

**STREET MAINTENANCE ADVISORY AND APPEALS BOARD
MEETING MINUTES FOR JANUARY 30, 2020**

Public notice having been posted, the Street Maintenance Advisory and Appeals Board meeting was held on Thursday, January 30, 2020 at 555 Walnut Street, 2nd Floor, Council Chambers, Abilene, Texas 79604.

Board Members Present:

Kenneth (Ken) B. Martin, P.E.
Wayne Lanham
Kristina C. Davis
Joey Devora
Matthew M. Lubin, Sr.

Others Present:

Greg McCaffery, P.E., CFM, Director of Public Works
Robert Hanna, City Manager
Michael Rice, Assistant City Manager
Stanley Smith, City Attorney
Jim Winward, Operations Manager
Rodney Abila, Street Services Manager
Ruth Garcia, Executive Assistant

Board Members Absent:

James Bridwell

The meeting was called to order at 5:30 p.m. by chair, Ken Martin.

1. Approval of the minutes from the November 14, 2019 meeting.

2. Robert Hanna, City Manager discussed topics that were discussed in a memo sent to the Board at the end of 2019. He stated that the authority and role of the Board is to advise the Director of Public Works as necessary, in identifying and determining the sequencing of street maintenance projects and to advise the Director on accountability measures and report them annually to the City Council. Mr. Hanna also said the ordinance does not give the board oversight authority. At the last meeting the Board recommended some work in in the Fairway Oaks Subdivision and Mr. Hanna disagreed with the recommendation, stating that if both recommendations moved forward then they would go to City Council and Council would make the final decision. Wayne Lanham asked how to deflect the situation. Mr. Hanna recommended allowing it to go through the review process with Staff, they have professional opinions and experience and serve in partnership with a cooperative relationship together with the Board.

3. The Board received in their packet a DCOA (Development Corporation of Abilene) Major Projects list, a map of 8 Work Zone areas identified as being optimal projects through the City's Cartegraph system and a list and map of Intersection Projects. The Major Projects list has 22 projects. Greg McCaffery stated that the Fairway Oaks streets were looked at but not included in the optimal 8 Work Zones, however the information was given to the Board to review. A request was also made for Staff to look at Work Zone S11, to see if Potomac and Rivercrest could be swapped out for Elmwood, the entire length. Mr. McCaffery stated that could be done even though it was not the optimal out of Cartegraph, and it would add an additional \$280,000 to that Work Zone because of the type of treatment needed. Mr. McCaffery stated Staff is looking for a recommendation from the Board on 2 items: (1) Which project or projects would the Board like for Staff to present to the DCOA for the use of the \$2 million DCOA funds in 2021; (2) Staff is looking for direction on the use of the \$6.5 million that is projected for 2021, for any project from the Major Project listing, Work Zones or Intersections. Ken Martin made a motion to recommend #4, #7, and #9 from the DCOA list of projects and Kristina Davis made the second motion. With all in favor, the motion carried. Mr. Martin stated that he wrote down Work Zones Z N3, N5th, N8th, and S10, & S17, making it a total of \$5 million, leaving \$500,000 for an intersection. Mr.

Street Maintenance Advisory and Appeals Board
Minutes – January, 2020 meeting

Lanham asked about the estimated cost of the intersections on N. 19th and N. 21st on Pine St without traffic signals and stated that those intersections on Pine St could be done with the \$0.5 million that is left. Mr. Martin recommended for Work Zones N3, N5, N8, N14 and Work Zones S10, S17 plus the 2 intersections on Pine St, identified as #4 and #5, be proposed for the 2021 \$6.5 million in the Street Maintenance Fee. Kristina Davis made the first motion to approve the recommendation and Matthew Lubin, Sr. made the second. With all in favor the motion carried.

4. Staff provided the Board with a project summary list and status update.
5. The date for the next meeting was scheduled for June 18, 2020.

There being no further business to discuss the meeting adjourned at 6:34.

Approved: 
Ken Martin, P.E, Chairman