

STREET MAINTENANCE ADVISORY AND APPEALS BOARD
MEETING MINUTES FOR September 5, 2019

Public notice having been posted, the Street Maintenance Advisory and Appeals Board meeting was held on Thursday, September 5, 2019 at 555 Walnut Street, 2nd Floor, Council Chambers, Abilene, Texas 79604.

Board Members Present:

Kenneth (Ken) B. Martin, P.E.
James Bridwell
Wayne Lanham
Kristina C. Davis
Matthew M. Lubin, Sr.

Others Present:

Greg McCaffery, P.E., CFM, Director of Public Works
Michael Rice, P.E., Assistant City Manager
Stanley Smith, City Attorney
Charlie Thomas, P.E., Interim City Engineer
Ruth Garcia, Executive Assistant

Board Members Absent:

Michael Schultz, P.E.

1. The meeting was called to order at 5:30 p.m. by chair, Ken Martin, P.E.
2. Approval of the minutes from the March 21, 2019 meeting.
3. a. Greg McCaffery, P.E., CFM shared information so that the Board can see what the impact would be if they desire to go forward with changing the trip factor for churches to the lodge/fraternal/non-profit code. This would bring the monthly unit charge that many are paying from \$55 to \$25 per month. The overall impact on the Street Maintenance Fee (SMF) would be \$50,000 annually. Mr. Martin pointed out that at the last meeting the Board recommended this change and asked if Staff's intent is to make sure that the Board is fully aware of the change in revenue. Mr. McCaffery said yes. Stanley Smith, City Attorney stated there was no need for a motion to approve since it had been previously approved by the Board. With no one making a motion to withdraw the decision, Mr. Martin told Mr. McCaffery to go forward and recommend to the City Council to change the ITE code for churches to the lodge/fraternal/non-profit code.
 - b. Kent Nobis, APM & Regional Director for IPS in Ft. Worth presented pavement rejuvenation methods and discussed why pavement management is important, as well as the pros and cons of surface treatment.
 - c. Kevin Harris, P.E. with Intermountain Slurry Seal Inc, Lewisville, TX shared preventive and routine maintenance treatment methods.
 - d. Mr. McCaffery stated that at the next meeting Staff will share with the Board a list of projects for them to decide on where it is best for the funds to be spent on for the 2021 year. He said that Staff is in the process of designing the 2020 projects that were previously approved by the Board.
 - e. The Board agreed to have the next meeting on October 24, 2019 at 5:30 pm. Mr. McCaffery said Staff will provide to the Board, in advance, material for review for the 2021 SMF program. Material will include potential DCOA funded projects, SMF funded projects, and a list of potential intersections for consideration. Mr. Martin would like for there to be an Agenda item on each Agenda as a status update of projects so that the Board will have an idea of where Staff is on projects. The rest of the Board agreed with Mr. Martin on this.
4. There being no further business to discuss the meeting adjourned at 7:03 p.m.

Approved: _____


Ken Martin, P.E., Chairman