

**COMMUNITY ACCESS TASK FORCE
MEETING MINUTES
June 2, 2005**

MEMBERS PRESENT:

Janet Ardoyno
Patricia Hernandez
Joanne Roberts
LaShae Sloan
Karen Talbert

MEMBERS ABSENT:

Cheryl Carpenter
J. T. Gulick
Matthew Lubin
Alecia McDaniel
Robert Morris
Bill Riggs
Danyle Rogers
Sandy Salizar
Joyce Sledge

STAFF:

Ronnie Kidd, Director of Admin. Services
Pam Tompkins, HR Specialist

GUESTS:

Michelle Booth, Abilene Reporter News

There was no quorum for this meeting; therefore, no official business could be conducted. Areas of discussion included the following:

Membership Update: Mr. Kidd mentioned that Mr. Van Conwell has declined the invitation to participate on the committee at this time due to time constraints. Therefore, there is still one vacancy.

Janet Ardoyno and LaShae Sloan will co-chair this committee. Their appointment was approved by Council on May 26th. Also, Joanne Roberts was sworn in as a new committee member.

Diversity: Mr. Kidd has spoken to Judy Elmore in Human Resources, and Pam Mann of First National Bank about developing a diversity survey with effective questions, and not too long so that people will respond to it. He plans to have that drafted and available at the next meeting. It should also be available via e-mail and sent to the Human Resources departments, so businesses will respond more rapidly. We need to understand what data is readily available in the private sector so they won't have to spend time compiling information, and to see how their data falls in alignment with what the City keeps.

City University: The City University Program is well under way. The dates set for the 9 monthly sessions will be on the 3rd Thursday of each month, beginning September 15th. The City University sessions will run from 1:00 P.M. - 7:00 P.M. on these dates. Places to be announced.

There will be an Orientation for City University on August 18th (**this date was originally set for August 25th, but as of June 3rd, Janet Ardoyno suggested it change to the 18th because the Rehab is holding their big dinner the night of the 25th**). Pam Percival, the Information Officer for the City of Abilene, will be working with this committee to promote and advertise this program. She stopped by the meeting, and suggested someone from the committee do a media briefing about the program, and

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this was set for Monday June 20th, at 10:00 in the Council Chambers at City Hall. It will follow the City Manager's briefing at 9:30.

Ideas on publicizing this program were discussed, including sending letters to local businesses (using the Chamber of Commerce mailing list), developing flyers, doing PSA's on radio and television. Also, an application form will need to be developed and ready for hand out at the June 20th media briefing, along with an information sheet on the City University program. Mr. Kidd will also share the curriculum with the directors of each department so they can begin to prepare for their presentations.

J. T. Gulick and Alecia McDaniel will meet with City Secretary Jo Moore on June 7th, to discuss the Board and Commission Academy program.

The next meeting will be held on **July 14, 2005**, at Noon in the Basement Conference Room at City Hall. Several committee members will be meeting in subcommittees prior to that date to work on the items discussed at this meeting.