

**MINUTES OF THE
KEEP ABILENE BEAUTIFUL BOARD**

**June 12, 2019 Meeting, at 12 p.m.
City Hall – Basement Conference Room
555 Walnut Street, Abilene, Texas**

OFFICERS PRESENT

Brandon McAuliffe, President
Ashton Anderson, President-Elect
E’Lisa Smetana, Secretary

OFFICERS ABSENT

Dr. Tobi Popoola, Treasurer

BOARD MEMBERS PRESENT

Jared Bailey
Della Beasley
Jamie Dalzell
Cristal Murillo

BOARD MEMBERS ABSENT

Sylvia Holcomb
Erma Rodriguez

KEEP ABILENE BEAUTIFUL STAFF

Paige Schneider, Stormwater Education & KAB Coord.

ADVISORY MEMBERS PRESENT

Kelley Messer, First Assistant City Attorney
Srinivasa Valavala, Stormwater Services Administrator

COMMUNITY PARTNERS

None

GUESTS PRESENT

None

Item I:

Call to Order.

Mr. McAuliffe called the meeting to order at 12:04 p.m. A quorum of board members were present.

Item II:

Minutes

Approval of the Minutes from the May 8, 2019 meeting.

Mr. McAuliffe asked if there were any changes needed to the minutes. Hearing none, he asked for a motion. **Motion to approve the meeting minutes as presented was made by Mr. McAuliffe and seconded by Ms. Dalzell. Through roll call, motion carried unanimously.**

Item III:

Agenda Items

1. Welcome New Board Members and KAB Intern.

Mr. McAuliffe welcomed the new board members and said in the interest of time we would ask them to tell about themselves at the next meeting. Ms. Schneider said she had a new KAB Intern (Tripp Cory).

2. April Treasurer’s Reports.

Dr. Popoola was not present so Ms. Schneider presented the April Treasurer’s Reports.

1) Approved Tree Purchase. Ms. Schneider said that this was the tree giveaway for the Outdoor Adventure Day approved by the Executive Committee as per the new petty cash policy. Willow Creek Gardens donated \$100 and two members of the Executive Committee approved \$30 for a total of \$130 for the tree giveaway.

2) Republic Services Donations. Ms. Schneider said that we did not receive the donation for March, April, and May because invoices did not get sent out but we are now caught up with all the payments received in June. Ms. Schneider said that Dr. Popoola had an issue with the reconciling to previous accounts so the amounts on the Financial Position Statements do not balance. He is working with Ms. Fullerton (previous Treasurer) to get that issue resolved. **A motion was made by Mr. McAuliffe and seconded by Ms. Beasley to accept the Treasurer’s Reports with the change in the heading of the Statement of Financial Position to “of” instead of “at”. Through roll call, motion**

carried unanimously.

3. Coordinator's Report.

Ms. Schneider gave an update on the programs. She said that her family will be relocating sometime in August or September so she will be leaving KAB in August. She is working on fall events and getting things together for her replacement.

1) Program Updates.

- i. **Monthly Program Report** - Ms. Dalzell said that they had everything ready to go for the recycling project at AISD but then school let out and the supplies were not collected as stated.

Ms. Schneider said that there is a possible partnerships with Stephanie Prosser in the works on Palette of Purpose, Inc.

- ii. **Strive program Update** – Program was discontinued.
- iii. **Stadium Signs (Continued)** – Still waiting on AISD. Wylie ISD has already approved their signs.
- iv. **Board Openings** – Ms. Rodriguez will be submitting her resignation letter so there are two open spots and two applications on file but we are still taking applications.

2) Upcoming Programs.

- i. **KAB Clay Shoot** – Will be discussed later on the agenda.
- ii. **Keep Texas Beautiful Conference** – Attending will be Mr. Valavala, Ms. Schneider, Mr. McAuliffe, and Dr. Popoola.

