

RESOLUTION NO. 108-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERLOCAL GOVERNMENT AGREEMENT WITH COUNTY OF TAYLOR, TEXAS.

WHEREAS, Interlocal Cooperation Contracts are authorized through Chapter 791 of the Texas Government Code; and

WHEREAS, it is economically advantageous for both the City and the County to cooperate in the purchase of office supplies and furniture; and

WHEREAS, the County agrees to advertise the Invitation to Bid (I.T.B) on specifications I.T.B. 2016-102 for the purchase of office supplies and furniture on a "discount-off-list" basis; and

WHEREAS, the County will award the office supply and furniture bid according to the specifications I.T.B. 2016-102 and according to the Texas Civil Statutes and Local Government Code; and

WHEREAS, the City may participate in I.T.B. 2016-102 as a purchasing entity, ordering, receiving, and paying as a separate entity, through a separate account according to the Terms, Conditions, and Specifications of I.T.B. 2016-102; and,

WHEREAS, the Term of this agreement will be from August 1, 2016 until July 31, 2017. Either party may terminate this contract at any time by giving sixty (60) days' notice. This agreement may be renewed for no more than four (4) successive terms after the initial term expires in one year increments.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS:

Part 1: The City Manager is authorized to enter into an interlocal government agreement with County of Taylor, Exhibit A attached.

Part 2: The County agrees to advertise the Invitation to Bid for the purchase of office supplies and furniture on a "discount-off-list" basis.

Part 3: The term of this agreement will be from August 1, 2016 until July 31, 2017. Either party may terminate this contract at any time by giving sixty (60) days' notice. This agreement may be renewed for no more than four (4) successive terms after the initial term expires in one year increments

ADOPTED this 25th day of August, 2016.

ATTEST:


Danette Dunlap, City Secretary


Norman Archibald, Mayor

APPROVED:


Stanley Smith, City Attorney

City of Abilene, Texas

Interlocal Government Agreement

With

County of Taylor, Texas

to participate in an Office Supply and Furniture Contract

THIS CONTRACT AND AGREEMENT, entered into this first (1 st) day of August 2016, by and between the City of Abilene, hereinafter referred to as "the City", and by and through its duly authorized City Manager, and the County of Taylor, hereinafter referred to as "the County", by and through its duly authorized County Judge, both parties acting herein under the authority and pursuant to the terms of Chapter 791 of the Texas Government Code, known as the "Interlocal Cooperation Contracts".

Whereas, it will be economically advantageous for both parties to cooperate in the purchase of office supplies and furniture, NOW, THEREFORE, the City and the County agree as follows:

1. The County agrees to advertise the Invitation to Bid on specifications I. T. B. 2016-102 for the purchase of office supplies and furniture on a "discount -off-list" basis.

2. County will award the office supply and furniture bid according to the specifications I. T. B. 2016-102 and according to the Texas Civil Statutes and Local Government Code.

3. The City may participate in I. T. B. 2016-102 as a purchasing entity, ordering, receiving, and paying as a separate entity, through a separate account according to the Terms, Conditions, and Specifications of I. T. B. 2016-102.

4. Term - The term of this agreement will be from August 1, 2016 until July 31, 2017. Either party may terminate this contract at any time by giving sixty (60) days notice. This agreement may be renewed for no more than four- (4) successive terms after the initial term expires in one year increments.

IN WITNESS WHEREOF, the City and the County has respectfully caused this Agreement and Contract to be duly executed this _____ day of _____ 2016.

COUNTY JUDGE

CITY OF ABILENE

By: _____
Downing A. Bolls Jr., County Judge

By: _____
Robert Hanna, City Manager

Taylor County

Purchasing Agent

Scott Henderson
600 Pecan Street
Abilene, Texas 79602
Phone - 325-738-8602
FAX - 325-674-1375
E-Mail – henderss@taylorcountytexas.org



7/14/2016

City of Abilene Purchasing Department
Attn: Melissa Denson
555 Walnut Street, Room 201A
Abilene, Texas 79604

Enclosed is the evaluation for the Office Supply & Furniture bid. The Commissioners' Court awarded the bid to 3 vendors and they are listed below. We ask that each entity participating look at each vendor and purchase from one or all three in order to achieve the best value for your purchases. Each of you should be familiar with Office Depot on-line services and ordering and if not please call Melissa Goode with Office Depot and they can get you started. Likewise a new vendor to all of us was awarded in Officewise and you will need to contact Carole Capps to setup your account.

The bid contract begins on August 1, 2016 and ends on July 31, 2017. The bid specifications allow for four one year extensions if both (Taylor County and each vendor) parties agree.

OFFICE DEPOT **ON LINE**
Representative: Territory Development Manager
Melissa Goode
Cell: 806-543-0137

O'KELLEY OFFICE PRODUCTS **CARROLL O'KELLY**
325-673-6422 **SUSAN O'KELLY**

OFFICEWISE FURNITURE & SUPPLY **ON LINE**
Representative: Account Manager
CAROLE CAPPS
Cell: 432-307-0222
ccapps@officewiseco.com

Taylor County

Purchasing Agent

Scott Henderson
600 Pecan Street
Abilene, Texas 79602
Phone - 325-738-8602
FAX - 325-674-1375
E-Mail -- henderss@taylorcountytexas.org



7/12/2016

EVALUATION I.T.B. 2016-102 OFFICE SUPPLIES AND FURNITURE

Description	Office Depot	O'Kelley	Officewise
Office Supplies:			
Percentage off Mfg. List Price Consumables	45%	10-50%	10-80%
Percentage off Mfg. List Price Exemptions			
Electrical & Electronic Equip.	14%	0-40%	10-80%
Desk Set & accessories	45%	10-40%	10-80%
Inkjet, laser toner-developer cart.	24%	0-40%	10-80%
Furniture: Office Depot pricing does not include delivery when over 70lbs and assembling of furniture (available at extra cost)			
Hon Furniture	50%	40%	30%
OFUSA Furniture		45%	
OFUSA Furniture (Special Order)		40%	
Alera Furniture			30%
OFD Furniture			30%

Other bids received:

Abilene Printing and Stationary Co. Abilene, Texas

Office Products Percentage Off:	35%
Electrical & Electronic Equipment:	25%
Desk sets and Accessories:	35%
Toner Cartridges	25%
Furniture	Steelcase 55-70%
	HON 50%
	Lorell 50%

Smart Group Systems, Richardson, Texas

Office Products Percentage Off:	20-30%
Electrical & Electronic Equipment:	20-30%
Desk sets and Accessories:	20-30%
Toner Cartridges	20-35%
Furniture	NB

Built for Dreams, Lubbock, Texas

Office Products Percentage Off:	NB
Electrical & Electronic Equipment:	NB
Desk sets and Accessories:	NB
Toner Cartridges	NB
Furniture	Haworth 35%
	A.I.S. 35%
	Group Lacasse 35%

The Purchasing Department recommends awarding this bid to Office Depot, O'Kelley Office Supply and Officewise Furniture & Supply based on each vendor's discount for office supplies and furniture. Using this procedure will benefit all entities involved.

The process of awarding to more than one vendor has been very beneficial for all concerned. The City of Abilene, Community Supervision and Corrections Department and the Central Appraisal District will participate in using the bid together with Taylor County through Inter-local Agreements.