

RESOLUTION NO. 142-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ABILENE, TEXAS, DESIGNATING THE CITY SECRETARY AS THE PUBLIC INFORMATION COORDINATOR FOR THE PURPOSE OF RECEIVING TRAINING ON THE RESPONSIBILITIES CONCERNING PUBLIC INFORMATION REQUESTS UNDER THE PUBLIC INFORMATION ACT; DESIGNATING THE CITY SECRETARY AS THE CITY OFFICIAL TO RECEIVE PUBLIC INFORMATION REQUESTS FOR THE CITY OF ABILENE; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the Texas Public Information Act, Section 552.301(c), Texas Government Code, provides that the City of Abilene may designate a city official to be the person to whom open records requests made by electronic mail or facsimile must be sent; and

**WHEREAS**, Section 552.012(c) of the Texas Government Code, requires each elected official and the officer for public information, said person being the City Secretary, to complete one to two hours of training on the Public Information Act, but allows for the designation of a public information coordinator to complete these training requirements on behalf of the public officials; and

**WHEREAS**, the Abilene City Council, and City Manager desire that the City Secretary be designated as the public information officer for purposes of receiving public information requests pursuant to the Public Information Act; and

**WHEREAS**, the Abilene City Council and City Manager desire that the City Secretary be designated as the public information coordinator to receive the public information training as required by Section 552.012 of the Texas Government Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ABILENE, TAYLOR COUNTY TEXAS, THAT:**

PART 1: The City Council hereby designates the City Secretary as the public information coordinator for the purposes of receiving training on the responsibilities of the City of Abilene, Texas concerning the Public Information Act.

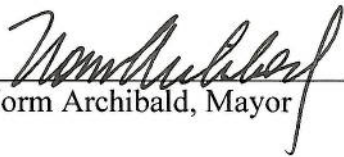
PART 2: The City Secretary is designated as the public information officer for purposes of receiving public information requests pursuant to the Public Information Act.

PART 3: This Resolution shall be effective immediately upon its passage.

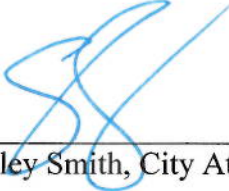
PASSED AND APPROVED this 3<sup>rd</sup> day of November, 2016.

ATTEST:

  
\_\_\_\_\_  
Danette Dunlap, City Secretary

  
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Norm Archibald, Mayor

APPROVED:

  
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Stanley Smith, City Attorney