* called the meeting to order at 12:08 p.m. A quorum of board members were present.

**Item II:**

**Approval of the minutes from the February 6, 2019 meeting.**

Mr. Popoola asked that we change the spelling of sale to sell under item 6 Love Where You Live Campaign. *Motion to approve the meeting minutes with the change was made by Mr. McAuliffe and seconded by Ms. Dalzell. Through roll call, motion carried unanimously.*

**Item III:**

**Agenda Items**

**1. January & February Treasurer’s Reports.**

Ms. Schneider announced that Ms. Fullerton has resigned. Ms. Schneider presented the Treasurer’s Reports for January and February. Ms. Smetana asked that next month’s report include the approved amount we have budgeted with the amounts spent per month to show the year in total. Ms. Schneider said she would have that for next month.

*Motion to accept the January and February Treasurer’s Reports as presented was made by Mr. McAuliffe and seconded by Ms. Dalzell. Through roll call, motion carried unanimously.*

**2. Welcome New Board Members.**

Mr. McAuliffe welcomed Mr. Popoola and Ms. Rodriguez to the Board.

**3. Request to Review and Approve Bylaw Changes.**

Mr. McAuliffe said that the Bylaws had been sent to us with the redline version of changes and did anyone have any additional changes. Ms. Smetana said that the information on the last page under the certificate needed to be updated with the date and secretary. Other changes suggested include under 5.04 President to add instead of orders and resolutions to change it to “orders, resolutions, and rules of procedure of the Board”; deletion of 5.09 Salary of Officers. Ms. Smetana asked if we could have some training on the City’s Council Rules of Procedure and Ms. Messer said that would be possible.

*Motion was made by Mr. McAuliffe and seconded by Ms. Dalzell to accept the Bylaw Changes as presented in the document and the other changes discussed and move forward to City Council. Through roll call, motion carried unanimously.* Ms. Schneider said that she will send

out the notice of the City Council meeting for the Bylaw changes but the date is set for March 28<sup>th</sup>. Mr. McAuliffe stated he would be present at that meeting for any questions they may have.

**4. Keep Texas Beautiful Conference.**

- a. Attendees
- b. Conference and Hotel Fees

Ms. Schneider stated that Stormwater Services was paying for her and Mr. Valavala to attend this conference. She said that the conference will be held in Rockwall this year, and the cost for the conference is \$395 during early bird registration which runs thru April 5<sup>th</sup>. The hotel cost is \$155 per night. Discussion was held that meals not covered by the conference and mileage would have to be paid by the members.

*Motion to send up to three members and pay for the conference registration and hotel cost was made by Ms. Smetana and seconded by Mr. McAuliffe. Through roll call, motion carried unanimously.* Members who expressed interest in attending were Mr. McAuliffe and Mr. Popoola. Ms. Schneider said she would ask the board members not present at this meeting if one of them would like to attend.

**5. Spring Lake Kirby Cleanup – Friends of Lake Kirby Nature Park.**

Ms. Schneider stated that the Friends of Lake Kirby and West Texas Science Center will be doing a cleanup of Lake Kirby that would be held on April 13 from 8-11 am. She stated we have enough supplies for this event but she does need board member volunteers to help.

*No action was taken on this item.*

**6. Trash-Off Incentive Activities**

Ms. Schneider said that she would like to give incentives for the Trash-Off such as for the most unusual trash collected as we have done in the past. She would also like to conduct a raffle maybe through a sponsorship. *Motion to approve three awards for 1<sup>st</sup> and 2<sup>nd</sup> place to include a KAB t-shirt and 3<sup>rd</sup> place would be a gift bag was made by Mr. McAuliffe and seconded by Ms. Rodriguez. Through roll call, motion carried unanimously.*

**7. Annual Awards**

- a. Review Applications with Possible Vote
- b. Request to Purchase Awards
- c. Recognition Plan

*Motion to approve the awards as follows Donna Albus to SoDa District Courtyard, Recycling to Trash to Treasure Pallet Recycling Class, and Sustainable City to Abilene Downtown Association Trash Cans was made by Mr. McAuliffe and seconded by Ms. Rodriguez. Through roll call, motion carried unanimously.*

**8. Redesign and Reappoint Board Committees**

Due to time constraints and board members not being present Mr. McAuliffe stated we would hold off on this discussion.

*At this time one of the Board Members had to leave so with quorum lost Mr. McAuliffe stated the meeting would adjourn at 12:50 pm.*

**9. Coordinator's Report**

- a. Program Updates –
  - i. Monthly Program Report
  - ii. Stadium Signs (Continued)
  - iii. Downtown Trash Cans and Adopt a Street Signs (Continued)
  - iv. Possible Internship Interest

**b. Upcoming Programs**

- i. Business Expo.
- ii. Home and Garden Expo.
- iii. Trash-Off

**10. Governor's Community Achievement Award**

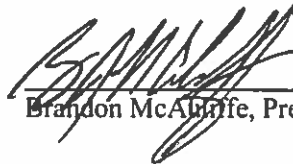
**11. Community Projects**

**12. Public Comments**

**Item IV:**     **Adjournment.** The meeting was adjourned at 12:50 pm after Item 8 due to loss of quorum.



E'Lisa Smetana, Secretary



Brandon McArdiffe, President

