

**STREET MAINTENANCE ADVISORY AND APPEALS BOARD
MEETING MINUTES FOR NOVEMBER 14, 2019**

Public notice having been posted, the Street Maintenance Advisory and Appeals Board meeting was held on Thursday, November 14, 2019 at 555 Walnut Street, 2nd Floor, Council Chambers, Abilene, Texas 79604.

Board Members Present:

Kenneth (Ken) B. Martin, P.E.
James Bridwell
Matthew M. Lubin, Sr.
Joey Devora
Michael Schultz, P.E.

Others Present:

Greg McCaffery, P.E., CFM, Director of Public Works
Michael Rice, P.E., Assistant City Manager
Stanley Smith, City Attorney
Max Johnson, Assistant Director of Public Works
Jim Winward, Operations Manager
Rodney Abila, Street Services Manager
Ruth Garcia, Executive Assistant

Board Members Absent:

Kristina C. Davis
Wayne Lanham

The meeting was called to order at 5:30 p.m. by chair, Ken Martin.

1. Approval of the minutes from the October 24, 2019 meeting.
2. Staff is looking on action from the Board on where to spend the remaining \$680,000 that is available to spend within the Street Maintenance Fee (SMF) for the year 2020. The Board previously asked for a listing of all the Bond projects and a map outlining Bond Projects for the 5 year program. Greg McCaffery said that at the November 7, 2019 meeting, Council approved for surplus dollars to be used towards the construction of Sayles Blvd. Michael Schultz wants to see a list of projects that did not make the 25 Bond projects list. Mr. McCaffery said staff can pass that on to the Board for information. Discussion was held on how SMF monies could be spent. Mr. Martin and Mr. Schultz asked for clarification. Michael Rice, Assistant City Manager, pointed out that you could spend SMF dollars on day to day activities but not on salaries. Mr. Martin requested that Mr. Rice send the Board a highlight of the Ordinance showing where the interpretation is taken from. Mr. Schultz said he would like to see other projects that were cut, along with associated costs, as potential candidates. Mr. Martin recommended switching out Potomac Ave and Rivercrest Dr in Work Zone S11 for the resurfacing of Elmwood from 7th to 14th. Public comment was made from individuals requesting their streets be repaired, and also about the Agenda Packet not being posted on the website. Mr. Martin asked if Maple St from the Freeway to 707 was on the list and Mr. McCaffery said staff has been tasked by the City Manager to do an evaluation and a recommendation of re-doing Maple Rd from 707 all the way to Loop 322. Staff has also been asked to develop a plan with an engineer's opinion of cost for NE 10th from Griffith Rd to Loop 322. Mr. Martin asked for a motion to use the \$680,000. James Bridwell made a motion that it be used on Work Zone N3 and Turnberry Circle. Matthew Lubin made the second motion. The motion carried with everyone saying "Yes", except for Mr. Martin saying "No".
3. Mr. McCaffery said staff and the DCOA is seeking direction on what streets to move forward with for design and construction in 2021. Mr. Martin suggested that another meeting be scheduled in January or February and in the meantime staff could provide a list of the Bond Projects that were cut as well as identify any streets that would qualify for DCOA so that the Board can go and look at those streets. Mr. Schultz asked for a list of the PCI associated with the projects listed. With no action being taken, another meeting will be scheduled to discuss the 2021 program.
4. The Board was given in their packet a summary of major activities undertaken over the last year to serve as an annual report to the City Council. Mr. Martin said he would like next year's report to have a list of completed projects along with milestone goals that City staff has recommended for various projects. A motion to submit the summary as an annual report to the City Council was passed with Mr. Lubin making the first motion and Mr. Schultz making the second.
5. City Council approved the modification of the resolution to change annual meetings to June and September.

There being no further business to discuss the meeting adjourned at 7:54 p.m.

Approved: _____


Ken Martin, P.E, Chairman