

Keep Abilene Beautiful  
Board Meeting Minutes  
September, 13th, 2023.

Members Present: Melissa Morris, Beth Woodcock, Deborah Williams, Jane Tomlinson, Steve Stovall, Akane Thaxton and Aida Pantoja.

Advisory Members (City employees):  
Srini Valavala and Kelley Messer

Call to Order: Akane Thaxton called the meeting to order, at 4:03pm.

Public Comments: Akane Thaxton announced an opportunity for the public to comment on any of the agenda items. No Members of the public requested to make a public comment.

Minutes: Reviewed and Approved from September, 13th, 2023 by Aida Pantoja and seconded by Melissa Morris

Minutes: Reviewed and Approved from the Annual Board Retreat on 08/19/2023, by Melissa Morris and seconded by Aida Pantoja.

Agenda items:

Action: Receive a report, hold a discussion and take action on fiscal year 2023-2024 Annual Budget. Aida Pantoja make a motion to approve the Fiscal year 2023-2024 Annual Budget, seconded by Jane Tomlinson.

Action: Hold a Discussion and take action on the 2023-2024 Committees  
Committee Structure, and Event Calendar are approved by Beth Woodcock and seconded by Aida Pantoja.

Executive Committee: Akane Thaxton, Melissa Morris, Aida Pantoja and Beth Woodcock.

Grant Committee: Melissa Morris and Beth Woodcock.

Events, Marketing and Education Committee: Aida Pantoja, Steve Stovall and Jane Tomlinson.

Action: Hold a Discussion and take action on a Fall Clean up event.

Fall Sweep event scheduled for Oct 21st at Cobb Park. All work together and Jennifer coordinate to organize a successful event.

- Budget of \$1,000 approved from KAB budget to spend for the event supplies, organization, marketing & advertising.
- Stormwater to sponsor and pay for 150 event promotional grocery bags (get quotes, keep it for review and order)
- HEB grant money potentially \$200 incoming.
- Expecting booths from other vendors/organizations.

Action: Hold a Discussion and take action on participating at Boo-at-the-Zoo.

The Board decided not to participate this year at Boo-at-the-Zoo. Beth Woodcock made a motion, seconded by Steve Stovall.

KAB will not be attending Boo at the Zoo event this year. However, we would like for the staff to arrange to distribute KAB promotional material through the City at this event. Coordinate possibilities and make arrangements for such.

Coordinator's Update.

Presentation: Receive a report and Hold a discussion on Integrating KAB into the City Abilene website. No action taken.

Action: Receive a report, hold a discussion, and take action on FY 2023-2024 event calendar.

KAB Board Members decided to look ahead 3 months in advance in the calendar for a better planning of events. Beth Woodcock made a motion, seconded by Steve Stovall.

Announcements: The next Keep Abilene Beautiful Board Meeting will take place on Wednesday, October 11th, 2023,

Adjournment: At 5:01pm.