

**STREET MAINTENANCE ADVISORY AND APPEALS
BOARD
MEETING MINUTES FROM SEPTEMBER 29, 2022**

Public notice have been posted, the Street Maintenance Advisory and Appeals Board meeting was held on Thursday, September 29, 2022 555 Walnut St, City Hall, Council Chambers Abilene, Texas.

Board Members Present:

James McCoy
Tony Pallarez
David Todd, Chairman
Matthew Lubin, Sr
Niccolus Moses

Other Present:

Jim Winward, Operations Manger
Michael Rice, P.E., Assistant City Manager
Max Johnson, Director of Public Works
Scott Chandler, P.E. City Engineer
Jeff Deubner, Assistant Director of Public Works
Kelly Messer, City Attorney
Kevin Cheek, Street Services Manager
Mari Cockrell, Communications Director
Katricia Lampley, Executive Assistant Public Works

The meeting was called to order at 5:30p.m. by David Todd.

- 1) Approval of the minutes from the March 18, 2021, October 14, 2021 and June 16, 2022
Though previously approved the March 18, 2021 and October 14, 2021 minutes were revised to include public comments and will need to be approved again.

March 18, 2021 Minutes:

Mr. Lubin moved to accept the minutes
Mr. Pallarez 2nd the motion
All were in favor and the motion passed.

November 14, 2021 Minutes:

Mr. McCoy moved to accept the minutes
Mr. Pallarez 2nd the motion
All board members were in favor and the motion passed.

June 16, 2022 Minutes:

Mr. Pallarez moved to accept the minutes
Mr. McCoy 2nd the motion
All board members were in favor and the motion passed.

AGENDA ITEMS

- 2) **Street Maintenance Program 2021-2022 Annual Report:** Max Johnson presented the board with an overview of the activities of the past year. He also presented a financial statement with a map listing projects that have been completed or in the process.

Mr. Todd opened the floor to a public hearing, with no public comments Mr. Todd closed the floor to the public hearing.

Mr. McCoy made a motion to accept the Annual Report

Mr. Lubin 2nd the motion.

All members were in favor and the motion passed.

- 3) **2023 Street Maintenance Program Update:** Scott Chandler presented a ranked listing and location map of possible intersection improvement projects for discussion by the Board. Mr. Chandler advice City Staff is seeking guidance and approval for up to one million dollar in intersection improvements based on the 2023 projected funding.

Mr. Todd opened the floor to a public hearing, with no public comments Mr. Todd closed the floor to the public hearing.

Mr. Moses made a motion to accept the report

Mr. Lubin 2nd the motion

All members were in favor and the motion passed.

After discussion by the various board members the following was recommended to City Staff.

Mr. Lubin moved to recommended intersection projects S. Willis St/S 7th, Pine St/N10th, N 18th/Kirkwood and if leftover funds are available N 14th/Westwood Dr.

Mr. Moses 2nd the motion.

All members were in favor and the motion passed.

- 4) **Street Maintenance Program Fee Update:** Max Johnson reported the City Council took action to continue the Street Maintenance Fee per the Board's recommendation.

Mr. Todd opened the floor to a public hearing, with no public comments Mr. Todd closed the floor to the public hearing.

There was not action needed on this item.

- 5) **Future Meeting Dates:** Max Johnson reported City Staff would like to meet again in November to further discuss 2023 projects. The following dates were offered:

November 10th or November 14th

In keeping with this process of bi-annual meetings, City Staff are offering the following dates for the next meeting:

June 1st, 15th or 29th

Mr. Todd opened the floor to a public hearing, with no public comments Mr. Todd closed the floor to the public hearing.

Mr. Moses made a motion to meet November 10, 2022 and June 1, 2023

Mr. Lubin 2nd the motion

All members were in favor and the motion passed.

PUBLIC COMMENTS

Mr. Todd opened the floor to public comments for any items on the agenda, with no public comments Mr. Todd closed the floor to public comments.

The meeting was adjourned at 6:06 p.m.

Approved: _____



David Todd, Chairman