

**COMMUNITY ACCESS TASK FORCE**  
**MEETING MINUTES**  
**May 10, 2007**

**MEMBERS PRESENT:**

Janet Ardoyno  
Robert Morris  
Sandy Recendiz  
Karen Talbert  
Dennis Regan

**MEMBERS ABSENT:**

Kathy Aldridge  
Cheryl Carpenter  
James Duffy  
Celina Fennell  
Patricia Hernandez  
Joanne Roberts  
Danyel Rogers

**STAFF:**

Ronnie Kidd, Director of Admin. Services  
Pam Tompkins, HR Specialist

There was no quorum for this meeting; therefore, no official business could be conducted. Areas of discussion included the following:

**Discuss Final Class and Graduation of City University 2006-2007:** The time for the last session has been moved to begin at 3:30 P.M. instead of 1:00 as the other classes. This will be the final class and graduation for the 2006-2007 City University. Some evaluation questions have been developed to send out to the participants prior to the meeting. Additionally, participants will be asked who would like to help with next year's class, and who would they recommend to participate in the next class.

**Discuss Objectives for 2007-2008:** Committee members discussed other avenues this committee could take to help fulfill their goal of providing access to citizens about City Government. Besides planning the City University class, they talked about other access initiatives such as developing sub committees to focus on Outreach and Administration.

The Outreach sub committee could focus on getting information about City University out to different civic groups and the media, developing a speakers bureau with information sheets for committee members to use, and advertising through the Chamber, the business councils, the paper and other media. Some ideas which were discussed included developing a media release prior to each session, inviting some media representatives to attend the sessions, sending a snapshot of the Agenda to the media prior to the session, and inviting some of the media to a CATF committee meeting to get them involved. Robert Morris also suggested asking the newspaper to devote some space to reporting on the City University activities on a regular basis. He volunteered to contact someone at the newspaper about that. He also suggested someone from the CATF attend the Business After Hours sessions to be available to answer questions about City University, and to develop a business card that could easily be distributed for more information. Dennis Regan also volunteered to contact the television stations about public service announcements. It was also suggested that the committee reserve a booth at the Business Expo next March, and they will be contacted to see if there is space available.

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The Administration sub committee could focus on demographics, membership recruitment, budget, and By-Laws of the committee. Recruitment from other organizations such as Hispanic Business Council, Abilene Association of Independent Business Owners, and Kiwanis and Rotary Clubs could be initiated.

Mr. Kidd received a resignation notice from committee member Alicia McDaniel, and one new member will be approved by Council on May 24<sup>th</sup>. That will still leave two vacancies on the committee. Another meeting of the Community Access Task Force was scheduled for **June 13, 2007, at 12:00 Noon, in the Basement Conference Room at City Hall**. Lenka Wright, the City's Information Coordinator will be asked to attend this meeting and the new member will be sworn in. All members will be encouraged to attend in order to finalize some of these suggestions, and to prepare for the next class of City University, which will begin in August, 2007.