4. Possible July Meeting Date Change.

Ms. Schneider said that she would not be present at the July meeting timeframe and this was an item to look at possible moving the date to July 17. **A motion was made by Ms. Beasley and seconded by Ms. Dalzell to move the July KAB meeting to the 17th.** *Through roll call, motion carried unanimously.*

5. Request for Assistance – Center for Contemporary Arts.

Mr. McAuliffe said that the Grant Committee has looked over this and recommends approval. This request is something we supported in the past as the “Trash Camp”.

A motion was made by Mr. Anderson and seconded by Mr. McAuliffe to approve \$500 scholarship funding for 4 students (\$125 each) to the Center for Contemporary Arts for the Found Objects Art Camp. *Through roll call, motion carried unanimously.*

6. Clay Shoot Update and Discussion.

1) Event Update

Mr. Anderson gave an update on the event. The primary item to work on right now is getting event sponsors. Ms. Schneider asked that each board member come up with three companies to ask. Also Mr. Anderson asked that we look at donations and bag giveaways for the event. Ms. Schneider said that Ms. Holcomb is in charge of getting the food donated so if you have suggestions get those to her. The leads for the other items are: Mr. McAuliffe for the prizes, Mr. Anderson for sponsorships, and Ms. Beasley for boosting registration. Ms. Schneider will look into getting the guns for the raffle and the top prize for the event. Ms. Murillo said that she will ask some of her contacts about the guns too.

2) Funding Request

Mr. Anderson said that we will need funds for the event so he is asking for \$2,000 for general funds to get the event rolling for advertising, etc. **A motion was made by Mr. McAuliffe and seconded by Ms. Smetana to approve \$2,000 general event funds for the Clay Shoot.** *Through roll call, motion carried unanimously.*

3) Sponsorship & Prize Sign-Ups

Item covered previously.

7. Litter Index.

Ms. Schneider said that this is a program that has been around about 10 years. You pick an area of Abilene and rate it for the amount of litter present. She has maps with Abilene broken into five separate areas. She asked that each member select an area and let her know which one was selected. This is due by the July 17th meeting.

8. Board Retreat.

Ms. Schneider said that the August meeting is the Board retreat so we are looking at dates and locations. **A motion was made by Mr. McAuliffe and seconded by Ms. Smetana to approve August 3rd at 9 a.m. with the location to be determined for the Board Retreat. Through roll call, motion carried unanimously.**

9. Updating Old KAB Trash Cans and Signage.

Mr. McAuliffe stated in the interest of time this item would be at the Board retreat.

10. Presentation on Council's Rules of Procedure.

Mr. McAuliffe stated in the interest of time this item would be at the Board retreat.

11. Committee Reports.

- 1) **Executive Committee – None.**
- 2) **Event Committee – Previously discussed.**
- 3) **Fundraising and Marketing Committee**
 - i. **LWYL T-shirt Promotion Proposal**
- 4) **Grant and Awards Committee**
 - i. **New Grant Application**

Mr. McAuliffe said that the committee redid the grant application and it is included in the package. **A motion was made by Mr. McAuliffe and seconded by Ms. Dalzell to approve the new grant application as presented with the addition of page numbers being added. Through roll call, motion carried unanimously.**

Mr. McAuliffe stated that due to Board Members having time constraints and quorum would be lost, the meeting would adjourn at 12:50 p.m.

12. Governor's Community Achievement Award.

13. Community Projects.

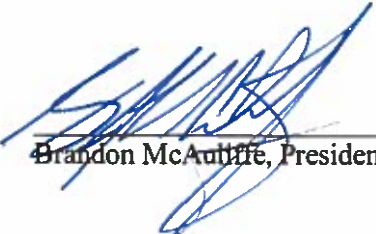
14. Board Comments or Future Agenda Item Requests.

15. Public Comments.

Item IV: Adjournment. The meeting was adjourned at 12:50 p.m.



E'Lisa Smetana, Secretary



Brandon McAuliffe, President

